

# TEXAS AGRILIFE EXTENSION SERVICE- HUNT COUNTY

## 2011 PLAN OF WORK

**AgriLIFE EXTENSION**  
Texas A&M System

*Improving Lives. Improving Texas.*

FILED FOR RECORD M  
at 1:10 o'clock

JAN 10 2011

JANUARY 10 2011  
County Clerk, Hunt County, Tex.

By: 

**MARY SUE COLE**

**Family and  
Consumer Sciences  
& Economic  
Development**

1/7/2011 2:37 pm

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**Plan Summary**
Plan Originator **Mary Sue Cole**Plan Title **2011 Emergency Management Plan for Hunt County**

Plan Type Output

Plan ID 197531

Program Area Category Community Resource & Economic Development >> Emergency Management & Disaster Preparedness (I5) >> Emergency Management & Disaster Preparedness (G1) >> Emergency Management

Other Personnel Involved Sara Allen

Issue Source Specialists/RPD, Emerging Issue

Description Texas is subject to numerous disasters, whether they be natural, accidental or intentional. These hazards are somewhat unpredictable. During 2005, Texas experienced the effects of two hurricanes, drought, and numerous wildfires. Emergency Management is an organized analysis, planning, decision making, and assignment of available resources to prepare for, mitigate, respond to and recover from the effects of all hazards. The Hunt County Emergency Management Output Plan will support the State of Texas Emergency Management Plan and the local Hunt County Emergency Management Plan. Local emergency management plans provide guidance for the employment of emergency resources under a local incident commander. Local emergency management plans include specific provisions for requesting and employing state resources to aid in managing and resolving situations for which local resources are inadequate. Hunt County's Emergency Management Plan will provide outreach education to families, communities, businesses, and producers that will help them reduce their risk as they prepare for, mitigate for, and recover from disasters.

Target Audience Adults and Youth

Start and End Dates 01/01/2011 through 12/31/2011

Program Goal Description The purpose of the Hunt County Emergency Management Plan is to provide an opportunity for individuals, families, businesses, and communities across Texas to learn how to better prepare for unexpected events, mitigate to reduce risk, and how to recover from whatever event they may have experienced.

Client Change Clientele Feedback

Objective Indicator Clientele will provide feedback from educational methods utilized.

Percent Time 2

Volunteers Involved N

Collaborators

Date Added 09/21/2010

Date Last Modified 09/30/2010

**Planned Tasks**

Task Type Planning Groups

Event Title Collaborate as member of County Emergency Board of Farm Service Agency  
(Task ID 1202113)  
(Lead: Allen)

Group (Committee) Name County Emergency Board of Farm Serv Agen

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 00/00/0000

Anticipated no. of attendees 4

Others involved

Notes/comments Attend called meetings (at least one annually.) Contribute to evaluate crop and livestock conditions and economic losses in USDA-CEB Flash Reports. Represent CEB at County Emergency Management functions. Collaborators include: Farm Service Agency, Farmers Home Administration, Natural Resources Conservation Service, Texas AgriLife Extension Service.

Date task #1202113 was last modified 10/14/2010

Task Type Planning Groups

Event Title Collaborate as member of County Emergency Board of Farm Service Agency  
(Task ID 1202114)  
(Lead: Allen)

Group (Committee) Name County Emergency Board of Farm Serv Agen

Planning Group Type Other

Nature of Meeting Interpretation

Event Date 00/00/0000

Anticipated no. of attendees 4

Others involved

Notes/comments Attend called meetings (at least one annually.) Contribute to evaluate crop and livestock conditions and economic losses in USDA-CEB Flash Reports. Represent CEB at County Emergency Management functions. Collaborators include: Farm Service Agency, Farmers Home Administration, Natural Resources Conservation Service, Texas AgriLife Extension Service.

Date task #1202114 was last modified 10/14/2010

Task Type Interpretation

Event Title Summarize Plan (Task ID 1202115)  
(Lead: Allen)

Type of Interpretation Event Summarize Plan

Event Date 00/00/0000

Anticipated no. of attendees 0

Others involved

Notes/comments Summarize Emergency Management Plan for year.

Date task #1202115 was last **10/14/2010**  
modified

Task Type Planning Groups

Event Title Animal Issues Committee (*Task ID 1202122*)  
(Lead: Allen)

Group (Committee) Name Animal Issues Committee

Planning Group Type Other

Nature of Meeting Planning

Event Date 00/00/0000

Anticipated no. of attendees 0

Others involved

Notes/comments Meeting of the county Animal Issues Committee.

Date task #1202122 was last **10/14/2010**  
modified

Task Type Planning Groups

Event Title Liaison with County Emergency Management Personnel (*Task ID 1202123*)  
(Lead: Cole)

Group (Committee) Name Liaison Role

Planning Group Type Other

Nature of Meeting Implementation

Event Date 00/00/0000

Anticipated no. of attendees 0

Others involved

Notes/comments Form personal contacts and working relationships with identified key emergency management personnel in the county. These contacts should include but are not limited to the county emergency management coordinator, law enforcement, first responders, health professionals, veterinarians, industry safety coordinators, and school administrators.

Date task #1202123 was last **09/21/2010**  
modified

Task Type Interpretation

Event Title Food and Agriculture Committee (*Task ID 1202125*)  
(Lead: Allen)

Type of Interpretation Event Group Interpretation

Event Date 00/00/0000

Anticipated no. of attendees 0

Others involved

Notes/comments Meet with Food and Agriculture Committee as needed. Partners include Farm Service Agency and Natural Resources Conservation Service.

Date task #1202125 was last modified 10/14/2010

Task Type Planning Groups

Event Title Collaborate as member of County Emergency Board of Farm Service Agency (Task ID 1202127) (Lead: Allen)

Group (Committee) Name County Emergency Board of Farm Serv Agen

Planning Group Type Other

Nature of Meeting Interpretation

Event Date 00/00/0000

Anticipated no. of attendees 4

Others involved

Notes/comments Attend called meetings (at least one annually.) Contribute to evaluate crop and livestock conditions and economic losses in USDA-CEB Flash Reports. Represent CEB at County Emergency Management functions. Collaborators include: Farm Service Agency, Farmers Home Administration, Natural Resources Conservation Service, Texas AgriLife Extension Service.

Date task #1202127 was last modified 10/14/2010

Task Type Resource Acquisition/Management

Event Title Office Disaster Preparedness Plan Review (Task ID 1202121) (Lead: Cole)

Material resource development type Not Applicable

Human Resources: Supervising: - Not Applicable - Supervision area

Human Resources: New Human Resources: Task - Not Applicable -

Date of Production/Distribution 01/03/2011

Others involved

Notes/comments County office will review the disaster preparedness plan document for the office. This plan is kept on file in the office and a copy should be provided to the district office.

Date task #1202121 was last modified 09/30/2010

Task Type Educational Methods

Event Title Preparing for the Unexpected (*Task ID 1202120*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/09/2011

Anticipated no. of attendees 400

Others involved

Notes/comments Preparing for the Unexpected information will be distributed and used as an awareness tool during the Country Living Expo during the Hunt County Fair.

Date task #1202120 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title National Preparedness Week - Media Campaign (*Task ID 1202119*)  
(Lead: Cole)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 09/11/2011

Others involved

Notes/comments Secure a proclamation from city/county leadership, news articles, radio PSAs, television spots, mini posters and exhibit (Preparing for the Unexpected). Exhibit and CD provided.

Date task #1202119 was last **10/08/2010**  
modified

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1/7/2011 2:38 pm

**Plan Summary**

Plan Originator **Mary Sue Cole**

Plan Title **2011 Hunt County 4-H FCS**

Plan Type Output

Plan ID 198125

Program Area Category Youth >> Consumer and Family Sciences (2010)

Other Personnel Involved

Issue Source Base Program

Description 4-H FCS leader trainings, activities, contests, etc.

Target Audience 4-H Youth

Start and End Dates 01/03/2011 through 12/30/2011

Program Goal Description Participation in 4-H FCS projects will increase.

Client Change Customer Satisfaction

Objective Indicator Satisfaction in 4-H project activities and contests.

Percent Time 5

Volunteers Involved Y

Collaborators Texas Extension Education Association

Date Added 09/28/2010

Date Last Modified **10/14/2010**

**Planned Tasks**

Task Type Planning Groups

Event Title 4-H FCS Coalition (*Task ID 1221630*)  
(Lead: Cole)

Group (Committee) Name 4-H FCS Coalition

Planning Group Type Coalitions

Nature of Meeting Planning

Event Date 01/03/2011

Anticipated no. of attendees 6

Others involved

Notes/comments 4-H FCS Coalition will meet to plan foods and clothing leader trainings and project activities.

Date task #1221630 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title 4-H Clothing Leader Training (*Task ID 1221631*)



(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/03/2011

Anticipated no. of attendees 5

Others involved

Notes/comments 4-H Clothing leader training will be conducted by 4-H FCS Coalition.

Date task #1221631 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title Multi county FCS leader training (*Task ID 1311269*)  
(Lead: Cole)

Group (Committee) Name agent planning committee

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 01/10/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Agents in Hunt, Hopkins, Van Zandt, Wood and Rains will plan multi county leader training

Date task #1311269 was last **10/14/2010**  
modified

Task Type Educational Methods

Event Title 4-H FCS District Contests (*Task ID 1221635*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments Assist 4-H members

Date task #1221635 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title 4-H Fashion Show (*Task ID 1221634*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments 4-H Fashion Show will be held.

Date task #1221634 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title 4-H Food Leader Training (*Task ID 1221629*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/01/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Foods leader training will be conducted by the 4-H FCS Coalition.

Date task #1221629 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title 4-H FCS Coalition (*Task ID 1221632*)  
(Lead: Cole)

Group (Committee) Name 4-H FCS Coalition

Planning Group Type Coalitions

Nature of Meeting Planning

Event Date 09/03/2011

Anticipated no. of attendees 6

Others involved

Notes/comments 4-H FCS Coalition will meet to plan foods and clothing leader trainings and project activities.

Date task #1221632 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title 4-H County Foods Show (*Task ID 1221633*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments 4-H County Foods Show will be held.

Date task #1221633 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title 2011 Hunt County 4-H FCS - Summary (*Task ID 1221628*)  
(Lead: Cole)

Type of Interpretation Event Summarize Plan

Event Date 11/01/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1221628 was last **09/28/2010**  
modified

Close Window & Return To Previous Screen

1/7/2011 2:46 pm

**Plan Summary**

Plan Originator **Mary Sue Cole**

Plan Title **2011 Hunt County BLT Copper Level**

Plan Type Output

Plan ID 198087

Program Area Category Human Sciences >> Helping People in Texas Eat Better and Safer (2010) >> BLT

**Other Personnel Involved**

Issue Source Base Program

Description 12% of Hunt County population are food stamp recipients and 22,807 county residents are potentially eligible at 185% or lower of the Federal Poverty Income Level (Source: Statistical Data Chart for BLT Reference). Research suggests that limited resource individuals consume diets that are not in agreement with current dietary recommendations (i.e. Dietary Guidelines and Food Guide), potentially increasing their risk for developing chronic disease. Additionally, limited resource audiences are at a higher risk for food insecurity and hunger, which also impacts health.

Target Audience Adults and Youth

Start and End Dates 01/01/2011 through 12/31/2011

Program Goal Description The goals for the BLT program include: 1. Clients will improve dietary quality and engage more often in physical activity 2. Clients will adopt one or more food resource management skills such as meal planning, comparison shopping, or shopping from a list. 3. Clients will indicate a reduction in out-of-pocket food expenses. 4. Clients will improve in one or more food safety practices such as proper hand washing, proper storage of food and proper thawing of food. 40 direct educational contacts will be made.

Client Change Customer Satisfaction

Objective Indicator Participants will acquire knowledge related to dietary quality, the importance of physical activity, food resource management, and food safety. Hunt County participates in BLT at the copper level and will contribute 208 hours of nutrition education for limited income families and will have a minimum of 40 direct educational contacts.

Percent Time 10

Volunteers Involved Y

Collaborators Food Banks

Date Added 09/28/2010

Date Last Modified 09/29/2010

**Planned Tasks**

Task Type Planning Groups

Event Title BLT Planning Group (Task ID 1219685)

(Lead: Cole)

Group (Committee) Name FCS Advisory Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 01/03/2011

Anticipated no. of attendees 7

Others involved

Notes/comments FCS Advisory Board will assist in evaluating BLT activities and identification of new audiences.

Date task #1219685 was last **09/28/2010** modified

Task Type Marketing/Promotion

Event Title BLT Marketing (*Task ID 1219686*)  
(Lead: Cole)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 01/03/2011

Others involved

Notes/comments BLT marketing plans will include mass media, networking with other agencies, individual contacts, exhibits, and conference with HHSC to discuss programming efforts.

Date task #1219686 was last **09/28/2010** modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219688*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219688 was last **09/28/2010** modified

Task Type Educational Methods

Event Title Educational Methods - BLT lesson (*Task ID 1219689*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 01/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lesson will be developed and distributed.

Date task #1219689 was last **10/14/2010**  
modified

Task Type Interpretation

Event Title Interpretation of County BLT Program (*Task ID 1219696*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 01/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Interpretation will be done at the first meeting of the FCS Advisory Board meeting. Members will also help identify opportunities for interpretation.

Date task #1219696 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Monthly BLT programs (*Task ID 1231408*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 01/13/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.

Date task #1231408 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219815*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219815 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Educational Methods - BLT lesson (*Task ID 1219827*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 02/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lessons will be developed and distributed.

Date task #1219827 was last **10/14/2010**  
modified

Task Type Educational Methods

Event Title Monthly BLT programs (*Task ID 1231409*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 02/13/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.

Date task #1231409 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219816*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219816 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Educational Methods - BLT Lesson (*Task ID 1219828*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 03/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lesson will be developed and distributed.

Date task #1219828 was last **10/14/2010**  
modified

Task Type Educational Methods

Event Title Monthly BLT programs (*Task ID 1231410*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 03/13/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.



Date task #1231410 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219817*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219817 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Educational Methods - BLT Lesson (*Task ID 1219829*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 04/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lesson will be developed and distributed.

Date task #1219829 was last **10/14/2010**  
modified

Task Type Individual Development

Event Title BLT Proposal Training (*Task ID 1219692*)  
(Lead: Cole)

Competency Subject Matter Expertise

Type of professional activity Instructor Led Online Training

Name of hosting organization BLT State Office

Indiv Dev activity description Centra training will provide information on completion and submission of the BLT Proposal

Location level at which State  
program will be offered

City and State College Station, TX

Start, End dates 04/05/2011 through 04/05/2011

Credit or certification Not Applicable

Hours, college credit or n/a certification (if applicable)

Est. actual hours of individual 2 development for this program (not including travel, meals, etc)

Notes/comments Centra training will provide information on completion and submission of the BLT Proposal

Date task #1219692 was last 09/28/2010 modified

Task Type Resource Acquisition/Management

Event Title Prepare and Submit BLT County Proposal (Task ID 1219693) (Lead: Cole)

Material resource development Not Applicable type

Human Resources: Supervising: - Not Applicable - Supervision area

Human Resources: New Human - Not Applicable - Resources: Task

Date of Production/Distribution 04/05/2011

Others involved

Notes/comments Prepare and submit BLT proposal for the County.

Date task #1219693 was last 09/28/2010 modified

Task Type Educational Methods

Event Title Monthly BLT programs (Task ID 1231411) (Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 04/13/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.

Date task #1231411 was last 09/29/2010

modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219818*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219818 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Educational Methods - BLT Lesson (*Task ID 1219830*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 05/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lesson will be developed and distributed.

Date task #1219830 was last **10/14/2010**  
modified

Task Type Educational Methods

Event Title Monthly BLT programs (*Task ID 1231412*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 05/13/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food

pantry by agent or volunteers.

Date task #1231412 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219819*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219819 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Educational Methods - BLT Lesson (*Task ID 1219831*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 06/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lesson will be developed and distributed.

Date task #1219831 was last **10/14/2010**  
modified

Task Type Educational Methods

Event Title Monthly BLT programs (*Task ID 1231413*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 06/13/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.

Date task #1231413 was last **09/29/2010** modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219820*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 07/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219820 was last **09/28/2010** modified

Task Type Educational Methods

Event Title Educational Methods - BLTLesson (*Task ID 1219832*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 07/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lesson will be developed and distributed.

Date task #1219832 was last **10/14/2010** modified

Task Type Educational Methods

Event Title Monthly BLT programs (*Task ID 1231414*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 07/13/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.

Date task #1231414 was last **09/29/2010** modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219821*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 08/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219821 was last **09/28/2010** modified

Task Type Educational Methods

Event Title Educational Methods - BLT Lesson (*Task ID 1219833*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 08/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lesson will be developed and distributed.

Date task #1219833 was last **10/14/2010** modified

Task Type Educational Methods

Event Title Monthly BLT programs (*Task ID 1231415*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 08/13/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.

Date task #1231415 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219822*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219822 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Educational Methods - BLT Lesson (*Task ID 1219834*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 09/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lesson will be developed and distributed.

Date task #1219834 was last **10/14/2010**  
modified

Task Type Educational Methods

Event Title Monthly BLT programs (*Task ID 1231416*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 09/13/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.

Date task #1231416 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219823*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219823 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Educational Methods - BLT Lesson (*Task ID 1219835*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 10/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lesson will be developed and distributed.

Date task #1219835 was last **10/14/2010**  
modified

Task Type Educational Methods



Event Title Monthly BLT programs (*Task ID 1231417*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 10/13/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.

Date task #1231417 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219824*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219824 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Educational Methods - BLT Lesson (*Task ID 1219836*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 11/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lesson will be developed and distributed.

Date task #1219836 was last **10/14/2010**  
modified

Task Type Educational Methods

Event Title Monthly BLT programs (*Task ID 1231418*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 11/13/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Monthly BLT topic will be taught at Community Seeds, Lone Oak to reach at risk audience. When possible demonstration will be done at Wolfe City food pantry by agent or volunteers.

Date task #1231418 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title BLT Program Implementation (*Task ID 1219825*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 12/03/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Agent will provide educational programs and exhibits to targeted audience in cooperation with food pantries and outreach programs.

Date task #1219825 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Educational Methods - BLT Lesson (*Task ID 1219837*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 12/03/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Nutrition lesson will be developed and distributed.

Date task #1219837 was last **10/14/2010**  
modified

Task Type Evaluation

Event Title BLT Evaluation (*Task ID 1219695*)  
(Lead: Cole)

Evaluation strategy Post only

Data collection strategy In Person Survey

Sampling methodology Census (all participants)

Event Date 12/30/2011

Will economic data be sought? No

Others involved

Notes/comments Customer Satisfaction surveys and one shot program evaluations will be used.

Date task #1219695 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title Summarize Plan - BLT (*Task ID 1219798*)  
(Lead: Cole)

Type of Interpretation Event Summarize Plan

Event Date 12/30/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Plan will be summarized and closed.

Date task #1219798 was last **09/28/2010**  
modified

Close Window & Return To Previous Screen

1/7/2011 2:46 pm

**Plan Summary**Plan Originator **Mary Sue Cole**Plan Title **2011 Hunt County Economic and Community Dev**

Plan Type Output

Plan ID 198092

Program Area Category Community Resource &amp; Economic Development

Other Personnel Involved

Issue Source Base Program

Description Growing pains with increased population, wider employment opportunities and education for youth were critical issues identified in TCFE planning cycle. This plan addresses economic and community development by strengthening the Alliance, organization facilitated by CEA-FCS, marketing and implementing FITSteps, and developing a stronger support system for entrepreneurs and home-based businesses. Hunt County continues to experience growth from the metroplex sprawl and must be prepared for growth. The Alliance is the primary county organization that allows all community decision makers to work together on issues of common concern to economic and community development. Interest in developing home-based and microenterprise businesses has accelerated and will support both economic and community development.

Target Audience Home Business Owners

Start and End Dates 01/03/2011 through 12/30/2011

Program Goal Description 1. Strengthen the Alliance's mission to communicate issues of common concern to all parts of the county. 2. Assist new chair and Directors of Alliance with organization and management of Alliance and projects; 3. Scholarship program continued and funds raised to support scholarship committee goals with one meeting sponsored each year 4. Texas AgriLIFE Extension in Hunt County is recognized as a viable resource for home-based businesses and entrepreneurs. 5. Alliance committees strengthened and function as by laws direct. 6. Alliance Executive Board and Conference task force plans and carries out a successful bi-annual regional economic development conference.

Client Change Clientele Feedback

Objective Indicator Additional individuals take leadership roles with Alliance, including new city involvement; committees begin to function; scholarship program is enhanced.

Percent Time 15

Volunteers Involved Y

Collaborators Texas A&amp;M University - Commerce

Date Added 09/28/2010

Date Last Modified **10/14/2010****Planned Tasks**

Task Type Planning Groups

Event Title Heritage Expo Committee (*Task ID 1220150*)  
(Lead: Cole)

Group (Committee) Name Heritage Expo Committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 01/03/2011

Anticipated no. of attendees 4

Others involved

Notes/comments Task force will meet to evaluate 2011 event and plan for 2012

Date task #1220150 was last **09/28/2010**  
modified

Task Type Marketing/Promotion

Event Title Membership/Directory Committee (*Task ID 1219905*)  
(Lead: Cole)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 01/03/2011

Others involved

Notes/comments Alliance Membership/Directory Committee will revise directory in summer in order to have ready for distribution at the October meeting; appointment of a membership committee will encourage new members for the Alliance.

Date task #1219905 was last **09/28/2010**  
modified

Task Type Marketing/Promotion

Event Title Alliance Announcement Letters (*Task ID 1219906*)  
(Lead: Cole)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 01/03/2011

Others involved

Notes/comments Alliance meeting announcement prepared and distributed by agent, including information about program, meeting particulars and encouragement for area participants.

Date task #1219906 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Weekly Email Newsletter (*Task ID 1219921*)  
(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 01/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1219921 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Alliance Newsletter (*Task ID 1219923*)  
(Lead: Cole)

Ed. Method Type Letters/Announcements

Event Date 01/03/2011

Anticipated no. of attendees 75

Others involved

Notes/comments Economic Development newsletter prepared and distributed at Alliance meetings

Date task #1219923 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Alliance Mtg Announcement (*Task ID 1219929*)  
(Lead: Cole)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 01/03/2011

Others involved

Notes/comments Alliance meetings will be announced in agent's news column and listed in Community Activities in local newspapers, as well as announcement letter sent to Alliance members.

Date task #1219929 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Alliance for Economic Development (*Task ID 1219934*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/03/2011

Anticipated no. of attendees 75

Others involved

Notes/comments Alliance will meet quarterly with a new economic resource presenting an informational program. Alliance format: 30 minutes for meal, 30 minutes for speaker and 30 minutes for area to promote new developments.

Date task #1219934 was last modified **09/28/2010**

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1219936*)  
(Lead: Cole)

Material resource development type Not Applicable

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human Resources: Task - Not Applicable -

Date of Production/Distribution 01/03/2011

Others involved

Notes/comments Alliance Executive Board will adopt cash management procedures as they operate a checking account, raise funds for projects, etc. Separate account opened for scholarship account.

Date task #1219936 was last modified **09/28/2010**

Task Type Planning Groups

Event Title Kitchen Incubator (*Task ID 1230324*)  
(Lead: Cole)

Group (Committee) Name Community Kitchen Task Force

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 01/10/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Task force will investigate the feasibility of pursuing a grant to form a community kitchen to be used for food processing and food product development by local food entrepreneurs.

Date task #1230324 was last modified **09/29/2010**

Task Type Planning Groups

Event Title Conference Task Force/planning committee (*Task ID 1230313*)  
(Lead: Cole)

Group (Committee) Name ED Conference committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 01/27/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Planning committee will meet to plan conference.

Date task #1230313 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Weekly Email Newsletter (*Task ID 1230248*)  
(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 02/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1230248 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Kitchen Incubator (*Task ID 1230332*)  
(Lead: Cole)

Group (Committee) Name Community Kitchen Task Force

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 02/10/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Task force will investigate the feasibility of pursuing a grant to form a community kitchen to be used for food processing and food product development by local food entrepreneurs.

Date task #1230332 was last **09/29/2010**



modified

Task Type Planning Groups

Event Title Conference Task Force/planning committee (*Task ID 1230315*)  
(Lead: Cole)

Group (Committee) Name ED Conference committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 02/27/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Planning committee will meet to plan conference.

Date task #1230315 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Scholarship Committee (*Task ID 1219900*)  
(Lead: Cole)

Group (Committee) Name Alliance Scholarship Committee

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 03/01/2011

Anticipated no. of attendees 6

Others involved

Notes/comments Scholarship Committee will plan, market and implement a major fund raiser to secure fund for scholarship for high school senior. Scholarship committee will also develop selection parameters for recipient.

Date task #1219900 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title Alliance Agenda (*Task ID 1219914*)  
(Lead: Cole)

Group (Committee) Name Alliance Executive Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 03/01/2011

Anticipated no. of attendees 75

Others involved

Notes/comments Executive Board prepares agenda for Alliance meeting with input from agent.

Date task #1219914 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Program Committee (*Task ID 1219919*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/01/2011

Anticipated no. of attendees 9

Others involved

Notes/comments Alliance BOD serves as program area committee for community and economic development.

Date task #1219919 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title Alliance Executive Board (*Task ID 1219935*)  
(Lead: Cole)

Group (Committee) Name Executive Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 03/01/2011

Anticipated no. of attendees 9

Others involved

Notes/comments Executive Board of the Alliance for Economic Development will meet one month prior to the quarterly Alliance meeting. Board will finalize resource person for the Alliance and finalize plans for the meeting. Board will discuss ongoing projects and determine new projects.

Date task #1219935 was last **09/28/2010**  
modified

Task Type Marketing/Promotion

Event Title Weekly Email Newsletter (*Task ID 1230249*)  
(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 03/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development

newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1230249 was last **09/29/2010** modified

Task Type Planning Groups

Event Title Conference Task Force/planning committee (*Task ID 1230316*) (Lead: Cole)

Group (Committee) Name ED Conference committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 03/27/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Planning committee will meet to plan conference.

Date task #1230316 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Alliance for Economic Development (*Task ID 1219904*) (Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/01/2011

Anticipated no. of attendees 75

Others involved

Notes/comments Alliance will meet quarterly with a new economic resource presenting an informational program. Alliance format: 30 minutes for meal, 30 minutes for speaker and 30 minutes for area to promote new developments.

Date task #1219904 was last **09/28/2010** modified

Task Type Resource Acquisition/Management

Event Title Exhibit Booth Funding (*Task ID 1219912*) (Lead: Cole)

Material resource development Displays/Exhibits type

Human Resources: Supervising: - Not Applicable - Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 04/01/2011

Others involved

Notes/comments Small grant from Bluebonnet RC&D will provide money for exhibit booth.  
Inquire about membership in Bluebonnet RC&D.

Date task #1219912 was last **09/28/2010**  
modified

Task Type Marketing/Promotion

Event Title Alliance Announcement Letters (*Task ID 1230137*)  
(Lead: Cole)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 04/03/2011

Others involved

Notes/comments Alliance meeting announcement prepared and distributed by agent, including  
information about program, meeting particulars and encouragement for area  
participants.

Date task #1230137 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Alliance Mtg Announcement (*Task ID 1230149*)  
(Lead: Cole)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 04/03/2011

Others involved

Notes/comments Alliance meetings will be announced in agent's news column and listed in  
Community Activities in local newspapers, as well as announcement letter sent  
to Alliance members.

Date task #1230149 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Alliance Newsletter (*Task ID 1230210*)  
(Lead: Cole)

Ed. Method Type Letters/Announcements

Event Date 04/03/2011

Anticipated no. of attendees 75

Others involved

Notes/comments Economic Development newsletter prepared and distributed at Alliance meetings

Date task #1230210 was last modified 09/29/2010

Task Type Marketing/Promotion

Event Title Weekly Email Newsletter (Task ID 1230250)  
(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 04/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1230250 was last modified 09/29/2010

Task Type Planning Groups

Event Title Kitchen Incubator (Task ID 1230333)  
(Lead: Cole)

Group (Committee) Name Community Kitchen Task Force

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 04/10/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Task force will investigate the feasibility of pursuing a grant to form a community kitchen to be used for food processing and food product development by local food entrepreneurs.

Date task #1230333 was last modified 09/29/2010

Task Type Planning Groups

Event Title Conference Task Force/planning committee (Task ID 1230317)  
(Lead: Cole)

Group (Committee) Name ED Conference committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 04/27/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Planning committee will meet to plan conference.

Date task #1230317 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Weekly Email Newsletter (*Task ID 1230251*)  
(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 05/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1230251 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Kitchen Incubator (*Task ID 1230334*)  
(Lead: Cole)

Group (Committee) Name Community Kitchen Task Force

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 05/10/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Task force will investigate the feasibility of pursuing a grant to form a community kitchen to be used for food processing and food product development by local food entrepreneurs.

Date task #1230334 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Conference Task Force/planning committee (*Task ID 1230318*)  
(Lead: Cole)

Group (Committee) Name ED Conference committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 05/27/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Planning committee will meet to plan conference.

Date task #1230318 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Weekly Email Newsletter (*Task ID 1230252*)  
(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 06/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1230252 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Texas Heritage Expo (*Task ID 1219890*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/06/2011

Anticipated no. of attendees 200

Others involved

Notes/comments Texas Heritage Expo will be held in Creative Arts Building of the Hunt County Fair. Exhibitors will demonstrate heritage arts and crafts. Volunteers will man exhibits and assist with Heritage Foods contest.

Date task #1219890 was last **09/28/2010**  
modified

Task Type Marketing/Promotion

Event Title Country Living Expo (*Task ID 1219922*)  
(Lead: Cole)

Type of Marketing/Promotion Multiple Types

Event

Event Date 06/24/2011

Others involved

Notes/comments Country Living Expo will be exhibit in General Exhibits Building during Hunt County Fair. Local agencies and resource persons who provide county services will man the booth (Country Trapper, water supply companies, county health department, County Judge and Commissioners, game wardens, Extension and 4-H, TAMU-Commerce, PJC, etc.) Purpose is to educate new and uninformed citizens about county services.

Date task #1219922 was last **09/28/2010** modified

Task Type Planning Groups

Event Title Conference Task Force/planning committee (*Task ID 1230319*) (Lead: Cole)

Group (Committee) Name ED Conference committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 06/27/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Planning committee will meet to plan conference.

Date task #1230319 was last **09/29/2010** modified

Task Type Marketing/Promotion

Event Title Alliance Announcement Letters (*Task ID 1230138*) (Lead: Cole)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 07/03/2011

Others involved

Notes/comments Alliance meeting announcement prepared and distributed by agent, including information about program, meeting particulars and encouragement for area participants.

Date task #1230138 was last **09/29/2010** modified

Task Type Marketing/Promotion

Event Title Alliance Mtg Announcement (*Task ID 1230150*) (Lead: Cole)



Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 07/03/2011

Others involved

Notes/comments Alliance meetings will be announced in agent's news column and listed in Community Activities in local newspapers, as well as announcement letter sent to Alliance members.

Date task #1230150 was last 09/29/2010  
modified

Task Type Educational Methods

Event Title Alliance Newsletter (Task ID 1230211)  
(Lead: Cole)

Ed. Method Type Letters/Announcements

Event Date 07/03/2011

Anticipated no. of attendees 75

Others involved

Notes/comments Economic Development newsletter prepared and distributed at Alliance meetings

Date task #1230211 was last 09/29/2010  
modified

Task Type Marketing/Promotion

Event Title Weekly Email Newsletter (Task ID 1230253)  
(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 07/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1230253 was last 09/29/2010  
modified

Task Type Planning Groups

Event Title Kitchen Incubator (Task ID 1230335)  
(Lead: Cole)

Group (Committee) Name Community Kitchen Task Force

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 07/10/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Task force will investigate the feasibility of pursuing a grant to form a community kitchen to be used for food processing and food product development by local food entrepreneurs.

Date task #1230335 was last 09/29/2010 modified

Task Type Marketing/Promotion

Event Title Weekly Email Newsletter (Task ID 1230254)  
(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 08/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1230254 was last 09/29/2010 modified

Task Type Planning Groups

Event Title Kitchen Incubator (Task ID 1230336)  
(Lead: Cole)

Group (Committee) Name Community Kitchen Task Force

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 08/10/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Task force will investigate the feasibility of pursuing a grant to form a community kitchen to be used for food processing and food product development by local food entrepreneurs.

Date task #1230336 was last 09/29/2010 modified

Task Type Marketing/Promotion

Event Title Weekly Email Newsletter (Task ID 1230255)

(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 09/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1230255 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Kitchen Incubator (*Task ID 1230337*)  
(Lead: Cole)

Group (Committee) Name Community Kitchen Task Force

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 09/10/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Task force will investigate the feasibility of pursuing a grant to form a community kitchen to be used for food processing and food product development by local food entrepreneurs.

Date task #1230337 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Alliance Mtg Announcement (*Task ID 1230151*)  
(Lead: Cole)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 10/03/2011

Others involved

Notes/comments Alliance meetings will be announced in agent's news column and listed in Community Activities in local newspapers, as well as announcement letter sent to Alliance members.

Date task #1230151 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Alliance Newsletter (*Task ID 1230212*)  
(Lead: Cole)

Ed. Method Type Letters/Announcements

Event Date 10/03/2011

Anticipated no. of attendees 75

Others involved

Notes/comments Economic Development newsletter prepared and distributed at Alliance meetings

Date task #1230212 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Weekly Email Newsletter (*Task ID 1230256*)  
(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 10/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1230256 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Alliance Regional Economic Development Conference (*Task ID 1230298*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/06/2011

Anticipated no. of attendees 160

Others involved

Notes/comments Alliance for Economic Development will plan, implement and evaluate the bi-annual Regional Economic Development Conference. The board of Directors will take the lead in planning with additional task force members and committees.

Date task #1230298 was last **09/29/2010**  
modified

Task Type Marketing/Promotion  
Event Title Weekly Email Newsletter (Task ID 1230257)  
(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 11/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1230257 was last **09/29/2010**  
modified

Task Type Marketing/Promotion  
Event Title Weekly Email Newsletter (Task ID 1230258)  
(Lead: Cole)

Type of Marketing/Promotion Email List(s)  
Event

Event Date 12/03/2011

Others involved

Notes/comments 'Round and About Hunt County will serve as a Community Development newsletter with a variety of information in it but focusing on "what's going on" in the county, recognizing communities, etc. Promotion in agent news column and at programs for new audiences.

Date task #1230258 was last **09/29/2010**  
modified

Task Type Evaluation  
Event Title Evaluation (Task ID 1219927)  
(Lead: Cole)

Evaluation strategy Post only  
Data collection strategy other  
Sampling methodology Open (self-selected)

Event Date 12/30/2011

Will economic data be sought? Not sure

Others involved

Notes/comments Evaluation will be done with Alliance BOD to determine whether goals are met for the year, and to set goals for the next year.

Date task #1219927 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title Outcome Summary - Economic and Community Development (*Task ID*  
*1219930*)  
(Lead: Cole)

Type of Interpretation Event Summarize Plan

Event Date 12/30/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Hard copies of outcome summary will be distributed to Alliance Board directors  
and other stakeholders.

Date task #1219930 was last **09/29/2010**  
modified

Close Window & Return To Previous Screen

1/7/2011 2:47 pm

**Plan Summary**

Plan Originator **Mary Sue Cole**

Plan Title **2011 Hunt County FCS Professional Development**

Plan Type Individual Development

Plan ID 198101

Job Responsibilities CEA-FCS, programming in economic and community development, county coordinator. FCS 4H coalition and 4H county management responsibilities.

Long-term Goal Am not even thinking about retirement for at least 4 years, maybe more.

Short-term Goal 1. Continue to develop technical skills and use new technology. 2. Skill and knowledge development in diabetes and medical nutrition therapy. 3. Skill and knowledge development in economic and community development, including entrepreneurship.

Degree Plans

Degree Major

Hours Completed 0

College or University

Certifications to be obtained or renewed Maintain Dietetic Registration, Texas Dietetic Licensure, Maintain certification as FPM trainer.

Percent Time 7

Date Added 09/28/2010

Date Last Modified 09/29/2010

**Planned Tasks**

Task Type Individual Development

Event Title Centra Trainings (Task ID 1220294)  
(Lead: Cole)

Competency Personal Effectiveness

Type of professional activity Instructor Led Online Training

Name of hosting organization Texas AgriLife Extension

Indiv Dev activity description Will participate in Centra trainings in following subject matter: BLT, diabetes, food safety, normal nutrition, program development

Location level at which program will be offered State

City and State Greenville, TX

Start, End dates 01/03/2011 through 12/30/2011

Credit or certification Not Applicable

Hours, college credit or certification (if applicable) n/a

Est. actual hours of individual 10  
development for this program  
(not including travel, meals, etc)

Notes/comments

Date task #1220294 was last **09/28/2010**  
modified

Task Type Individual Development

Event Title INR Seminars (*Task ID 1220303*)  
(Lead: Cole)

Competency Subject Matter Expertise

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization Institute of Natural Resources

Indiv Dev activity description Seminar

Location level at which Regional  
program will be offered

City and State Dallas, TX

Start, End dates 01/03/2011 through 12/30/2011

Credit or certification CEU

Hours, college credit or 1  
certification (if applicable)

Est. actual hours of individual 16  
development for this program  
(not including travel, meals, etc)

Notes/comments INR Seminars are held periodically in the Dallas area and provide 6 hours of  
CEU's for dietitians.

Date task #1220303 was last **09/28/2010**  
modified

Task Type Evaluation

Event Title Supervision, Management and Evaluation of Admin Assistant (*Task ID*  
*1220314*)  
(Lead: Cole)

Evaluation strategy Post only

Data collection strategy Individual Measurement

Sampling methodology Open (self-selected)

Event Date 01/03/2011

Will economic data be sought? No

Others involved

Notes/comments Admin Assistant will be responsive to supervision, management and evaluation  
by all staff.



Date task #1220314 was last **09/28/2010**  
modified

Task Type Evaluation  
Event Title Reporting (*Task ID 1220335*)  
(Lead: Cole)

Evaluation strategy Post only  
Data collection strategy Individual Measurement  
Sampling methodology Open (self-selected)  
Event Date 01/07/2011

Will economic data be sought? No

Others involved

Notes/comments Monthly and special reports of agent work will be submitted; monthly reports, county commissioners' activity/travel reports, special reports, FCS Affirmative Action report, etc.

Date task #1220335 was last **09/28/2010**  
modified

Task Type Evaluation  
Event Title Annual Performance Appraisal (*Task ID 1353563*)  
(Lead: Cole)

Evaluation strategy Post only  
Data collection strategy Face-to-face interviews  
Sampling methodology  
Event Date 01/14/2011

Will economic data be sought? Not sure

Others involved

Notes/comments Annual performance appraisal with DED

Date task #1353563 was last **11/29/2010**  
modified

Task Type Individual Development  
Event Title TEAFCS - Jan 21 (*Task ID 1220518*)  
(Lead: Cole)

Competency Organizational Effectiveness  
Type of professional activity Face to Face Workshop or Seminar  
Name of hosting organization TEAFCS  
Indiv Dev activity description Participate in district association meeeting.  
Location level at which District  
program will be offered

City and State Dallas, TX

Start, End dates 01/21/2011 through 01/21/2011

Credit or certification Not Applicable

Hours, college credit or n/a certification (if applicable)

Est. actual hours of individual n/a development for this program (not including travel, meals, etc)

Notes/comments

Date task #1220518 was last 09/28/2010 modified

Task Type Individual Development

Event Title East Region FCS Retreat (Task ID 1220306) (Lead: Cole)

Competency Subject Matter Expertise

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization Texas AgriLife Extension

Indiv Dev activity description Variety of FCS programs on review at FCS retreat. Very well planned and suitable to agents.

Location level at which Regional program will be offered

City and State Allen, TX

Start, End dates 02/22/2011 through 02/24/2011

Credit or certification Certification of Participation

Hours, college credit or 4 certification (if applicable)

Est. actual hours of individual 20 development for this program (not including travel, meals, etc)

Notes/comments RPD and resource committee planned appropriate agenda for agents in Region.

Date task #1220306 was last 09/28/2010 modified

Task Type Individual Development

Event Title Family Issues Summit (Task ID 1220309) (Lead: Cole)

Competency Subject Matter Expertise

Type of professional activity Conference

Name of hosting organization District 4 FCS agents

Indiv Dev activity description Conference to be held for District event; target audience will be Master

volunteers.

Location level at which Regional program will be offered

City and State Dallas, TX

Start, End dates 03/24/2011 through 03/24/2011

Credit or certification Not Applicable

Hours, college credit or n/a certification (if applicable)

Est. actual hours of individual development for this program (not including travel, meals, etc)

Notes/comments Agent will market conference, invite Advisory Board members and volunteers to participate

Date task #1220309 was last modified 09/28/2010

Task Type Educational Methods

Event Title District EE Meetings (Task ID 1353564) (Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/19/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Attend District TEEA Conference and Cultural Arts Workshop

Date task #1353564 was last modified 11/29/2010

Task Type Individual Development

Event Title TEAFCS - May 20 (Task ID 1220520) (Lead: Cole)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization TEAFCS

Indiv Dev activity description Participate in meeting

Location level at which District program will be offered

City and State Dallas, TX

Start, End dates 05/20/2011 through 05/20/2011

Credit or certification Not Applicable

Hours, college credit or n/a certification (if applicable)

Est. actual hours of individual n/a development for this program (not including travel, meals, etc)

Notes/comments

Date task #1220520 was last **09/28/2010** modified

Task Type Educational Methods

Event Title Extension Administrative Training (*Task ID 1220324*) (Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/24/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Participate in Extension Administrative Training

Date task #1220324 was last **09/28/2010** modified

Task Type Individual Development

Event Title Dossier Review (*Task ID 1220313*) (Lead: Cole)

Competency Action Orientation

Type of professional activity Conference

Name of hosting organization Texas AgriLife Extension

Indiv Dev activity description Review dossiers, assist agents as requested, participate in regional peer review process.

Location level at which Regional program will be offered

City and State Waxahachie, TX

Start, End dates 06/01/2011 through 10/06/2011

Credit or certification Not Applicable

Hours, college credit or n/a certification (if applicable)

Est. actual hours of individual 20 development for this program (not including travel, meals, etc)

Notes/comments Assist CEA's with review and preparation of dossiers; participate in Regional Review Process.

Date task #1220313 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title Mid Year Program Teleconference (*Task ID 1220307*)  
(Lead: Cole)

Group (Committee) Name Conference

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 07/05/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Mid Year Program Teleconference will be scheduled with RPD

Date task #1220307 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Fall Faculty Conference (*Task ID 1220319*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 08/23/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Participate in Fall Faculty Conference

Date task #1220319 was last **09/28/2010**  
modified

Task Type Individual Development

Event Title TEAFCS - Aug 26 (*Task ID 1220522*)  
(Lead: Cole)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization TEAFCS

Indiv Dev activity description

Location level at which District  
program will be offered

City and State Dallas, TX

Start, End dates 08/26/2011 through 08/26/2011

Credit or certification Not Applicable

Hours, college credit or n/a certification (if applicable)

Est. actual hours of individual n/a development for this program (not including travel, meals, etc)

Notes/comments Participate in meeting

Date task #1220522 was last 09/28/2010 modified

Task Type Individual Development

Event Title Program Planning Conference (Task ID 1353567) (Lead: Cole)

Competency Personal Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization DED

Indiv Dev activity description Program Planning Conference with DED and RPDs

Location level at which International program will be offered

City and State Dallas, TX

Start, End dates 10/10/2011 through 10/10/2011

Credit or certification Not Applicable

Hours, college credit or n/a certification (if applicable)

Est. actual hours of individual n/a development for this program (not including travel, meals, etc)

Notes/comments Program Planning Conference with DED and RPDs

Date task #1353567 was last 11/29/2010 modified

Task Type Individual Development

Event Title Texas AgriLife Extension Administrative Training (Task ID 1220305) (Lead: Cole)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization Texas AgriLife Extension

Indiv Dev activity description District Administrative Training

Location level at which District

program will be offered

City and State Dallas, TX

Start, End dates 11/15/2011 through 00/00/0000

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 6  
development for this program  
(not including travel, meals, etc)

Notes/comments Attend Texas AgriLife Extension Administrative Training

Date task #1220305 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title District EE Training (*Task ID 1353566*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/17/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Attend District EE Training

Date task #1353566 was last **11/29/2010**  
modified

Task Type Individual Development

Event Title TEAFCS - Dec 2 (*Task ID 1220523*)  
(Lead: Cole)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization TEAFCS

Indiv Dev activity description Participate in meeting

Location level at which District  
program will be offered

City and State Dallas, TX

Start, End dates 12/02/2011 through 12/02/2011

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual n/a  
development for this program  
(not including travel, meals, etc)

Notes/comments

Date task #1220523 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title Summarize Plan (*Task ID 1220288*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 12/30/2011

Anticipated no. of attendees 0

Others involved

Notes/comments compile data and report

Date task #1220288 was last **09/28/2010**  
modified

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**Plan Summary**
Plan Originator **Mary Sue Cole**Plan Title **2011 Hunt County Friend to Friend--Promoting Breast & Cervical Cancer Screenings**

Plan Type Outcome

Plan ID 198091

Program Area Category Human Sciences &gt;&gt; Improve Health and Wellness of Texans (2010) &gt;&gt; Cancer Education

Other Personnel Involved Lori Reed

Issue Source Specialists/RPD

Description Women living in rural areas of Texas are less likely than their urban counterparts to have had a mammogram or Papanicolaou (Pap) test within the past two years. Treatment costs and mortality are higher for rural women because of later diagnosis. Access to accredited screening in rural communities is difficult since more than half of Texas counties are primary care health professional shortage areas. One-half of Texas counties do not have accredited, permanent mammography facilities. The Cancer Prevention Research Institute of Texas (CPRIT) awarded Extension funding to adapt and use the Friend to Friend(FTF)program to increase the number of women meeting American Cancer Society Screening standards. FTF is a research tested, best practice program developed with funding from the National Cancer Institute. It may be implemented by trained volunteers. FTF has significantly increased screening rates for under served, diverse women living in rural and urban communities. The program begins by forming a work group of four to six community volunteers to work with the agent and regional health program specialist to plan, market,and implement, and evaluate the program. The agent and her work group will offer a 1 hour FTF party event in year one (2011) and another in year two (2012) that includes at least the following elements: 1. Presentation by a physician or nurse conveying a strong message that breast and cervical cancer is easier and more successfully treated when found earlier. 2. Trained, volunteer-led, small discussion group that focuses on: o answering questions; o engaging women to support each other to obtain screening, if needed; o providing a list of free and reduced cost screening sources and transportation; and o making appointments for screening, whenever possible.

Target Audience Underserved Populations

Start and End Dates 01/03/2011 through 12/30/2011

Program Goal Description Increase the number of women 40 years and older living in rural and frontier counties who are up-to-date on their breast and cervical cancer screening using American Cancer Society guidelines.

Client Change Behavior Change/Adoption of Best Practice or Technology

Objective Indicator Signing commitment to have a mammogram and/or Pap test in accordance with screening guidelines. Knowledge of ACS breast and cervical cancer screening guidelines.

Percent Time 6

Volunteers Involved Y

Collaborators Hospitals/Medical Facilities (Local)

Date Added 09/28/2010

Date Last Modified 11/17/2010

**Planned Tasks**

Task Type Planning Groups

Event Title Forming a task force (Task ID 1219849)  
(Lead: Cole)

Group (Committee) Name Friend to Friend Task Force

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 01/21/2011

Anticipated no. of attendees 10

Others involved Lori Reed

Notes/comments 1. Invite women from the community who are interested in implementing the Friend to Friend (FTF) program to increase the number of local women meeting American Cancer Society screening guidelines for breast and cervical cancer. 2. Plan the time and location of a FTF party. 3. Secure speaker. 4. Modify and reproduce FTF print materials (flyers and other marketing materials) to meet local needs. 5. Recruit and train volunteers to be discussion group leaders during party. 6. Work with Regional Program Health Specialist to refine list of providers of mammograms and Pap tests for insured and uninsured women; contact each provider (clinics, hospitals, vans, BCCS,etc. on list to make sure proper hours and requirements are listed for women attending the party; secure commitment of mammogram vans and other providers--determine times and numbers of women who must sign up for van, etc to come. 7 . Plan for securing and preparing refreshments, decorations, and incentives.

Date task #1219849 was last modified 10/14/2010

Task Type Marketing/Promotion

Event Title Marketing/Promotion (Task ID 1219850)  
(Lead: Cole)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 08/01/2011

Others involved

Notes/comments 1. Modify Friend to Friend marketing materials for date, time, and place of party. 2. Plan and implement dissemination of marketing flyers and brochures; leave in clinics, community centers, doctors' offices, churches, hospitals, grocery store bulletin boards, etc. 3. Advertise party on radio, TV, in newspaper, etc.

Date task #1219850 was last **10/14/2010**  
modified

Task Type Educational Methods

Event Title Educational methods--Friend to Friend Party (*Task ID 1219852*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/06/2011

Anticipated no. of attendees 30

Others involved Lori Reed

Notes/comments 1. Engage women with "bead" activity. 2. Provide party that includes a physician or nurse speaker that authoritatively presents screening guidelines for breast and cervical cancer and a discussion group led by trained volunteers. 3. Offer opportunity to complete commitment card to sign up for mammograms and/or Pap tests. 4. Offer incentives to participants as planned. Party usually lasts for 1 1/2 hours.

Date task #1219852 was last **10/14/2010**  
modified

Task Type Interpretation

Event Title Interpretation (*Task ID 1219854*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 11/28/2011

Anticipated no. of attendees 0

Others involved Lori Reed

Notes/comments Provide briefing and handout to key stakeholders (e.g., community partners, county commissioners, direct supervisors, etc.).

Date task #1219854 was last **10/14/2010**  
modified

Task Type Interpretation

Event Title Friend to Friend--Finding Breast & Cervical Cancer Early - Summary (*Task ID 1219851*)  
(Lead: Cole)

Type of Interpretation Event Summarize Plan

Event Date 12/01/2011

Anticipated no. of attendees 0

Others involved Lori Reed

Notes/comments Write end of year summary in TeXas.

Date task #1219851 was last **10/14/2010**  
modified

Task Type Evaluation  
Event Title Evaluation (*Task ID 1219853*)  
(Lead: Cole)

Evaluation strategy Retrospective Post  
Data collection strategy In Person Survey  
Sampling methodology Census (all participants)  
Event Date 12/01/2011

Will economic data be sought? Not sure  
Others involved

Notes/comments 1. Participant numbers will be obtained from Event Sign-In form. Send copy of Sign-In Form to Dr. Carol Rice at Tx AgriLife Extension Service, Family Development and Resource Management, MS 2251, College Station, TX 77843-2251. 2. All participants will complete a commitment card which they will take home as a reminder to get needed screening(s). 3. Participants will complete an Exit Form on which they may either commit to make an appointment or actually make an appointment for a mammogram and/or Pap test; the form will also contain two question(s)(true or false) assessing their knowledge about screening guidelines and several demographic questions. 4. Exit Form will be returned along with copy of Event Sign In sheet to Dr. Carol Rice at Tx AgriLife Extension Service, Family Development and Resource Management, MS 2251, College Station, TX 77843-2251. 5. Agents will enter data into TeXas [number of women attending party], [number of women signing commitment card to get screened], [number of women signing up for actual appointments], [demographics],and [results of two questions regarding screening guidelines].

Date task #1219853 was last **10/14/2010**  
modified

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**Plan Summary**

Plan Originator **Mary Sue Cole**

Plan Title **2011 Hunt County General FCS**

Plan Type Output

Plan ID 198118

Program Area Category Human Sciences >> Improve Health and Wellness of Texans (2010)

Other Personnel Involved

Issue Source Base Program

Description All FCS related activities not reported under other plans

Target Audience Adults

Start and End Dates 01/03/2011 through 12/30/2011

Program Goal Description

Client Change Customer Satisfaction

Objective Indicator

Percent Time 10

Volunteers Involved Y

Collaborators

Date Added 09/28/2010

Date Last Modified **09/29/2010**

**Planned Tasks**

Task Type Educational Methods

Event Title News Columns (*Task ID 1221408*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 01/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Weekly news column will be written and distributed.

Date task #1221408 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Misc FCS Educational Activities (*Task ID 1221431*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/03/2011

Anticipated no. of attendees 25

Others involved

Notes/comments One shot educational activities not found in other plans

Date task #1221431 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1221444*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/03/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming;  
duplicate marketing materials, other duties as needed

Date task #1221444 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Market FPM class (*Task ID 1350293*)  
(Lead: Cole)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 01/03/2011

Others involved

Notes/comments Market FPM class

Date task #1350293 was last **11/17/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Preparation for FPM class (*Task ID 1350294*)  
(Lead: Cole)

Material resource development Curriculum  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 01/03/2011

Others involved

Notes/comments Secure resources and prepare for FPM class

Date task #1350294 was last **11/17/2010**  
modified

Task Type Educational Methods

Event Title FPM class (*Task ID 1350292*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/25/2011

Anticipated no. of attendees 10

Others involved

Notes/comments FPM class conducted

Date task #1350292 was last **11/17/2010**  
modified

Task Type Educational Methods

Event Title News Columns (*Task ID 1230346*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 02/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Weekly news column will be written and distributed.

Date task #1230346 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1230368*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/03/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming; duplicate marketing materials, other duties as needed

Date task #1230368 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Misc FCS Educational Activities (*Task ID 1230382*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/03/2011

Anticipated no. of attendees 25

Others involved

Notes/comments One shot educational activities not found in other plans

Date task #1230382 was last **09/29/2010** modified

Task Type Educational Methods

Event Title News Columns (*Task ID 1230347*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 03/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Weekly news column will be written and distributed.

Date task #1230347 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1230369*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/03/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming;



duplicate marketing materials,other duties as needed

Date task #1230369 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Misc FCS Educational Activities (*Task ID 1230383*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/03/2011

Anticipated no. of attendees 25

Others involved

Notes/comments One shot educational activities not found in other plans

Date task #1230383 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title News Columns (*Task ID 1230348*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 04/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Weekly news column will be written and distributed.

Date task #1230348 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1230370*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/03/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming;  
duplicate marketing materials,other duties as needed

Date task #1230370 was last **09/29/2010**

modified

Task Type Educational Methods

Event Title Misc FCS Educational Activities (*Task ID 1230384*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/03/2011

Anticipated no. of attendees 25

Others involved

Notes/comments One shot educational activities not found in other plans

Date task #1230384 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title News Columns (*Task ID 1230349*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 05/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Weekly news column will be written and distributed.

Date task #1230349 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1230371*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/03/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming;  
duplicate marketing materials, other duties as needed

Date task #1230371 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Misc FCS Educational Activities (*Task ID 1230385*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/03/2011

Anticipated no. of attendees 25

Others involved

Notes/comments One shot educational activities not found in other plans

Date task #1230385 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title News Columns (*Task ID 1230350*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 06/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Weekly news column will be written and distributed.

Date task #1230350 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1230372*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/03/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming;  
duplicate marketing materials, other duties as needed

Date task #1230372 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Misc FCS Educational Activities (*Task ID 1230386*)

(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/03/2011

Anticipated no. of attendees 25

Others involved

Notes/comments One shot educational activities not found in other plans

Date task #1230386 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title News Columns (*Task ID 1230351*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 07/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Weekly news column will be written and distributed.

Date task #1230351 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1230373*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 07/03/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming;  
duplicate marketing materials, other duties as needed

Date task #1230373 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Misc FCS Educational Activities (*Task ID 1230387*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person  
 Technology used, if selected n/a  
 Event Date 07/03/2011  
 Anticipated no. of attendees 25  
 Others involved  
 Notes/comments One shot educational activities not found in other plans  
 Date task #1230387 was last **09/29/2010**  
 modified

Task Type Educational Methods  
 Event Title News Columns (*Task ID 1230352*)  
 (Lead: Cole)  
 Ed. Method Type Mass Media  
 Event Date 08/03/2011  
 Anticipated no. of attendees 0  
 Others involved  
 Notes/comments Weekly news column will be written and distributed.  
 Date task #1230352 was last **09/29/2010**  
 modified

Task Type Educational Methods  
 Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1230374*)  
 (Lead: Cole)  
 Ed. Method Type Group  
 Group Method Type In Person  
 Technology used, if selected n/a  
 Event Date 08/03/2011  
 Anticipated no. of attendees 15  
 Others involved  
 Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming;  
 duplicate marketing materials, other duties as needed  
 Date task #1230374 was last **09/29/2010**  
 modified

Task Type Educational Methods  
 Event Title Misc FCS Educational Activities (*Task ID 1230388*)  
 (Lead: Cole)  
 Ed. Method Type Group  
 Group Method Type In Person  
 Technology used, if selected n/a

Event Date 08/03/2011

Anticipated no. of attendees 25

Others involved

Notes/comments One shot educational activities not found in other plans

Date task #1230388 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title News Columns (*Task ID 1230353*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 09/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Weekly news column will be written and distributed.

Date task #1230353 was last **09/29/2010**,  
modified

Task Type Educational Methods

Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1230375*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/03/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming;  
duplicate marketing materials, other duties as needed

Date task #1230375 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Misc FCS Educational Activities (*Task ID 1230389*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/03/2011

Anticipated no. of attendees 25

Others involved

Notes/comments One shot educational activities not found in other plans

Date task #1230389 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title News Columns (*Task ID 1230354*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 10/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Weekly news column will be written and distributed.

Date task #1230354 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1230376*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/03/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming;  
duplicate marketing materials, other duties as needed

Date task #1230376 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Misc FCS Educational Activities (*Task ID 1230390*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/03/2011

Anticipated no. of attendees 25

Others involved

Notes/comments One shot educational activities not found in other plans

Date task #1230390 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title 2011 General FCS - Summary (*Task ID 1221324*)  
(Lead: Cole)

Type of Interpretation Event Summarize Plan

Event Date 11/01/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Plan will be summarized and closed.

Date task #1221324 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title News Columns (*Task ID 1230355*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 11/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Weekly news column will be written and distributed.

Date task #1230355 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1230377*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/03/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming;  
duplicate marketing materials, other duties as needed

Date task #1230377 was last **09/29/2010**  
modified

Task Type Educational Methods



Event Title Misc FCS Educational Activities (*Task ID 1230391*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/03/2011

Anticipated no. of attendees 25

Others involved

Notes/comments One shot educational activities not found in other plans

Date task #1230391 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title News Columns (*Task ID 1230356*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 12/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Weekly news column will be written and distributed.

Date task #1230356 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Grandparents Raising Grandchildren Support Group (*Task ID 1230378*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 12/03/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Contribute articles to monthly newsletter; assist facilitators with programming;  
duplicate marketing materials, other duties as needed

Date task #1230378 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Misc FCS Educational Activities (*Task ID 1230392*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 12/03/2011

Anticipated no. of attendees 25

Others involved

Notes/comments One shot educational activities not found in other plans

Date task #1230392 was last **09/29/2010**  
modified

Close Window & Return To Previous Screen

1/7/2011 2:48 pm

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**Plan Summary**Plan Originator **Mary Sue Cole**Plan Title **2011 Hunt County Healthy Lifestyles**

Plan Type Outcome

Plan ID 198122

Program Area Category Human Sciences &gt;&gt; Helping People in Texas Eat Better and Safer (2010)

## Other Personnel Involved

Issue Source Specialists/RPD, Base Program

Description FCS base programs will be reported to this goal: Walk Across Texas, diabetes education, Master Wellness Volunteer management, spring and fall cooking classes, Food Demonstrator activities and general cancer education.

Target Audience Adults

Start and End Dates 01/03/2011 through 12/30/2011

Program Goal Description Overall health and wellness programs will be implemented: 1. Walk Across Texas will reach a target of 350 adults; Walk Across Texas will be marketed to schools for a youth audience in fall of 2011; 2. Ten Master Wellness Volunteers will continue to reach new audiences with Extension curriculum; 3. Spring and fall cooking classes will emphasize basic food preparation to assist clientele in improving nutritional value of family meals and save dollars to extend resources; 4. Extension Food Demonstrators will test 100 recipes for use in agent newsletters, news columns and demonstrations. Recipes will be scored according to nutritional value, economy, ease of preparation, taste, and appearance. 5. Cancer education materials will be used at health fairs, programs, and other locations to teach awareness of screening and formation of healthy habits.

Client Change Behavior Change/Adoption of Best Practice or Technology

Objective Indicator Awareness of presented subject matter, adoption of best practices when applicable, increased use of volunteers.

Percent Time 25

Volunteers Involved Y

Collaborators Texas Education Agency, Texas Extension Education Association

Date Added 09/28/2010

Date Last Modified **10/18/2010****Planned Tasks**

Task Type Educational Methods

Event Title Extension Food Demonstrators (*Task ID 1221447*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/03/2011

Anticipated no. of attendees 12

Others involved

Notes/comments Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.

Date task #1221447 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221478*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 01/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221478 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Diabetes Newsletter (*Task ID 1221481*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 01/03/2011

Anticipated no. of attendees 275

Others involved

Notes/comments "Living with Diabetes" quarterly newsletter will be mailed to individuals who request it; diabetes coalition will develop newsletter.

Date task #1221481 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title WAT Task Force (*Task ID 1221586*)  
(Lead: Cole)

Group (Committee) Name WAT Task Force

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 01/03/2011

Anticipated no. of attendees 5  
 Others involved  
 Notes/comments Task force will plan activity.  
 Date task #1221586 was last **09/28/2010**  
 modified

Task Type Marketing/Promotion  
 Event Title WAT Marketing and Promotion (*Task ID 1221588*)  
 (Lead: Cole)

Type of Marketing/Promotion Multiple Types  
 Event  
 Event Date 01/03/2011

Others involved  
 Notes/comments Utilize multiple methods to promote WAT.  
 Date task #1221588 was last **09/28/2010**  
 modified

Task Type Educational Methods  
 Event Title Master Wellness Volunteer Mgt. (*Task ID 1221606*)  
 (Lead: Cole)

Ed. Method Type Group  
 Group Method Type In Person  
 Technology used, if selected n/a  
 Event Date 01/03/2011

Anticipated no. of attendees 0  
 Others involved  
 Notes/comments Master Wellness Volunteer activities will be reported.  
 Date task #1221606 was last **09/28/2010**  
 modified

Task Type Planning Groups  
 Event Title Diabetes Advisory Board (*Task ID 1221624*)  
 (Lead: Cole)

Group (Committee) Name Diabetes Advisory Board  
 Planning Group Type Task Force  
 Nature of Meeting Planning  
 Event Date 01/03/2011

Anticipated no. of attendees 4  
 Others involved  
 Notes/comments Meet with advisory board to develop ideas for newsletter, emerging needs for

diabetes education, etc.

Date task #1221624 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title Multi County diabetes conference planning group (*Task ID 1350286*)  
(Lead: Cole)

Group (Committee) Name Multi county diabetes conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 01/10/2011

Anticipated no. of attendees 5

Others involved

Notes/comments FCS agents in Hunt, Hopkins, Wood, Rains and Van Zandt will meet to plan a regional diabetes conference.

Date task #1350286 was last **11/17/2010**  
modified

Task Type Individual Development

Event Title WAT annual TTVN training (*Task ID 1350291*)  
(Lead: Cole)

Competency Subject Matter Expertise

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization Texas AgriLIFE Extension

Indiv Dev activity description participate in annual WAT TTVN training

Location level at which International  
program will be offered

City and State Greenville, TX

Start, End dates 01/21/2011 through 00/00/0000

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 3  
development for this program  
(not including travel, meals, etc)

Notes/comments agent will participate in update training via WAT TTVN

Date task #1350291 was last **11/17/2010**  
modified

Task Type Educational Methods

Event Title Cooking School Series (*Task ID 1221462*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/01/2011

Anticipated no. of attendees 36

Others involved

Notes/comments Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered.

Date task #1221462 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Extension Food Demonstrators (*Task ID 1221541*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/03/2011

Anticipated no. of attendees 12

Others involved

Notes/comments Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.

Date task #1221541 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221561*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 02/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221561 was last **09/28/2010**  
modified

Task Type Marketing/Promotion

Event Title WAT Marketing and Promotion (*Task ID 1221601*)  
(Lead: Cole)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 02/03/2011

Others involved

Notes/comments Utilize multiple methods to promote WAT.

Date task #1221601 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Master Wellness Volunteer Mgt. (*Task ID 1221607*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Master Wellness Volunteer activities will be reported.

Date task #1221607 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title Multi County diabetes conference planning group (*Task ID 1350304*)  
(Lead: Cole)

Group (Committee) Name Multi county diabetes conference

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 02/15/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Agent planning committee to meet

Date task #1350304 was last **11/17/2010**  
modified

Task Type Educational Methods

Event Title Cooking School Series (*Task ID 1221576*)  
(Lead: Cole)

Ed. Method Type Group



Group Method Type In Person

Technology used, if selected n/a

Event Date 03/01/2011

Anticipated no. of attendees 36

Others involved

Notes/comments Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered.

Date task #1221576 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Extension Food Demonstrators (*Task ID 1221542*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/03/2011

Anticipated no. of attendees 12

Others involved

Notes/comments Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.

Date task #1221542 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221562*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 03/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221562 was last **09/28/2010**  
modified

Task Type Marketing/Promotion

Event Title WAT Marketing and Promotion (*Task ID 1221602*)  
(Lead: Cole)

Type of Marketing/Promotion Multiple Types

Event

Event Date 03/03/2011

Others involved

Notes/comments Utilize multiple methods to promote WAT.

Date task #1221602 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Master Wellness Volunteer Mgt. (*Task ID 1221608*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Master Wellness Volunteer activities will be reported.

Date task #1221608 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Train WAT team captains (*Task ID 1350287*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 03/07/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Agent, volunteers and support staff will train team captains.

Date task #1350287 was last **11/17/2010**  
modified

Task Type Educational Methods

Event Title WAT Team Mileage Reports (*Task ID 1221596*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 03/07/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Team captains report mileage each Monday to Extension Office by phone, email or fax. Volunteer picks up mileage on Wednesday to post on Texas maps at

local mall. Agent reports totals in weekly news column.

Date task #1221596 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Cooking School Series (*Task ID 1221577*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/01/2011

Anticipated no. of attendees 36

Others involved

Notes/comments Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered.

Date task #1221577 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Extension Food Demonstrators (*Task ID 1221543*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/03/2011

Anticipated no. of attendees 12

Others involved

Notes/comments Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.

Date task #1221543 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221563*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 04/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221563 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Diabetes Newsletter (*Task ID 1221572*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 04/03/2011

Anticipated no. of attendees 275

Others involved

Notes/comments "Living with Diabetes" quarterly newsletter will be mailed to individuals who request it; diabetes coalition will develop newsletter.

Date task #1221572 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Master Wellness Volunteer Mgt. (*Task ID 1221609*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Master Wellness Volunteer activities will be reported.

Date task #1221609 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title Diabetes Advisory Board (*Task ID 1221625*)  
(Lead: Cole)

Group (Committee) Name Diabetes Advisory Board

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 04/03/2011

Anticipated no. of attendees 4

Others involved

Notes/comments Meet with advisory board to develop ideas for newsletter, emerging needs for diabetes education, etc.

Date task #1221625 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title WAT Team Mileage Reports (*Task ID 1221603*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 04/07/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Team captains report mileage each Monday to Extension Office by phone, email or fax. Volunteer picks up mileage on Wednesday to post on Texas maps at local mall. Agent reports totals in weekly news column.

Date task #1221603 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title Multi County diabetes conference planning group (*Task ID 1350305*)  
(Lead: Cole)

Group (Committee) Name Multi county diabetes conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 04/12/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Agents will meet to finalize conference

Date task #1350305 was last **11/17/2010**  
modified

Task Type Educational Methods

Event Title Extension Food Demonstrators (*Task ID 1221544*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/03/2011

Anticipated no. of attendees 12

Others involved

Notes/comments Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to

county clientele in news columns, demonstrations and programs.

Date task #1221544 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221564*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 05/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221564 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Master Wellness Volunteer Mgt. (*Task ID 1221610*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Master Wellness Volunteer activities will be reported.

Date task #1221610 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title WAT Team Mileage Reports (*Task ID 1221604*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 05/07/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Team captains report mileage each Monday to Extension Office by phone, email or fax. Volunteer picks up mileage on Wednesday to post on Texas maps at local mall. Agent reports totals in weekly news column.

Date task #1221604 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title WAT Recognition Event (*Task ID 1350289*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 05/26/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Recognition event will serve as interpretation of WAT impact as well as to celebrate success of individuals and teams participating.

Date task #1350289 was last **11/17/2010**  
modified

Task Type Educational Methods

Event Title Regional Diabetes Conference (*Task ID 1350306*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/26/2011

Anticipated no. of attendees 100

Others involved

Notes/comments Regional diabetes conference to be held in Sulphur Springs

Date task #1350306 was last **11/17/2010**  
modified

Task Type Interpretation

Event Title WAT Recognition Event (*Task ID 1221600*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 05/27/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Recognition event will be held the week following final reporting by WAT teams. Prizes for top teams will be presented with a summary of the miles walked, number of teams, etc.

Date task #1221600 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title WAT Interpretation (*Task ID 1350288*)  
(Lead: Cole)

Type of Interpretation Event Mass Media

Event Date 05/30/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Agent will interpret success of WAT to general public and stakeholders through news column

Date task #1350288 was last **11/17/2010**  
modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221565*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 06/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221565 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Master Wellness Volunteer Mgt. (*Task ID 1221611*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Master Wellness Volunteer activities will be reported.

Date task #1221611 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Extension Food Demonstrators (*Task ID 1221545*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person



Technology used, if selected n/a

Event Date 07/03/2011

Anticipated no. of attendees 12

Others involved

Notes/comments Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.

Date task #1221545 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221566*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 07/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221566 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Diabetes Newsletter (*Task ID 1221573*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 07/03/2011

Anticipated no. of attendees 275

Others involved

Notes/comments "Living with Diabetes" quarterly newsletter will be mailed to individuals who request it; diabetes coalition will develop newsletter.

Date task #1221573 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Master Wellness Volunteer Mgt. (*Task ID 1221612*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 07/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Master Wellness Volunteer activities will be reported.

Date task #1221612 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title Diabetes Advisory Board (*Task ID 1221626*)  
(Lead: Cole)

Group (Committee) Name Diabetes Advisory Board

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 07/03/2011

Anticipated no. of attendees 4

Others involved

Notes/comments Meet with advisory board to develop ideas for newsletter, emerging needs for diabetes education, etc.

Date task #1221626 was last **09/28/2010**  
modified

Task Type Individual Development

Event Title WAT TTVN Training (*Task ID 1221584*)  
(Lead: Cole)

Competency Subject Matter Expertise

Type of professional activity Instructor Led Online Training

Name of hosting organization Extension

Indiv Dev activity description Participate in TTVN training

Location level at which State  
program will be offered

City and State College Station, TX

Start, End dates 08/01/2011 through 08/31/2011

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual n/a  
development for this program  
(not including travel, meals, etc)

Notes/comments

Date task #1221584 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Extension Food Demonstrators (*Task ID 1221546*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 08/03/2011

Anticipated no. of attendees 12

Others involved

Notes/comments Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.

Date task #1221546 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221567*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 08/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221567 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Master Wellness Volunteer Mgt. (*Task ID 1221613*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 08/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Master Wellness Volunteer activities will be reported.

Date task #1221613 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Cooking School Series (*Task ID 1221578*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/01/2011

Anticipated no. of attendees 36

Others involved

Notes/comments Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered.

Date task #1221578 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Extension Food Demonstrators (*Task ID 1221547*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/03/2011

Anticipated no. of attendees 12

Others involved

Notes/comments Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.

Date task #1221547 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221568*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 09/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221568 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Master Wellness Volunteer Mgt. (Task ID 1221614)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Master Wellness Volunteer activities will be reported.

Date task #1221614 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Cooking School Series (Task ID 1221579)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/01/2011

Anticipated no. of attendees 36

Others involved

Notes/comments Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered.

Date task #1221579 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Extension Food Demonstrators (Task ID 1221548)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/03/2011

Anticipated no. of attendees 12

Others involved

Notes/comments Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.

Date task #1221548 was last **09/28/2010**

modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221569*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 10/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221569 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Diabetes Newsletter (*Task ID 1221574*)  
(Lead: Cole)

Ed. Method Type Mass Media

Event Date 10/03/2011

Anticipated no. of attendees 275

Others involved

Notes/comments "Living with Diabetes" quarterly newsletter will be mailed to individuals who request it; diabetes coalition will develop newsletter.

Date task #1221574 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Master Wellness Volunteer Mgt. (*Task ID 1221615*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Master Wellness Volunteer activities will be reported.

Date task #1221615 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title Diabetes Advisory Board (*Task ID 1221627*)

(Lead: Cole)

Group (Committee) Name Diabetes Advisory Board

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 10/03/2011

Anticipated no. of attendees 4

Others involved

Notes/comments Meet with advisory board to develop ideas for newsletter, emerging needs for diabetes education, etc.

Date task #1221627 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Cooking School Series (*Task ID 1221580*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/01/2011

Anticipated no. of attendees 36

Others involved

Notes/comments Series of 3 cooking classes to be planned and offered in spring and fall. Local resource persons as well as agent will be presenting with timely topics offered.

Date task #1221580 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Extension Food Demonstrators (*Task ID 1221549*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/03/2011

Anticipated no. of attendees 12

Others involved

Notes/comments Extension Food Demonstrators will meet monthly with a learning topic for each meeting. They will test recipes and new food products for agent to report to county clientele in news columns, demonstrations and programs.

Date task #1221549 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221570*)  
(Lead: Cole)

Ed. Method Type One-to-one

Event Date 11/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221570 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Master Wellness Volunteer Mgt. (*Task ID 1221616*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Master Wellness Volunteer activities will be reported.

Date task #1221616 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title WAT evaluation summary (*Task ID 1350290*)  
(Lead: Cole)

Type of Interpretation Event Summarize Plan

Event Date 11/30/2011

Anticipated no. of attendees 0

Others involved

Notes/comments WAT success will be summarized and included with the healthy lifestyle outcome plan.

Date task #1350290 was last **11/17/2010**  
modified

Task Type Educational Methods

Event Title Dietary Consultation (*Task ID 1221571*)  
(Lead: Cole)



Ed. Method Type One-to-one

Event Date 12/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Dietary consults as requested.

Date task #1221571 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Master Wellness Volunteer Mgt. (*Task ID 1221617*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 12/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Master Wellness Volunteer activities will be reported.

Date task #1221617 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title Summarize Plan - Health and Wellness (*Task ID 1221583*)  
(Lead: Cole)

Type of Interpretation Event Summarize Plan

Event Date 12/30/2011

Anticipated no. of attendees 0

Others involved

Notes/comments compile data and report

Date task #1221583 was last **09/28/2010**  
modified

Close Window & Return To Previous Screen

1/7/2011 2:49 pm

**Plan Summary**

Plan Originator **Mary Sue Cole**

Plan Title **2011 Hunt County Organizational Development Plan**

Plan Type Organizational Support

Plan ID 198105

Program Area Category EPC/LAB Management

Other Personnel Involved James Swart, Sara Allen

Description Hunt County Leadership Development Board will provide leadership for educational program development. An Executive Board comprised of representatives from program area committees as well as at-large individuals will provide primary leadership for board activities. Executive Board will meet three times annually and plan an annual volunteer recognition event.

Target Audience Adults and Youth

Start and End Dates 01/03/2011 through 12/30/2011

Percent Time 10

Volunteers Involved Y

Date Added 09/28/2010

Date Last Modified **11/17/2010**

**Planned Tasks**

Task Type Interpretation

Event Title Federal/Multi State Reporting (*Task ID 1220627*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1220627 was last **11/23/2010**  
modified

Task Type Interpretation

Event Title Extension Shutterfly (*Task ID 1220628*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1220628 was last **11/23/2010**  
modified

Task Type Interpretation

Event Title District Personal Data (*Task ID 1220633*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1220633 was last **11/23/2010**  
modified

Task Type Individual Development

Event Title IPM Secretary Evaluation (*Task ID 1220641*)  
(Lead: Cole)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization James Swart

Indiv Dev activity description Agent will evaluate IPM secretary on an annual basis

Location level at which Local  
program will be offered

City and State Commerce, TX

Start, End dates // through //

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual n/a  
development for this program  
(not including travel, meals, etc)

Notes/comments

Date task #1220641 was last **09/28/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Review and update mailing lists (*Task ID 1220556*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution //

Others involved

Notes/comments Mailing lists will be reviewed at beginning of year.

Date task #1220556 was last **11/23/2010**  
modified

Task Type Interpretation

Event Title Presentation of V.G. Young Certificates (*Task ID 1220573*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments Present Certificates of CEU's for Commissioners and Elected Officials who  
complete hours at V.G. Young Institute.

Date task #1220573 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title LAB/PAC Updates (*Task ID 1220574*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments Updates for PAC and Leadership Advisory Board online.

Date task #1220574 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title Special reports (*Task ID 1220587*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments Complete special reports required by county and Extension Administration, including but not limited to: CB%, Certificate of Expenditures, inventory update, etc.

Date task #1220587 was last **09/28/2010** modified

Task Type Evaluation  
Event Title Performance Appraisal (*Task ID 1220538*)  
(Lead: Cole)

Evaluation strategy Post only  
Data collection strategy Face-to-face interviews  
Sampling methodology Open (self-selected)

Event Date 00/00/0000

Will economic data be sought? Yes

Others involved James Swart, Sara Allen

Notes/comments Agents will participate in performance appraisal with DED.

Date task #1220538 was last **11/23/2010** modified

Task Type Interpretation  
Event Title Resources Provided (*Task ID 1220635*)  
(Lead: Cole)

Type of Interpretation Event One-on-One  
Event Date 01/03/2011

Anticipated no. of attendees 0  
Others involved

Notes/comments

Date task #1220635 was last **09/29/2010** modified

Task Type Resource Acquisition/Management  
Event Title Cash Management (*Task ID 1220660*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 01/03/2011

Others involved Sara Allen

Notes/comments Utilize appropriate cash management implementation and training of support group members in committee meetings and individual conferences.

Date task #1220660 was last modified 11/23/2010

Task Type Resource Acquisition/Management

Event Title Organizational support (Task ID 1220679) (Lead: Cole)

Material resource development type Not Applicable

Human Resources: Supervising: - Not Applicable - Supervision area

Human Resources: New Human Resources: Task - Not Applicable -

Date of Production/Distribution 01/03/2011

Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1220679 was last modified 09/29/2010

Task Type Interpretation

Event Title Interpretation (Task ID 1220696) (Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 01/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Maintain central files with all civil rights/affirmative action documents arranged and filed that allows for orderly retrieval; identify grass roots organizations; review mailing lists and update on regular basis; market and interpret to grass roots organizations; discuss civil rights/affirmative action efforts in office conference; document all efforts.

Date task #1220696 was last modified 09/28/2010

Task Type Interpretation

Event Title Interpretation (Task ID 1220700) (Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 01/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Maintain central files with all civil rights/affirmative action documents arranged and filed that allows for orderly retrieval; identify grass roots organizations; review mailing lists and update on regular basis; market and interpret to grass roots organizations; discuss civil rights/affirmative action efforts in office conference; document all efforts.

Date task #1220700 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title Monthly Staff Conference (*Task ID 1220557*)  
(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 01/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA Allen will take leadership for May staff conference.

Date task #1220557 was last **11/22/2010**  
modified

Task Type Marketing/Promotion

Event Title Ag and Horticulture Website Mgmt (*Task ID 1351926*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 01/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351926 was last **11/23/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Annual Review of Support Group Funds (*Task ID 1220577*)  
(Lead: Cole)

Material resource development Curriculum

type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 01/07/2011

Others involved Sara Allen

Notes/comments Complete forms and get to District Office by deadline.

Date task #1220577 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title CCRI Annual Meeting (*Task ID 1351968*)  
(Lead: Swart)

Group (Committee) Name

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 01/15/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Agent will meet with CCRI Directors at their annual meeting to review progress  
and establish research priorities for 2011

Date task #1351968 was last **11/24/2010**  
modified

Task Type Interpretation

Event Title Presentation of POW to Commissioners' Court (*Task ID 1220599*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 01/17/2011

Anticipated no. of attendees 0

Others involved Sara Allen

Notes/comments Members of LAB Board will present 2010 POW to Commissioners' Court.

Date task #1220599 was last **11/23/2010**  
modified

Task Type Interpretation

Event Title LAB Interpretation (*Task ID 1220602*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation



Event Date 01/17/2011

Anticipated no. of attendees 0

Others involved Sara Allen

Notes/comments LAB Executive Board will recruit new members for positions to be filled by those rotating off Board. LAB members will present POW to commissioners court in January.

Date task #1220602 was last **11/23/2010**  
modified

Task Type Interpretation

Event Title LAB/PAC/Task Force Updates (*Task ID 1220629*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 01/21/2011

Anticipated no. of attendees 0

Others involved Sara Allen

Notes/comments

Date task #1220629 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title FCS Board Meeting (*Task ID 1220682*)  
(Lead: Cole)

Group (Committee) Name FCS Advisory Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 01/21/2011

Anticipated no. of attendees 8

Others involved

Notes/comments FCS Advisory Board will meet twice annually for planning, evaluation and program updates.

Date task #1220682 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Annual Review of Support Group Funds (*Task ID 1220692*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 01/21/2011

Others involved

Notes/comments Ensure support groups have reviewed funds. Includes Master Gardener and Ag/Livestock Committee. Complete required paperwork.

Date task #1220692 was last **11/23/2010**  
modified

Task Type Evaluation  
Event Title Evaluation (*Task ID 1220601*)  
(Lead: Cole)

Evaluation strategy Post only

Data collection strategy

Sampling methodology

Event Date 01/21/2011

Will economic data be sought? No

Others involved

Notes/comments Evaluation of volunteer recognition banquet, summary plans, and program development will be done each January (first LAB meeting) of each year.

Date task #1220601 was last **11/01/2010**  
modified

Task Type Interpretation  
Event Title Extension Information Event (*Task ID 1340169*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 01/24/2011

Anticipated no. of attendees 0

Others involved James Swart, Sara Allen

Notes/comments Information event to county stakeholders

Date task #1340169 was last **11/22/2010**  
modified

Task Type Planning Groups  
Event Title LAB Executive Board (*Task ID 1220655*)  
(Lead: Allen)

Group (Committee) Name LAB Executive Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 01/28/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Executive Board will meet 3 times annually for planning and evaluation of educational programs. Lead agent will prepare agenda, information letter, meal, etc. All agents participating.

Date task #1220655 was last **11/23/2010** modified

Task Type Educational Methods

Event Title Train LAB and PAC committees (*Task ID 1220542*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/28/2011

Anticipated no. of attendees 9

Others involved James Swart, Sara Allen

Notes/comments LAB and PAC (4H, FCS and ED) Advisory Board members will be trained in cash management, civil rights and affirmative action at first meeting of year.

Date task #1220542 was last **11/23/2010** modified

Task Type Interpretation

Event Title Performance Appraisal Preparation (*Task ID 1220632*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 02/01/2011

Anticipated no. of attendees 0

Others involved James Swart, Sara Allen

Notes/comments

Date task #1220632 was last **11/23/2010** modified

Task Type Interpretation

Event Title Resources Provided (*Task ID 1230849*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 02/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1230849 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Organizational support (*Task ID 1230691*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 02/03/2011

Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1230691 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1230812*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 02/03/2011

Others involved

Notes/comments Utilize appropriate cash management implementation and training of support group members in committee meetings and individual conferences.

Date task #1230812 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Monthly Staff Conference (*Task ID 1230835*)

(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 02/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA Allen will take leadership for May staff conference.

Date task #1230835 was last **11/22/2010**  
modified

Task Type Marketing/Promotion

Event Title Ag and Horticulture Website Mgmt (*Task ID 1351927*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 02/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351927 was last **11/23/2010**  
modified

Task Type Marketing/Promotion

Event Title Web Site Management (*Task ID 1230568*)  
(Lead: Cole)

Type of Marketing/Promotion Webpages  
Event

Event Date 02/07/2011

Others involved

Notes/comments Use a planned approach to maintain and update the county web site; AA will report on it at monthly office conferences.

Date task #1230568 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Resources Provided (*Task ID 1230850*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 03/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1230850 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Organizational support (*Task ID 1230692*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 03/03/2011

Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1230692 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1230813*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 03/03/2011

Others involved

Notes/comments Utilize appropriate cash management implementation and training of support group members in committee meetings and individual conferences.

Date task #1230813 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Monthly Staff Conference (*Task ID 1230836*)  
(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 03/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA Allen will take leadership for May staff conference.

Date task #1230836 was last **11/22/2010**  
modified

Task Type Marketing/Promotion

Event Title Ag and Horticulture Website Mgmt (*Task ID 1351928*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 03/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351928 was last **11/23/2010**  
modified

Task Type Marketing/Promotion

Event Title Web Site Management (*Task ID 1220645*)  
(Lead: Cole)

Type of Marketing/Promotion Webpages  
Event

Event Date 03/07/2011

Others involved

Notes/comments Use a planned approach to maintain and update the county web site; AA will report on it at monthly office conferences.

Date task #1220645 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title State of the District Report (*Task ID 1220594*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 03/11/2011

Anticipated no. of attendees 0

Others involved Sara Allen

Notes/comments All agents will prepare and submit information for the State of the District report.

Date task #1220594 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Resources Provided (*Task ID 1230851*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 04/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1230851 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Organizational support (*Task ID 1230693*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 04/03/2011

Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1230693 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1230814*)  
(Lead: Cole)

Material resource development Not Applicable  
type



Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 04/03/2011

Others involved

Notes/comments Utilize appropriate cash management implementation and training of support  
group members in committee meetings and individual conferences.

Date task #1230814 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Monthly Staff Conference (*Task ID 1230837*)  
(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 04/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA  
Allen will take leadership for May staff conference.

Date task #1230837 was last **11/22/2010**  
modified

Task Type Marketing/Promotion

Event Title Ag and Horticulture Website Mgmt (*Task ID 1351929*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 04/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351929 was last **11/23/2010**  
modified

Task Type Marketing/Promotion

Event Title Web Site Management (*Task ID 1230569*)  
(Lead: Cole)

Type of Marketing/Promotion Webpages  
Event

Event Date 04/04/2011

Others involved

Notes/comments Use a planned approach to maintain and update the county web site; AA will report on it at monthly office conferences.

Date task #1230569 was last **09/29/2010**  
modified

Task Type Evaluation

Event Title Support Staff Performance Review (*Task ID 1340158*)  
(Lead: Cole)

Evaluation strategy Post only

Data collection strategy Face-to-face interviews

Sampling methodology

Event Date 04/07/2011

Will economic data be sought? No

Others involved Sara Allen

Notes/comments

Date task #1340158 was last **11/22/2010**  
modified

Task Type Resource Acquisition/Management

Event Title County Budget Development (*Task ID 1220665*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 04/08/2011

Others involved Sara Allen

Notes/comments Staff members will review 10-11 budget and develop requests for next fiscal year.

Date task #1220665 was last **09/29/2010**  
modified

Task Type Evaluation

Event Title Performance Appraisal for Support Staff (*Task ID 1220589*)  
(Lead: Cole)

Evaluation strategy Post only

Data collection strategy Face-to-face interviews

Sampling methodology Open (self-selected)

Event Date 04/14/2011

Will economic data be sought? Not sure

Others involved Sara Allen

Notes/comments Staff will complete performance appraisal with administrative assistant.

Date task #1220589 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Web Site Management (*Task ID 1230572*)  
(Lead: Cole)

Type of Marketing/Promotion Webpages  
Event

Event Date 05/02/2011

Others involved

Notes/comments Use a planned approach to maintain and update the county web site; AA will report on it at monthly office conferences.

Date task #1230572 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Resources Provided (*Task ID 1230852*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 05/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1230852 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Organizational support (*Task ID 1230694*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 05/03/2011

Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1230694 was last modified 09/29/2010

Task Type Resource Acquisition/Management  
Event Title Cash Management (Task ID 1230815)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 05/03/2011

Others involved

Notes/comments Utilize appropriate cash management implementation and training of support group members in committee meetings and individual conferences.

Date task #1230815 was last modified 09/29/2010

Task Type Planning Groups  
Event Title Monthly Staff Conference (Task ID 1230838)  
(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 05/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA Allen will take leadership for May staff conference.

Date task #1230838 was last modified 11/22/2010

Task Type Marketing/Promotion  
Event Title Ag and Horticulture Website Mgmt (Task ID 1351930)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 05/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351930 was last 11/23/2010  
modified

Task Type Planning Groups

Event Title LAB Executive Board (Task ID 1230831)  
(Lead: Cole)

Group (Committee) Name LAB Executive Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 05/28/2011

Anticipated no. of attendees 10

Others involved James Swart, Sara Allen

Notes/comments Executive Board will meet 3 times annually for planning and evaluation of educational programs. Lead agent will prepare agenda, information letter, meal, etc. All agents participating.

Date task #1230831 was last 11/22/2010  
modified

Task Type Interpretation

Event Title Resources Provided (Task ID 1230853)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 06/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1230853 was last 09/29/2010  
modified

Task Type Resource Acquisition/Management

Event Title Organizational support (Task ID 1230695)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 06/03/2011

Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1230695 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1230816*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 06/03/2011

Others involved

Notes/comments Utilize appropriate cash management implementation and training of support group members in committee meetings and individual conferences.

Date task #1230816 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Monthly Staff Conference (*Task ID 1230839*)  
(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 06/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA Allen will take leadership for May staff conference.

Date task #1230839 was last **11/22/2010**  
modified

Task Type Marketing/Promotion  
Event Title Ag and Horticulture Website Mgmt (Task ID 1351931)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 06/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351931 was last 11/23/2010  
modified

Task Type Resource Acquisition/Management  
Event Title Office Inventory Report (Task ID 1340163)  
(Lead: Cole)

Material resource development Curriculum  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 06/06/2011

Others involved Sara Allen

Notes/comments Review and complete any changes on office inventory

Date task #1340163 was last 11/01/2010  
modified

Task Type Marketing/Promotion  
Event Title Web Site Management (Task ID 1230575)  
(Lead: Cole)

Type of Marketing/Promotion Webpages  
Event

Event Date 06/06/2011

Others involved

Notes/comments Use a planned approach to maintain and update the county web site; AA will  
report on it at monthly office conferences.

Date task #1230575 was last 09/29/2010  
modified

Task Type Interpretation  
Event Title Resources Provided (Task ID 1230854)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 07/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1230854 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Organizational support (*Task ID 1230696*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 07/03/2011

Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1230696 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1230817*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 07/03/2011

Others involved

Notes/comments Utilize appropriate cash management implementation and training of support group members in committee meetings and individual conferences.

Date task #1230817 was last **09/29/2010**  
modified



Task Type Planning Groups

Event Title Monthly Staff Conference (*Task ID 1230840*)  
(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 07/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA Allen will take leadership for May staff conference.

Date task #1230840 was last **11/22/2010**  
modified

Task Type Marketing/Promotion

Event Title Ag and Horticulture Website Mgmt (*Task ID 1351932*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 07/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351932 was last **11/23/2010**  
modified

Task Type Marketing/Promotion

Event Title Web Site Management (*Task ID 1230576*)  
(Lead: Cole)

Type of Marketing/Promotion Webpages  
Event

Event Date 07/04/2011

Others involved

Notes/comments Use a planned approach to maintain and update the county web site; AA will report on it at monthly office conferences.

Date task #1230576 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Web Site Management (*Task ID 1230570*)  
(Lead: Cole)

Type of Marketing/Promotion Webpages  
Event

Event Date 08/01/2011

Others involved

Notes/comments Use a planned approach to maintain and update the county web site; AA will report on it at monthly office conferences.

Date task #1230570 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Resources Provided (*Task ID 1230855*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 08/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1230855 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Organizational support (*Task ID 1230697*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 08/03/2011

Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1230697 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1230818*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 08/03/2011

Others involved

Notes/comments Utilize appropriate cash management implementation and training of support  
group members in committee meetings and individual conferences.

Date task #1230818 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Monthly Staff Conference (*Task ID 1230841*)  
(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 08/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA  
Allen will take leadership for May staff conference.

Date task #1230841 was last **11/22/2010**  
modified

Task Type Marketing/Promotion

Event Title Ag and Horticulture Website Mgmt (*Task ID 1351933*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 08/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351933 was last **11/23/2010**  
modified

Task Type Planning Groups

Event Title FCS Board Meeting (*Task ID 1220654*)  
(Lead: Cole)

Group (Committee) Name FCS Advisory Board  
Planning Group Type Program Area Committees  
Nature of Meeting Planning  
Event Date 08/12/2011

Anticipated no. of attendees 8

Others involved

Notes/comments FCS Advisory Board will meet twice annually for planning, evaluation and program updates.

Date task #1220654 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Resources Provided (*Task ID 1230856*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 09/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1230856 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Organizational support (*Task ID 1230698*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 09/03/2011

Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1230698 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1230819*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 09/03/2011

Others involved

Notes/comments Utilize appropriate cash management implementation and training of support  
group members in committee meetings and individual conferences.

Date task #1230819 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Monthly Staff Conference (*Task ID 1230842*)  
(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 09/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA  
Allen will take leadership for May staff conference.

Date task #1230842 was last **11/22/2010**  
modified

Task Type Marketing/Promotion

Event Title Ag and Horticulture Website Mgmt (*Task ID 1351934*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 09/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351934 was last **11/23/2010**  
modified

Task Type Marketing/Promotion  
Event Title Web Site Management (Task ID 1230574)  
(Lead: Cole)

Type of Marketing/Promotion Webpages  
Event

Event Date 09/05/2011

Others involved

Notes/comments Use a planned approach to maintain and update the county web site; AA will report on it at monthly office conferences.

Date task #1230574 was last 09/29/2010  
modified

Task Type Planning Groups  
Event Title Volunteer Banquet Planning (Task ID 1220603)  
(Lead: Cole)

Group (Committee) Name LAB Executive Board  
Planning Group Type Program Area Committees  
Nature of Meeting Planning

Event Date 09/16/2011

Anticipated no. of attendees 10

Others involved James Swart, Sara Allen

Notes/comments LAB will meet to plan annual Volunteer Recognition Banquet,select Friend of Extension, review membership

Date task #1220603 was last 11/22/2010  
modified

Task Type Interpretation  
Event Title Job Responsibility Update (Task ID 1220593)  
(Lead: Cole)

Type of Interpretation Event One-on-One  
Event Date 09/23/2011

Anticipated no. of attendees 0

Others involved James Swart, Sara Allen

Notes/comments Agents will review job responsibility chart and made changes as appropriate.

Date task #1220593 was last 11/22/2010  
modified

Task Type Planning Groups  
Event Title LAB Executive Board (Task ID 1230832)  
(Lead: Cole)

Group (Committee) Name LAB Executive Board  
Planning Group Type Program Area Committees  
Nature of Meeting Planning  
Event Date 09/28/2011

Anticipated no. of attendees 10

Others involved James Swart, Sara Allen

Notes/comments Executive Board will meet 3 times annually for planning and evaluation of educational programs. Lead agent will prepare agenda, information letter, meal, etc. All agents participating.

Date task #1230832 was last **11/22/2010**  
modified

Task Type Interpretation  
Event Title Resources Provided (Task ID 1230857)  
(Lead: Cole)

Type of Interpretation Event One-on-One  
Event Date 10/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1230857 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management  
Event Title Organizational support (Task ID 1230699)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 10/03/2011  
Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1230699 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Program Planning Conference (*Task ID 1220555*)  
(Lead: Cole)

Group (Committee) Name Program Planning Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 10/03/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Agents will participate in program planning conference with DED and RPD.

Date task #1220555 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1230820*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 10/03/2011

Others involved

Notes/comments Utilize appropriate cash management implementation and training of support  
group members in committee meetings and individual conferences.

Date task #1230820 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Web Site Management (*Task ID 1230571*)  
(Lead: Cole)

Type of Marketing/Promotion Webpages  
Event

Event Date 10/03/2011

Others involved

Notes/comments Use a planned approach to maintain and update the county web site; AA will  
report on it at monthly office conferences.

Date task #1230571 was last **09/29/2010**  
modified



Task Type Planning Groups

Event Title Monthly Staff Conference (*Task ID 1230843*)  
(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 10/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA Allen will take leadership for May staff conference.

Date task #1230843 was last **11/22/2010**  
modified

Task Type Marketing/Promotion

Event Title Ag and Horticulture Website Mgmt (*Task ID 1351935*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 10/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351935 was last **11/23/2010**  
modified

Task Type Resource Acquisition/Management

Event Title CB5 Expenditure Report (*Task ID 1340171*)  
(Lead: Cole)

Material resource development Curriculum  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 10/07/2011

Others involved

Notes/comments complete CB5 report and submit

Date task #1340171 was last **11/01/2010**  
modified

Task Type Marketing/Promotion

Event Title Ag and Horticulture Website Mgmt (*Task ID 1351936*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 11/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351936 was last **11/23/2010**  
modified

Task Type Interpretation

Event Title Annual Meeting/Interpretation Event (*Task ID 1340165*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 11/03/2011

Anticipated no. of attendees 0

Others involved Sara Allen

Notes/comments Annual meeting to recognize and cross train volunteers in all program areas.  
Invitations to stakeholders.

Date task #1340165 was last **11/01/2010**  
modified

Task Type Interpretation

Event Title Resources Provided (*Task ID 1230858*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 11/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1230858 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Organizational support (*Task ID 1230700*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 11/03/2011

Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1230700 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1230821*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 11/03/2011

Others involved

Notes/comments Utilize appropriate cash management implementation and training of support group members in committee meetings and individual conferences.

Date task #1230821 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Annual Interpretation Event (*Task ID 1220604*)  
(Lead: Cole)

Group (Committee) Name LAB Executive Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 11/03/2011

Anticipated no. of attendees 100

Others involved James Swart, Sara Allen

Notes/comments Annual Interpretation Event held Nov 4. Commissioners' Court, volunteers, all program area committees, legislators and other stakeholders invited. LAB plans, and secures resources to support event. Volunteers from all program areas recognized for contributions throughout the year.

Date task #1220604 was last **11/22/2010**

modified

Task Type Planning Groups

Event Title Monthly Staff Conference (*Task ID 1230844*)  
(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 11/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA Allen will take leadership for May staff conference.

Date task #1230844 was last **11/22/2010**  
modified

Task Type Marketing/Promotion

Event Title Web Site Management (*Task ID 1230573*)  
(Lead: Cole)

Type of Marketing/Promotion Webpages  
Event

Event Date 11/07/2011

Others involved

Notes/comments Use a planned approach to maintain and update the county web site; AA will report on it at monthly office conferences.

Date task #1230573 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title State Volunteer Report (*Task ID 1220693*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 11/30/2011

Anticipated no. of attendees 0

Others involved James Swart, Sara Allen

Notes/comments Accumulation of volunteer hours for all program areas submitted as directed.

Date task #1220693 was last **11/22/2010**  
modified

Task Type Interpretation

Event Title MSC Summarize Plan (Task ID 1220600)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 12/02/2011

Anticipated no. of attendees 0

Others involved

Notes/comments compile data and report

Date task #1220600 was last 09/29/2010  
modified

Task Type Marketing/Promotion

Event Title Ag and Horticulture Website Mgmt (Task ID 1351937)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 12/03/2011

Others involved

Notes/comments Update ag and horticulture information for county and MG websites.

Date task #1351937 was last 11/23/2010  
modified

Task Type Interpretation

Event Title Resources Provided (Task ID 1230859)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 12/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1230859 was last 09/29/2010  
modified

Task Type Resource Acquisition/Management

Event Title Organizational support (Task ID 1230701)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 12/03/2011

Others involved

Notes/comments Complete county coordinator assignments as directed in job description: provide leadership for the county unit, be responsible for managing the local office and serve as liaison with the commissioners court with matters relating to office operation. Complete assigned reports as directed by the county and Extension Administration.

Date task #1230701 was last **09/29/2010** modified

Task Type Resource Acquisition/Management

Event Title Cash Management (Task ID 1230822)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 12/03/2011

Others involved

Notes/comments Utilize appropriate cash management implementation and training of support group members in committee meetings and individual conferences.

Date task #1230822 was last **09/29/2010** modified

Task Type Planning Groups

Event Title Monthly Staff Conference (Task ID 1230845)  
(Lead: Cole)

Group (Committee) Name Staff Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 12/03/2011

Anticipated no. of attendees 4

Others involved James Swart, Sara Allen

Notes/comments County staff conferences to plan and report with other staff members. CEA Allen will take leadership for May staff conference.

Date task #1230845 was last **11/22/2010** modified

Task Type Interpretation

Event Title Interpretation to State Officials (*Task ID 1340168*)  
(Lead: Cole)

Type of Interpretation Event One-on-One

Event Date 12/05/2011

Anticipated no. of attendees 0

Others involved James Swart, Sara Allen

Notes/comments Interpretation to State Officials as directed by DED.

Date task #1340168 was last **11/22/2010**  
modified

Close Window & Return To Previous Screen

1/7/2011 2:54 pm

**Plan Summary**Plan Originator **Mary Sue Cole**Plan Title **2011 Hunt County TEEA Recruitment and Management**

Plan Type Output

Plan ID 198110

Program Area Category Volunteerism &gt;&gt; FCS Volunteer Programs &gt;&gt; TEEA

Other Personnel Involved

Issue Source Base Program

Description The TEEA organization provides an opportunity for adults to participate in informal educational opportunities, develop leadership skills, strengthen the family dynamics by providing a strong support system and offer opportunities to provide community service. Hunt County has a strong organization in place but desires to expand membership. A variety of ways will be implemented to develop expansion including development of a strategic plan, quarterly membership outreach programs, and annual membership drive.

Target Audience Volunteers

Start and End Dates 01/03/2011 through 12/30/2011

Program Goal Description 1. To increase membership in the Hunt EEA, including organizing one new club in 2011. 2. To correctly interpret the organization using the newly adopted vision of family, education, leadership and service. To assist present members in marketing techniques, including sponsoring community education programs. 4. To have a viable and interesting EEA program in Hunt County. 5. To provide support to EE Association and members. 6. Provide leader training and subject matter instruction for members.

Client Change Clientele Feedback

Objective Indicator Members increase participation in leadership roles and increased membership in the organization.

Percent Time 10

Volunteers Involved Y

Collaborators

Date Added 09/28/2010

Date Last Modified **11/17/2010****Planned Tasks**

Task Type Planning Groups

Event Title EEA Association (*Task ID 1220865*)  
(Lead: Cole)

Group (Committee) Name Hunt EEA

Planning Group Type Other

Nature of Meeting Planning



Event Date 01/03/2011

Anticipated no. of attendees 14

Others involved

Notes/comments Hunt EEA, comprised of officers and delegates from 4 clubs, will meet bi-monthly to consider business of the association.

Date task #1220865 was last **09/28/2010** modified

Task Type Educational Methods

Event Title EEA Leader Training (*Task ID 1220874*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/03/2011

Anticipated no. of attendees 10

Others involved

Notes/comments EE members will conduct leader training.

Date task #1220874 was last **09/28/2010** modified

Task Type Educational Methods

Event Title Agent Program for EEA (*Task ID 1220877*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/03/2011

Anticipated no. of attendees 10

Others involved

Notes/comments CEA presents two programs each year to each club in Jan and Dec.

Date task #1220877 was last **09/28/2010** modified

Task Type Marketing/Promotion

Event Title Organize New EE Club (*Task ID 1220926*)  
(Lead: Cole)

Type of Marketing/Promotion Newspaper  
Event

Event Date 01/03/2011

Others involved

Notes/comments New EE club will be organized; either a night club or YMCA sponsored club

Date task #1220926 was last **09/28/2010**  
modified

Task Type Marketing/Promotion

Event Title Marketing EEA (*Task ID 1220839*)  
(Lead: Cole)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 01/03/2011

Others involved

Notes/comments Regular marketing and promotion of the EEA program will appear in weekly column such as upcoming programs of clubs, county wide activities and opportunities for prospective members.

Date task #1220839 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Alzheimer's Activity Aprons (*Task ID 1220859*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/03/2011

Anticipated no. of attendees 14

Others involved

Notes/comments EE members will make Alzheimer's Activity Aprons to be given away to Alzheimer's patients, families and nursing facilities as a community service.

Date task #1220859 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title EEA Executive Board (*Task ID 1220863*)  
(Lead: Cole)

Group (Committee) Name Hunt EEA Executive Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 01/03/2011

Anticipated no. of attendees 6

Others involved

Notes/comments Executive Board will meet one week prior to Association quarterly meeting beginning in January. Meeting held to consider new projects to present to association and develop agenda for Association meeting.

Date task #1220863 was last **09/28/2010** modified

Task Type Educational Methods

Event Title Fabulous Fridays (*Task ID 1220829*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments As a recruitment tool, lunch meetings quarterly will be offered. A variety of topics will be taught from 12:10 - 12:50 pm with participants enjoying lunch while they learn.

Date task #1220829 was last **09/28/2010** modified

Task Type Educational Methods

Event Title EEA Leader Training (*Task ID 1220930*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/03/2011

Anticipated no. of attendees 10

Others involved

Notes/comments EE members will conduct leader training.

Date task #1220930 was last **09/28/2010** modified

Task Type Planning Groups

Event Title EEA Executive Board (*Task ID 1220941*)  
(Lead: Cole)

Group (Committee) Name Hunt EEA Executive Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 03/03/2011

Anticipated no. of attendees 6

Others involved

Notes/comments Executive Board will meet one week prior to Association quarterly meeting beginning in January. Meeting held to consider new projects to present to association and develop agenda for Association meeting.

Date task #1220941 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title EEA Association (*Task ID 1220949*)  
(Lead: Cole)

Group (Committee) Name Hunt EEA

Planning Group Type Other

Nature of Meeting Planning

Event Date 03/03/2011

Anticipated no. of attendees 14

Others involved

Notes/comments Hunt EEA, comprised of officers and delegates from 4 clubs, will meet bi-monthly to consider business of the association.

Date task #1220949 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Cultural Arts Workshop (*Task ID 1220855*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/01/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Cultural Arts workshop will be planned around a selected theme with speakers, activities, workshops, etc. The county cultural arts contest will also be held that day. Leadership and recruitment opportunity.

Date task #1220855 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title EEA Leader Training (*Task ID 1220931*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/03/2011

Anticipated no. of attendees 10

Others involved

Notes/comments EE members will conduct leader training.

Date task #1220931 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title EEA Spring Retreat (*Task ID 1220858*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/19/2011

Anticipated no. of attendees 8

Others involved

Notes/comments EEA members will participate in April 19 and 20 district spring retreat that includes Cultural Arts competition and district spring meeting

Date task #1220858 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title EEA Executive Board (*Task ID 1220942*)  
(Lead: Cole)

Group (Committee) Name Hunt EEA Executive Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 05/03/2011

Anticipated no. of attendees 6

Others involved

Notes/comments Executive Board will meet one week prior to Association quarterly meeting beginning in January. Meeting held to consider new projects to present to association and develop agenda for Association meeting.

Date task #1220942 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title EEA Association (*Task ID 1220950*)  
(Lead: Cole)

Group (Committee) Name Hunt EEA

Planning Group Type Other

Nature of Meeting Planning

Event Date 05/03/2011

Anticipated no. of attendees 14

Others involved

Notes/comments Hunt EEA, comprised of officers and delegates from 4 clubs, will meet bi-monthly to consider business of the association.

Date task #1220950 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title EEA Interpretation (*Task ID 1220879*)  
(Lead: Cole)

Type of Interpretation Event Group Interpretation

Event Date 06/06/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Hunt EEA members provide leadership as superintendents for the county fair, do demonstrations in the Creative Arts Building and use this opportunity to interpret the program and recruit new members.

Date task #1220879 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title Agent Program for EE Clubs (*Task ID 1230863*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 09/01/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Program presented by agent

Date task #1230863 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title EEA Executive Board (Task ID 1220943)  
(Lead: Cole)

Group (Committee) Name Hunt EEA Executive Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 09/03/2011

Anticipated no. of attendees 6

Others involved

Notes/comments Executive Board will meet one week prior to Association quarterly meeting beginning in January. Meeting held to consider new projects to present to association and develop agenda for Association meeting.

Date task #1220943 was last **09/28/2010**  
modified

Task Type Planning Groups

Event Title EEA Association (Task ID 1220951)  
(Lead: Cole)

Group (Committee) Name Hunt EEA

Planning Group Type Other

Nature of Meeting Planning

Event Date 09/03/2011

Anticipated no. of attendees 14

Others involved

Notes/comments Hunt EEA, comprised of officers and delegates from 4 clubs, will meet bi-monthly to consider business of the association.

Date task #1220951 was last **09/28/2010**  
modified

Task Type Educational Methods

Event Title EEA Leader Training (Task ID 1220932)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/03/2011

Anticipated no. of attendees 10

Others involved

Notes/comments EE members will conduct leader training.

Date task #1220932 was last **09/28/2010**  
modified

Task Type Educational Methods  
Event Title Achievement Event (*Task ID 1220852*)  
(Lead: Cole)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a  
Event Date 10/03/2011

Anticipated no. of attendees 35  
Others involved

Notes/comments Achievement event will be held in October: recognition of members' years of service with certificates, programs given by State Delegates of workshops attended at State meeting.

Date task #1220852 was last **09/28/2010**  
modified

Task Type Planning Groups  
Event Title EEA Executive Board (*Task ID 1220944*)  
(Lead: Cole)

Group (Committee) Name Hunt EEA Executive Board  
Planning Group Type Program Area Committees  
Nature of Meeting Planning

Event Date 11/03/2011

Anticipated no. of attendees 6  
Others involved

Notes/comments Executive Board will meet one week prior to Association quarterly meeting beginning in January. Meeting held to consider new projects to present to association and develop agenda for Association meeting.

Date task #1220944 was last **09/28/2010**  
modified

Task Type Planning Groups  
Event Title EEA Association (*Task ID 1220952*)  
(Lead: Cole)

Group (Committee) Name Hunt EEA  
Planning Group Type Other  
Nature of Meeting Planning

Event Date 11/03/2011



Anticipated no. of attendees 14

Others involved

Notes/comments Hunt EEA, comprised of officers and delegates from 4 clubs, will meet bi-monthly to consider business of the association.

Date task #1220952 was last **09/28/2010**  
modified

Task Type Marketing/Promotion

Event Title Making' Memories Marketing Opportunity (*Task ID 1220856*)  
(Lead: Cole)

Type of Marketing/Promotion Newspaper  
Event

Event Date 11/04/2011

Others involved

Notes/comments Holiday management program, "Makin' Memories," will be used by Hunt EEA as a fund raiser and recruitment tool.

Date task #1220856 was last **09/28/2010**  
modified

Task Type Marketing/Promotion

Event Title EEA Volunteer Recognition (*Task ID 1220878*)  
(Lead: Cole)

Type of Marketing/Promotion Newspaper  
Event

Event Date 11/07/2011

Others involved

Notes/comments Agent will use weekly column to recognize EEA members for participation in leader training opportunities, conducting workshops, speaking before groups, being elected to office, etc. Personal correspondence will also be used for recognition. EE members will also be recognized at annual Volunteer Recognition Banquet.

Date task #1220878 was last **09/28/2010**  
modified

Task Type Interpretation

Event Title Summarize Plan - EE (*Task ID 1220853*)  
(Lead: Cole)

Type of Interpretation Event Summarize Plan

Event Date 12/16/2011

Anticipated no. of attendees 0

Others involved

Notes/comments compile data and report

Date task #1220853 was last **09/28/2010**  
modified

**Close Window & Return To Previous Screen**

**SARA ALLEN**

**Agriculture / Natural  
Resources**

1/7/2011 4:37 pm

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**Plan Summary**Plan Originator **Sara Allen**Plan Title **2011 Hunt Co. EarthKind Environmental Stewardship**

Plan Type Output

Plan ID 198375

Program Area Category Food, Fiber &amp; Green Industries &gt;&gt; Nursery, Floral, Landscape, &amp; Turf (I4)

Other Personnel Involved

Issue Source TCFF Issue, Base Program, County Committee

Description Horticulture is the fastest growing and most significant agricultural industry in Hunt County. In 2009, horticultural crops accounted for 35% of the total ag income in the county, with a \$22.3 million dollar impact. In addition, water is a preeminent issue across the state, as indicted through local input, legislative efforts, and numerous other indicators. Teaching EarthKind practices is critical as landscape irrigation accounts for up to 40% to 60% of total residential water use during peak summer months. Improper landscape management, through the use of fertilizers and pesticides increases the risk of reduced water quality. There is a need for varied programming to expand the knowledge base and resources available to the public in the area of EarthKind Environmental Stewardship.

Target Audience Families

Start and End Dates 01/01/2011 through 12/31/2011

Program Goal Description To provide educational opportunities and resources for homeowners and individuals interested in EarthKind Landscape practices. To teach these individuals to conserve and protect natural resources while creating a healthy and sustainable landscape environment.

Client Change Clientele Feedback

Objective Indicator Landscape Water Conservation: Use of selected/adapted plant materials. Use of mulch. Use of improved water delivery system. Improved irrigation system/water management. Improved landscape design. Use of water conserving soil amendments. Landscape Fertilization: Use of selected/adapted plant materials. Use of low phosphorus/nitrate containing fertilizers. Improved application techniques. Improved application timing Safe use, handling and storage of fertilizers. Chemical Pesticide Use in the Landscape: Safe use, handling and storage of pesticides. Use of selected/adapted plant materials Use of IPM techniques. Landscape Waste Management: Use of Don't Bag It. Use of home composting. Use of leaf management programs. Improved plant nutrition management.

Percent Time 30

Volunteers Involved Y

Collaborators Texas Citrus Mutual

Date Added 09/29/2010

Date Last Modified **09/29/2010**

**Planned Tasks**

Task Type Planning Groups

Event Title Garden Tour Planning Meeting (*Task ID 1231423*)  
(Lead: Allen)

Group (Committee) Name Garden Tour Committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231423 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title Hort Resource Review (*Task ID 1231425*)  
(Lead: Allen)

Competency Subject Matter Expertise

Type of professional activity Publications and Printed Resources

Name of hosting organization

Indiv Dev activity description Utilize professional journals, magazines and websites for current horticulture related information.

Location level at which Local  
program will be offered

City and State Greenville, TX

Start, End dates // through //

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 5  
development for this program  
(not including travel, meals, etc)

Notes/comments

Date task #1231425 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Heritage Garden Brochures (*Task ID 1231448*)  
(Lead: Allen)

Type of Marketing/Promotion Multiple Types  
Event

Event Date //

Others involved

Notes/comments The Education Committee will update brochures promoting and explaining the Heritage Garden. Brochures will be available for the public visiting the garden and will be used as an educational and marketing tool.

Date task #1231448 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Education Committee Meeting (*Task ID 1231453*)  
(Lead: Allen)

Group (Committee) Name Education Committee

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231453 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Radio Interview (*Task ID 1231468*)  
(Lead: Allen)

Type of Marketing/Promotion Radio  
Event

Event Date //

Others involved

Notes/comments

Date task #1231468 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Special News Coverage (*Task ID 1231470*)  
(Lead: Allen)

Type of Interpretation Event Mass Media

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231470 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Radio Interviews (*Task ID 1231472*)  
(Lead: Allen)

Type of Marketing/Promotion Radio  
Event

Event Date //

Others involved

Notes/comments

Date task #1231472 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title KGB Home & Garden Show Committee (*Task ID 1231477*)  
(Lead: Allen)

Group (Committee) Name KGB Committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231477 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Radio Interview (*Task ID 1231494*)  
(Lead: Allen)

Type of Marketing/Promotion Radio  
Event

Event Date //

Others involved

Notes/comments

Date task #1231494 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Wildlife Habitat Certification (*Task ID 1231513*)  
(Lead: Allen)

Type of Marketing/Promotion Multiple Types  
Event

Event Date //

Others involved

Notes/comments Recertify Heritage Garden as a Wildlife Habitat with the National Wildlife Federation.

Date task #1231513 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title In the Garden Series (*Task ID 1231517*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date //

Anticipated no. of attendees 30

Others involved

Notes/comments Volunteers will conduct educational seminars on site in the Heritage Garden as part of the In The Garden Series. Dates and topics will be determined by the Education Committee of the Heritage Garden.

Date task #1231517 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Plant Swap Planning (*Task ID 1231524*)  
(Lead: Allen)

Group (Committee) Name Plant Swap Committee

Planning Group Type Other

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 6

Others involved

Notes/comments Preparations for upcoming plant swap.

Date task #1231524 was last **09/29/2010**  
modified



Task Type Planning Groups

Event Title Education Committee Meeting (*Task ID 1231533*)  
(Lead: Allen)

Group (Committee) Name Education Committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231533 was last **09/29/2010**  
modified

Task Type Evaluation

Event Title In the Garden Evaluation (*Task ID 1231536*)  
(Lead: Allen)

Evaluation strategy Retrospective Post

Data collection strategy In Person Survey

Sampling methodology Census (all participants)

Event Date //

Will economic data be sought? Yes

Others involved

Notes/comments Evaluate In the Garden Series educational events by topic.

Date task #1231536 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title HG Design Committee (*Task ID 1231557*)  
(Lead: Allen)

Group (Committee) Name HG Design Committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 6

Others involved

Notes/comments Volunteers serving on the design committee will meet as needed to create Heritage Garden Design; review design concepts; and make overall plans for the garden. Committee will order plants for inclusion in the garden.

Date task #1231557 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Outdoor Learning Center Committee (Task ID 1231560)  
(Lead: Allen)

Group (Committee) Name OLC Committee

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 6

Others involved

Notes/comments Master Gardener volunteers will continue expansion of the Heritage Garden based on funds and workers available. Committee will meet as needed to plan for the expansion through the Outdoor Learning Center.

Date task #1231560 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title HG Design Committee (Task ID 1231564)  
(Lead: Allen)

Group (Committee) Name HG Design Committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 6

Others involved

Notes/comments Volunteers serving on the design committee will meet as needed to create Heritage Garden Design; review design concepts; and make overall plans for the garden. Committee will order plants for inclusion in the garden.

Date task #1231564 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title In the Garden Series (Task ID 1231566)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date //

Anticipated no. of attendees 30

Others involved

Notes/comments Volunteers will conduct educational seminars on site in the Heritage Garden as part of the In The Garden Series. Dates and topics will be determined by the Education Committee of the Heritage Garden.

Date task #1231566 was last **09/29/2010**  
modified

Task Type Evaluation

Event Title In the Garden Evaluation (*Task ID 1231569*)  
(Lead: Allen)

Evaluation strategy Post only

Data collection strategy In Person Survey

Sampling methodology Census (all participants)

Event Date //

Will economic data be sought? Yes

Others involved

Notes/comments Evaluate In the Garden Series educational events by topic.

Date task #1231569 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Website Management (*Task ID 1231492*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 01/01/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231492 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title EarthKind Horticulture News Articles (*Task ID 1231499*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 01/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and

event promotion as needed prepared by agent.

Date task #1231499 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Speakers Bureau (*Task ID 1231534*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/01/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.

Date task #1231534 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Garden Manager (*Task ID 1231562*)  
(Lead: Allen)

Group (Committee) Name Garden Manager

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 01/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231562 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231442*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 01/03/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

Date task #1231442 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Heritage Garden Maintenance (*Task ID 1231478*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/03/2011

Anticipated no. of attendees 10

Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231478 was last **09/29/2010** modified

Task Type Evaluation

Event Title Art of Gardening Evaluation (*Task ID 1231530*)  
(Lead: Allen)

Evaluation strategy Retrospective Post

Data collection strategy Individual Measurement

Sampling methodology Census (all participants)

Event Date 01/20/2011

Will economic data be sought? Not sure

Others involved

Notes/comments Develop program evaluation for Quarterly Art of Gardening Seminars.

Date task #1231530 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Art of Gardening Seminar (*Task ID 1231549*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/20/2011

Anticipated no. of attendees 20

Others involved

Notes/comments Quarterly Series held at W. Walworth Harrison Public Library in Greenville. Master Gardeners and other speakers will provide current informaiton on horticulture and gardening topics. Programs held in January, April, July and October.

Date task #1231549 was last **09/29/2010** modified

Task Type Planning Groups

Event Title Garden Manager (*Task ID 1231467*)  
(Lead: Allen)

Group (Committee) Name Garden Manager

Planning Group Type Program Area Committees

Nature of Meeting Training of Volunteers

Event Date 02/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231467 was last **09/29/2010** modified

Task Type Educational Methods

Event Title EarthKind Horticulture News Articles (*Task ID 1231500*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 02/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.

Date task #1231500 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Speakers Bureau (*Task ID 1231535*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/01/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.

Date task #1231535 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Heritage Garden Maintenance (*Task ID 1231479*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/07/2011

Anticipated no. of attendees 10

Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231479 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231443*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 02/08/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

Date task #1231443 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Garden Manager (*Task ID 1231462*)  
(Lead: Allen)

Group (Committee) Name Garden Manager

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 03/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231462 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title EarthKind Horticulture News Articles (*Task ID 1231498*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 03/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.

Date task #1231498 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Speakers Bureau (*Task ID 1231537*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/01/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other



community organizations on horticultural subjects as requested throughout year.

Date task #1231537 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231451*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 03/08/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

Date task #1231451 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Follies Grant (*Task ID 1231454*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 03/10/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231454 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Garden Manager (*Task ID 1231457*)  
(Lead: Allen)

Group (Committee) Name Garden Manager

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 04/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231457 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title EarthKind Horticulture News Articles (*Task ID 1231501*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 04/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.

Date task #1231501 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Speakers Bureau (*Task ID 1231538*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/01/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.

Date task #1231538 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Purchasing Plant Materials (*Task ID 1231561*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 04/01/2011

Others involved

Notes/comments Volunteers on Design Committee along with Agent will coordinate purchasing of plants and supplies as needed to enhance the Heritage Garden.

Date task #1231561 was last 09/29/2010 modified

Task Type Educational Methods

Event Title Heritage Garden Maintenance (Task ID 1231476)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/04/2011

Anticipated no. of attendees 10

Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231476 was last 09/29/2010 modified

Task Type Educational Methods

Event Title Vegetable Result Demonstration (Task ID 1231506)  
(Lead: Allen)

Ed. Method Type Result Demos

Event Date 04/04/2011

Anticipated no. of attendees 3

Others involved

Notes/comments Conduct a randomized, replicated result demonstration in the vegetable bed of the Heritage Garden for tomatoes.

Date task #1231506 was last 11/29/2010 modified

Task Type Educational Methods

Event Title Heritage Garden Maintenance (Task ID 1231565)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/04/2011

Anticipated no. of attendees 10

Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231565 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231445*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 04/05/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

Date task #1231445 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Follies Grant (*Task ID 1231491*)  
(Lead: Allen)

Material resource development Grant/Contract Reports  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 04/16/2011

Others involved

Notes/comments

Date task #1231491 was last **09/29/2010**  
modified

Task Type Evaluation

Event Title Art of Gardening Evaluation (*Task ID 1231531*)  
(Lead: Allen)

Evaluation strategy Retrospective Post  
Data collection strategy Individual Measurement  
Sampling methodology Census (all participants)

Event Date 04/21/2011

Will economic data be sought? Not sure

Others involved

Notes/comments Develop program evaluation for Quarterly Art of Gardening Seminars.

Date task #1231531 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Art of Gardening Seminar (*Task ID 1231548*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/21/2011

Anticipated no. of attendees 200

Others involved

Notes/comments Quarterly Series held at W. Walworth Harrison Public Library in Greenville. Master Gardeners and other speakers will provide current information on horticulture and gardening topics. Programs held in January, April, July and October.

Date task #1231548 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title EarthKind Horticulture News Articles (*Task ID 1231497*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 05/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.

Date task #1231497 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Speakers Bureau (*Task ID 1231539*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/01/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.

Date task #1231539 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Garden Manager (*Task ID 1231463*)  
(Lead: Allen)

Group (Committee) Name Garden Manager

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 05/02/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231463 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Heritage Garden Maintenance (*Task ID 1231480*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/02/2011

Anticipated no. of attendees 10

Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will

be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231480 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Landscape Plant Demonstrations (*Task ID 1231511*)  
(Lead: Allen)

Ed. Method Type Result Demos

Event Date 05/02/2011

Anticipated no. of attendees 200

Others involved

Notes/comments Visitors to the Heritage Garden, and participants in the Garden Tour and Plant Sale will learn proper landscape plants to promote EarthKind practices in their home landscapes.

Date task #1231511 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Plant Swap (*Task ID 1231552*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/07/2011

Anticipated no. of attendees 60

Others involved

Notes/comments MG volunteers will host a Plant Trades Day and Swap for the community. Participants learn of new plant materials and bring plants to share with others.

Date task #1231552 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231447*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 05/10/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape

management and commercial horticulture.

Date task #1231447 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management  
Event Title Heritage Garden County Budget Request (*Task ID 1231495*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 05/11/2011  
Others involved

Notes/comments Submit Budget request for Heritage Garden line item to County Commissioners  
Court for ongoing projects and improvements.

Date task #1231495 was last **09/29/2010**  
modified

Task Type Marketing/Promotion  
Event Title Spring Home and Garden Show Booth (*Task ID 1231435*)  
(Lead: Allen)

Type of Marketing/Promotion One-to-one  
Event

Event Date 05/14/2011

Others involved

Notes/comments Coordinate booth in conjunction with Keep Greenville Beautiful Home and  
Garden Show to promote horticulture education.

Date task #1231435 was last **09/29/2010**  
modified

Task Type Planning Groups  
Event Title Garden Manager (*Task ID 1231464*)  
(Lead: Allen)

Group (Committee) Name Garden Manager  
Planning Group Type Program Area Committees  
Nature of Meeting Training of Volunteers  
Event Date 06/01/2011

Anticipated no. of attendees 1  
Others involved



Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231464 was last **09/29/2010** modified

Task Type Educational Methods

Event Title EarthKind Horticulture News Articles (*Task ID 1231502*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 06/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.

Date task #1231502 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Speakers Bureau (*Task ID 1231540*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/01/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.

Date task #1231540 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Heritage Garden Maintenance (*Task ID 1231475*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/06/2011

Anticipated no. of attendees 10

Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231475 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231441*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 06/07/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

Date task #1231441 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Hunt County Fair Booth (*Task ID 1231523*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 06/11/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Conduct booth at Hunt County Fair to promote EarthKind Landscape Design practices.

Date task #1231523 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Provide Fair Judges (*Task ID 1231493*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -

Supervision area

Human Resources: New Human Involvement  
Resources: Task

Date of Production/Distribution 06/15/2011

Others involved

Notes/comments

Date task #1231493 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Garden Manager (*Task ID 1231465*)  
(Lead: Allen)

Group (Committee) Name Garden Manager

Planning Group Type Program Area Committees

Nature of Meeting Training of Volunteers

Event Date 07/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231465 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title EarthKind Horticulture News Articles (*Task ID 1231504*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 07/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.

Date task #1231504 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Speakers Bureau (*Task ID 1231541*)

(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 07/01/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.

Date task #1231541 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Heritage Garden Maintenance (*Task ID 1231474*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 07/04/2011

Anticipated no. of attendees 10

Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231474 was last **09/29/2010** modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231450*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 07/05/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

Date task #1231450 was last **09/29/2010** modified

Task Type Evaluation  
Event Title Art of Gardening Evaluation (Task ID 1231532)  
(Lead: Allen)

Evaluation strategy Retrospective Post  
Data collection strategy Individual Measurement  
Sampling methodology Census (all participants)

Event Date 07/21/2011

Will economic data be sought? Not sure

Others involved

Notes/comments Develop program evaluation for Quarterly Art of Gardening Seminars.

Date task #1231532 was last 09/29/2010  
modified

Task Type Evaluation  
Event Title Art of Gardening Evaluation (Task ID 1231567)  
(Lead: Allen)

Evaluation strategy Retrospective Post  
Data collection strategy Individual Measurement  
Sampling methodology Census (all participants)

Event Date 07/21/2011

Will economic data be sought? Not sure

Others involved

Notes/comments Develop program evaluation for Quarterly Art of Gardening Seminars.

Date task #1231567 was last 09/29/2010  
modified

Task Type Planning Groups  
Event Title Garden Manager (Task ID 1231466)  
(Lead: Allen)

Group (Committee) Name Garden Manager  
Planning Group Type Program Area Committees  
Nature of Meeting Training of Volunteers

Event Date 08/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231466 was last 09/29/2010  
modified

Task Type Educational Methods  
Event Title Heritage Garden Maintenance (Task ID 1231486)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a  
Event Date 08/01/2011

Anticipated no. of attendees 10  
Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231486 was last 09/29/2010  
modified

Task Type Educational Methods  
Event Title EarthKind Horticulture News Articles (Task ID 1231505)  
(Lead: Allen)

Ed. Method Type Mass Media  
Event Date 08/01/2011

Anticipated no. of attendees 25000  
Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.

Date task #1231505 was last 09/29/2010  
modified

Task Type Educational Methods  
Event Title Speakers Bureau (Task ID 1231542)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a  
Event Date 08/01/2011

Anticipated no. of attendees 300  
Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.

Date task #1231542 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231440*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 08/11/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

Date task #1231440 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Garden Manager (*Task ID 1231459*)  
(Lead: Allen)

Group (Committee) Name Garden Manager

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 09/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231459 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title EarthKind Horticulture News Articles (*Task ID 1231507*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 09/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional

newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.

Date task #1231507 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Speakers Bureau (*Task ID 1231547*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/01/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.

Date task #1231547 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Heritage Garden Maintenance (*Task ID 1231485*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/05/2011

Anticipated no. of attendees 10

Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231485 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231439*)  
(Lead: Allen)

Ed. Method Type One-to-one



Event Date 09/06/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

Date task #1231439 was last modified 09/29/2010

Task Type Resource Acquisition/Management

Event Title Purchasing Plant Materials (Task ID 1231436)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 09/15/2011

Others involved

Notes/comments Volunteers on Design Committee along with Agent will coordinate purchasing of plants and supplies as needed to enhance the Heritage Garden.

Date task #1231436 was last modified 09/29/2010

Task Type Marketing/Promotion

Event Title Garden Tour Radio Promotion (Task ID 1231528)  
(Lead: Allen)

Type of Marketing/Promotion Radio  
Event

Event Date 10/01/2011

Others involved

Notes/comments

Date task #1231528 was last modified 09/29/2010

Task Type Educational Methods

Event Title Speakers Bureau (Task ID 1231543)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/01/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.

Date task #1231543 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title EarthKind Horticulture News Articles (*Task ID 1231570*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 10/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.

Date task #1231570 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Garden Manager (*Task ID 1231458*)  
(Lead: Allen)

Group (Committee) Name Garden Manager

Planning Group Type Other

Nature of Meeting Implementation

Event Date 10/03/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231458 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Heritage Garden Maintenance (*Task ID 1231484*)

(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/03/2011

Anticipated no. of attendees 10

Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231484 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231568*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 10/04/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

Date task #1231568 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Plant Swap (*Task ID 1231546*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/08/2011

Anticipated no. of attendees 60

Others involved

Notes/comments MG volunteers will host a Plant Trades Day and Swap for the community. Participants learn of new plant materials and bring plants to share with others.

Date task #1231546 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Art of Gardening Seminar (*Task ID 1231427*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/20/2011

Anticipated no. of attendees 200

Others involved

Notes/comments Quarterly Series held at W. Walworth Harrison Public Library in Greenville. Master Gardeners and other speakers will provide current information on horticulture and gardening topics. Programs held in January, April, July and October.

Date task #1231427 was last **09/29/2010**  
modified

Task Type Evaluation

Event Title Art of Gardening Evaluation (*Task ID 1231612*)  
(Lead: Allen)

Evaluation strategy Retrospective Post

Data collection strategy Individual Measurement

Sampling methodology Census (all participants)

Event Date 10/20/2011

Will economic data be sought? Not sure

Others involved

Notes/comments Develop program evaluation for Quarterly Art of Gardening Seminars.

Date task #1231612 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Garden Tour (*Task ID 1231559*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/22/2011

Anticipated no. of attendees 500

Others involved

Notes/comments Host a tour of landscapes in the county to allow public to learn techniques and plants useful for our area.

Date task #1231559 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Garden Manager (*Task ID 1231460*)  
(Lead: Allen)

Group (Committee) Name Garden Manager

Planning Group Type Other

Nature of Meeting Implementation

Event Date 11/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231460 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title EarthKind Horticulture News Articles (*Task ID 1231508*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 11/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.

Date task #1231508 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Speakers Bureau (*Task ID 1231544*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/01/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.

Date task #1231544 was last **09/29/2010** modified

Task Type Marketing/Promotion

Event Title Fall Home and Garden Show Booth (*Task ID 1231516*)  
(Lead: Allen)

Type of Marketing/Promotion One-to-one  
Event

Event Date 11/05/2011

Others involved

Notes/comments Coordinate booth in conjunction with Keep Greenville Beautiful Home and Garden Show to promote horticulture education.

Date task #1231516 was last **09/29/2010** modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231452*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 11/07/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

Date task #1231452 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Heritage Garden Maintenance (*Task ID 1231483*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/07/2011

Anticipated no. of attendees 10

Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will

schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231483 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Garden Manager (*Task ID 1231461*)  
(Lead: Allen)

Group (Committee) Name Garden Manager

Planning Group Type Program Area Committees

Nature of Meeting Implementation

Event Date 12/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Agent will work with 2nd Vice President of MG Association who is elected to be the Manager of the Heritage Garden. This person will be the main liason between the Extension Agent and the committees of the Heritage Garden.

Date task #1231461 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Summarize Plan (*Task ID 1231503*)  
(Lead: Allen)

Type of Interpretation Event Summarize Plan

Event Date 12/01/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Prepare Outcome Plan summary for year.

Date task #1231503 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Speakers Bureau (*Task ID 1231550*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 12/01/2011

Anticipated no. of attendees 300

Others involved

Notes/comments Agent and MG volunteers will present programs to civic clubs and other community organizations on horticultural subjects as requested throughout year.

Date task #1231550 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title EarthKind Horticulture News Articles (*Task ID 1231584*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 12/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Volunteers provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Country World, Quinlan-Tawakoni News, Lone Oak Newsletter, Kuumba Heritage, Celeste Tribute, and Wolfe City Mirror. Additional horticulture subjects and event promotion as needed prepared by agent.

Date task #1231584 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Office (*Task ID 1231449*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 12/05/2011

Anticipated no. of attendees 150

Others involved

Notes/comments Agent and volunteers will assist clientele by providing information through phone calls, office visits and site visits in the areas of EarthKind landscape management and commercial horticulture.

Date task #1231449 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Heritage Garden Maintenance (*Task ID 1231481*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 12/05/2011



Anticipated no. of attendees 10

Others involved

Notes/comments MG volunteers through the maintenance committee and "bed" work teams will schedule and attend workdays in the Heritage Garden. Monthly workdays will be held for overall garden cleanup and beautification. Special workdays for teams will be held as needed.

Date task #1231481 was last **09/29/2010**  
modified

Close Window & Return To Previous Screen

1/7/2011 4:40 pm

**Plan Summary**Plan Originator **Sara Allen**Plan Title **2011 Hunt Co. Livestock and Forage Education**

Plan Type Outcome

Plan ID 198368

Program Area Category Food, Fiber & Green Industries >> Livestock & Poultry Management (I2) >> Livestock Production & Management (G1) >> Basic Horse Management 101

## Other Personnel Involved

Issue Source Base Program, County Committee

Description Livestock production includes beef cattle, horses, swine, sheep and goats, and is a stable enterprise in Hunt County \$30 million for Hunt County. To raise livestock, forage production is vital to the nutritional needs of the animals. Forage production is also a valuable commodity based on ag increment reports. The predominant producer, those with less than 100 head of cattle, and those raising less than 100 acres of forage, need further information to enhance their operation and make it more profitable. The plan also addresses water quality for livestock through pond management, and proper environmental stewardship through pesticide applicator training and continuing education for those who utilize applicators licenses on pastures and hayfields.

Target Audience Livestock Producers

Start and End Dates 01/01/2011 through 12/31/2011

Program Goal Description To provide research based educational materials as requested by livestock and forage producers to enhance their animal and/or forage operation best management practices for increased production and profitability.

Client Change Behavior Change/Adoption of Best Practice or Technology

Objective Indicator Clients will adopt new technologies and best management practices in the areas of livestock production, and forage management. Pesticide applicators will increase their knowledge of general, laws and regulations and Integrated Pest Management topics. Specifically, producers will learn knowledge of feeding, economic choices, forage needs of cattle and nutrient needs of forage, soil testing, fertility, and hay harvesting.

Percent Time 25

Volunteers Involved Y

Collaborators Banks/Lending Institutions (Local), Chemical/Seed Companies, Farm Service Agency, USDA, Local Feedstores, Media (Local -TV, Radio, Papers), Natural Resources Conservation Services

Date Added 09/29/2010

Date Last Modified 09/29/2010

**Planned Tasks**

Task Type Marketing/Promotion

Event Title Livestock and Forage News Articles (Task ID 1231238)  
(Lead: Allen)

Type of Marketing/Promotion Newspaper  
Event

Event Date //

Others involved

Notes/comments

Date task #1231238 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Radio Interviews (Task ID 1231243)  
(Lead: Allen)

Type of Marketing/Promotion Radio  
Event

Event Date //

Others involved

Notes/comments

Date task #1231243 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Pest Applicator Inter Office Training (Task ID 1231245)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Other

Event Date //

Anticipated no. of attendees 1

Others involved

Notes/comments Persons seeking private applicators license can review worksheet and watch  
DVD in Extension Office. Testing will be conducted at a TDA Location.

Date task #1231245 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Pest Applicator Inter Office Training (Task ID 1231290)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date //

Anticipated no. of attendees 1

Others involved

Notes/comments Persons seeking private applicators license can review worksheet and watch DVD in Extension Office. Testing will be conducted at a TDA Location.

Date task #1231290 was last modified 09/29/2010

Task Type Resource Acquisition/Management

Event Title Securing Speakers - June CEU (Task ID 1231271)  
(Lead: Allen)

Material resource development type Not Applicable

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human Resources: Task - Not Applicable -

Date of Production/Distribution 01/03/2011

Others involved

Notes/comments Secure speakers for June CEU training.

Date task #1231271 was last modified 09/29/2010

Task Type Planning Groups

Event Title Ag/Livestock Committee meetings (Task ID 1231265)  
(Lead: Allen)

Group (Committee) Name Agriculture and Livestock Committee

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 02/11/2011

Anticipated no. of attendees 20

Others involved

Notes/comments Meet with volunteer committee members to plan, implement and evaluate agriculture and natural resources programming. Meetings held at least two times per year.

Date task #1231265 was last modified 09/29/2010

Task Type Marketing/Promotion

Event Title Ag Agency/Service Directory (Task ID 1231293)  
(Lead: Allen)

Type of Marketing/Promotion Multiple Types

## Event

Event Date 03/01/2011

Others involved

Notes/comments Update and distribute ag services directory to individuals throughout the year.  
Free to be included and to receive.Date task #1231293 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Radio Interview (*Task ID 1231244*)  
(Lead: Allen)Type of Marketing/Promotion Radio  
Event

Event Date 03/04/2011

Others involved

Notes/comments

Date task #1231244 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title Lvstk/Forage News Articles (*Task ID 1231255*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 03/04/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Provide news articles as appropriate to five local and regional newspapers  
including Greenville Herald Banner, Commerce Journal, Tawakoni News,  
Country World and Wolfe City Mirror.Date task #1231255 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title Spring Forage Seminar (*Task ID 1231252*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/18/2011

Anticipated no. of attendees 100

Others involved

Notes/comments Conduct Spring Forage Seminar to promote spring pasture fertilization and management.

Date task #1231252 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title Forage Result Demonstration (*Task ID 1353482*)  
(Lead: Allen)

Ed. Method Type Result Demos

Event Date 04/01/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Conducted forage fertilization demonstration with producer Cindy Kravik in cooperation with NET Farmers Coop.

Date task #1353482 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title Lvstk/Forage News Articles (*Task ID 1231260*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 04/01/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Provide news articles as appropriate to five local and regional newspapers including Greenville Herald Banner, Commerce Journal, Tawakoni News, Country World and Wolfe City Mirror.

Date task #1231260 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title Basic Horse Management 201 (*Task ID 1231231*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 04/08/2011

Anticipated no. of attendees 40

Others involved

Notes/comments Conduct 2nd session on Horse Management with topics to include Aging/Dentistry, Horse Theft Prevention and ID, Body Condition Scoring, Saddle Fit, and Bits.

Date task #1231231 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Basic Ag Field Day (*Task ID 1231236*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/22/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231236 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Pond Management Field Day (*Task ID 1231286*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 04/29/2011

Anticipated no. of attendees 50

Others involved

Notes/comments Conduct Pond Management Field Day to promote water quality, pond design and construction, fish management, and weed control.

Date task #1231286 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title CEU Course Approval (*Task ID 1231294*)  
(Lead: Allen)

Type of Marketing/Promotion One-to-one  
Event

Event Date 05/02/2011

Others involved

Notes/comments Receive approval from RDA and CCA for CEU Training.

Date task #1231294 was last **09/29/2010**  
modified

Task Type Evaluation

Event Title Pond Management Evaluation (*Task ID 1353516*)  
(Lead: Allen)

Evaluation strategy Retrospective Post

Data collection strategy Individual Measurement

Sampling methodology Census (all participants)

Event Date 05/06/2011

Will economic data be sought? Yes

Others involved

Notes/comments Evaluate Pond Management seminar. Evaluation provided by Dr.  
Higginbotham.

Date task #1353516 was last **11/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Pesticide News Articles (*Task ID 1231261*)  
(Lead: Allen)

Type of Marketing/Promotion Newspaper  
Event

Event Date 06/03/2011

Others involved

Notes/comments Prepare news article promoting upcoming Pesticide Applicator CEU Training.

Date task #1231261 was last **11/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Pesticide Event Promotion (*Task ID 1231288*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 06/03/2011

Others involved

Notes/comments Promote upcoming events in Pesticide Awareness through website, chambers of  
commerce, promotional flyers, newsletters, and mass media to encourage  
participation in educational events.

Date task #1231288 was last **09/29/2010**  
modified



Task Type Planning Groups

Event Title Ag/Livestock Committee meetings (*Task ID 1231268*)  
(Lead: Allen)

Group (Committee) Name Agriculture and Livestock Committee

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 06/08/2011

Anticipated no. of attendees 20

Others involved

Notes/comments Meet with volunteer committee members to plan, implement and evaluate agriculture and natural resources programming. Meetings held at least two times per year.

Date task #1231268 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Forage Field Day (*Task ID 1353484*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/10/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Tour Willingham irrigated Tifton 85 hay production farm and view forage fertilization result demonstration.

Date task #1353484 was last **11/29/2010**  
modified

Task Type Evaluation

Event Title Forage Field Day Evaluation (*Task ID 1353529*)  
(Lead: Allen)

Evaluation strategy Retrospective Post

Data collection strategy In Person Survey

Sampling methodology Census (all participants)

Event Date 06/10/2011

Will economic data be sought? Not sure

Others involved

Notes/comments Evaluation of Forage Field Day event.

Date task #1353529 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title June CEU Training (*Task ID 1231289*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/29/2011

Anticipated no. of attendees 100

Others involved

Notes/comments CEU training will be conducted for pesticide license holders and CCA's. Topics will include Laws and Regulatins, general Pesticide Information and Integrated Pest Management.

Date task #1231289 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Pesticide Program Interpretation (*Task ID 1231270*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 06/30/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Interpretation of pesticide awareness courses will be shared through commissioners court reports, news articles, and evaluation reports to DEA and RPD.

Date task #1231270 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title CEU Course TDA/CCA Reports (*Task ID 1231292*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 06/30/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Prepare appropriate reports for TDA/CCA from CEU class rosters.

Date task #1231292 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Lvstk/Forage Event Promotion (*Task ID 1231253*)  
(Lead: Allen)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 08/01/2011

Others involved

Notes/comments Promote upcoming events and activities on the county, regional and state level in the areas of livestock and forage production through website, Chambers of Commerce, promotional flyers, and media outlets to encourage participation in these educational activities.

Date task #1231253 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Hay Show Forms and Letters (*Task ID 1231274*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 08/01/2011

Others involved

Notes/comments

Date task #1231274 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Pesticide Program Planning (*Task ID 1231280*)  
(Lead: Allen)

Group (Committee) Name Agriculture and Livestock Committee

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 08/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Ag and Livestock Committee will meet to help determine topics for CEU trainings, and offer suggestions for improvement of program.

Date task #1231280 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Lvstk/Forage News Articles (*Task ID 1231262*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 08/04/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Provide news articles as appropriate to eight local and regional newspapers including Greenville Herald Banner, Commerce Journal, Tawakoni News, Celeste Tribune, Lone Oak Newsletter, Kuumba Heritage, Country World and Wolfe City Mirror and two local radio stations, as well as one local magazine.

Date task #1231262 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title Fall Seed Program (*Task ID 1231242*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 08/12/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231242 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Hay Entries (*Task ID 1231257*)  
(Lead: Allen)

Group (Committee) Name Agriculture and Livestock Committee

Planning Group Type Program Area Committees

Nature of Meeting Implementation

Event Date 08/17/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Agent and committee volunteers will collect and process hay entries for submission for testing.

Date task #1231257 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Hay Show Awards/Door Prizes (*Task ID 1231267*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human Recognition  
Resources: Task

Date of Production/Distribution 09/01/2011

Others involved

Notes/comments Agent and committee will secure door prizes and awards for hay show participants from donors.

Date task #1231267 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Lvstk/Forage News Articles (*Task ID 1231254*)  
(Lead: Allen)

Ed. Method Type Mass Media

Event Date 09/02/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Agriculture news articles featured Private Applicator Training. Conducted Radio Interview for event. Provide news articles as appropriate to five local and regional newspapers including Greenville Herald Banner, Commerce Journal, Tawakoni News, Country World and Wolfe City Mirror.

Date task #1231254 was last **11/29/2010**  
modified

Task Type Evaluation

Event Title Fall Seed Program Evaluation (*Task ID 1353528*)  
(Lead: Allen)

Evaluation strategy Retrospective Post

Data collection strategy In Person Survey

Sampling methodology Census (all participants)

Event Date 09/09/2011

Will economic data be sought? Yes

Others involved

Notes/comments Evaluation of fall seed program.

Date task #1353528 was last **11/29/2010**

modified

Task Type Interpretation

Event Title Hay Show Spreadsheet (*Task ID 1231264*)  
(Lead: Allen)

Type of Interpretation Event Group Interpretation

Event Date 09/12/2011

Anticipated no. of attendees 175

Others involved

Notes/comments Provide all hay show participants with spreadsheet analyzing and interpreting data from hay entered in show.

Date task #1231264 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Winners of Hay Show (*Task ID 1231259*)  
(Lead: Allen)

Type of Interpretation Event Mass Media

Event Date 09/15/2011

Anticipated no. of attendees 25000

Others involved

Notes/comments Prepare news article and photo of hay show contest winners. Submit to local and regional newspapers.

Date task #1231259 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Program/Hay Show (*Task ID 1231263*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/15/2011

Anticipated no. of attendees 175

Others involved

Notes/comments Conduct annual hay show. Speaker(s) will discuss proper management for producing quality hay for livestock supplementation.

Date task #1231263 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Ag Agency/Service Directory (*Task ID 1231278*)  
(Lead: Allen)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 09/15/2011

Others involved

Notes/comments Update and distribute ag services directory to individuals throughout the year.  
Free to be included and to receive.

Date task #1231278 was last **09/29/2010**  
modified

Task Type Evaluation

Event Title Evaluation/Hay Show (*Task ID 1231266*)  
(Lead: Allen)

Evaluation strategy Post only

Data collection strategy In Person Survey

Sampling methodology Sample (portion of participants)

Event Date 09/22/2011

Will economic data be sought? Not sure

Others involved

Notes/comments Hay Show participants will complete evaluations determining success of  
program, handouts, meal, location, and speakers. New committee members will  
be identified from evaluation. Suggested improvements for event will be ask  
for.

Date task #1231266 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Livestock and Forage Interpretation (*Task ID 1231273*)  
(Lead: Allen)

Type of Interpretation Event Group Interpretation

Event Date 09/22/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Livestock and Forage programming interpretation will be shared through  
commissioners court reports, news articles, and evaluation reports to DEA and  
RPD.

Date task #1231273 was last **09/29/2010**  
modified

Task Type Planning Groups  
Event Title NRCS Local Workgroup (Task ID 1231281)  
(Lead: Allen)

Group (Committee) Name NRCS Local Workgroup

Planning Group Type Coalitions

Nature of Meeting Planning

Event Date 09/23/2011

Anticipated no. of attendees 8

Others involved

Notes/comments

Date task #1231281 was last **09/29/2010**  
modified

Task Type Marketing/Promotion  
Event Title CEU Course Approval (Task ID 1231287)  
(Lead: Allen)

Type of Marketing/Promotion One-to-one  
Event

Event Date 10/04/2011

Others involved

Notes/comments Receive approval from RDA and CCA for CEU Training.

Date task #1231287 was last **09/29/2010**  
modified

Task Type Marketing/Promotion  
Event Title Pesticide Event Promotion (Task ID 1231240)  
(Lead: Allen)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 11/01/2011

Others involved

Notes/comments Promote upcoming events in Pesticide Awareness through website, chambers of commerce, promotional flyers, newsletters, and mass media to encourage participation in educational events.

Date task #1231240 was last **09/29/2010**  
modified

Task Type Marketing/Promotion  
Event Title Pesticide News Articles (Task ID 1231291)  
(Lead: Allen)

Type of Marketing/Promotion Newspaper



Event

Event Date 11/04/2011

Others involved

Notes/comments Prepare news article promoting upcoming Pesticide Applicator CEU Training.

Date task #1231291 was last **11/29/2010**  
modified

Task Type Interpretation

Event Title Ag Income Report (*Task ID 1231279*)  
(Lead: Allen)

Type of Interpretation Event Group Interpretation

Event Date 11/10/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Meet with agricultural leaders to prepare ag increment report for Hunt County.

Date task #1231279 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title November CEU Training (*Task ID 1231269*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 11/17/2011

Anticipated no. of attendees 80

Others involved

Notes/comments CEU training will be conducted for pesticide license holders and CCA's. Topics will include Laws and Regulations, general Pesticide Information and Integrated Pest Management.

Date task #1231269 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title Pesticide Applicator Training and Testing (*Task ID 1231285*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 11/17/2011

Anticipated no. of attendees 20

Others involved

Notes/comments

Date task #1231285 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title CEU Course TDA/CCA Reports (*Task ID 1231277*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 11/22/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Prepare appropriate reports for TDA/CCA from CEU class rosters.

Date task #1231277 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Outcome Summary 2010 (*Task ID 1231241*)  
(Lead: Allen)

Type of Interpretation Event Summarize Plan

Event Date 12/01/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Summarize Livestock and Forage Education plan for year.

Date task #1231241 was last **09/29/2010**  
modified

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1/7/2011 4:41 pm

**Plan Summary**Plan Originator **Sara Allen**Plan Title **2011 Hunt Co. MG Volunteer Management**

Plan Type Output

Plan ID 198383

Program Area Category Volunteerism &gt;&gt; Master Volunteer Programs &gt;&gt; ANR Master Volunteer Programs &gt;&gt; Master Gardener

## Other Personnel Involved

Issue Source Base Program, County Committee

Description The Master Gardener Program in Hunt County has grown from 6 trainees in 1996 to 42 in 2011. Management of these volunteers has become a full time job for one agriculture agent. There is a need for better management and training for these volunteers to become more self sufficient.

Target Audience Volunteers

Start and End Dates 01/01/2011 through 12/31/2011

Program Goal Description 2008: Increase streamlined management leading to increased leadership by volunteers. A more self sustaining program with solid leadership, which continues to grow in numbers and responsibilities of projects. 2009: Encourage more volunteers to accept responsibilities of leadership positions. 2010: Provide oversight to program with majority of leadership coming from committee chairs and officers. 2011: Continue to transfer leadership to committee chairs and officers. Improve communications between membership outside the agent.

Client Change Clientele Feedback

Objective Indicator The behavior and skills of Master Gardener volunteers will increase with knowledge of leadership positions. They will gain self confidence and assurance that they can tackle projects on their own, without direct interaction from the CEA, but with supervision. Volunteers will conduct committee meetings, will give reports of events as they are evaluated, and learn to accurately implement and promote project activities. This will be evidenced through submitted committee reports and volunteer work reports.

Percent Time 15

Volunteers Involved Y

Collaborators Beautification Organizations (Local), Chamber of Commerce, Chemical/Seed Companies, Texas Department of Agriculture

Date Added 09/29/2010

Date Last Modified 11/29/2010

**Planned Tasks**

Task Type Resource Acquisition/Management

Event Title Follies - General Planning (*Task ID 1231688*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution //  
Others involved  
Notes/comments

Date task #1231688 was last **09/29/2010**  
modified

Task Type Planning Groups  
Event Title Social Committee Planning (*Task ID 1231696*)  
(Lead: Allen)

Group (Committee) Name Social Planning  
Planning Group Type Task Force  
Nature of Meeting Planning

Event Date //  
Anticipated no. of attendees 0  
Others involved  
Notes/comments

Date task #1231696 was last **09/29/2010**  
modified

Task Type Planning Groups  
Event Title MG Executive Board Meetings (*Task ID 1231710*)  
(Lead: Allen)

Group (Committee) Name MG Executive Board  
Planning Group Type Program Area Committees  
Nature of Meeting Planning

Event Date //  
Anticipated no. of attendees 7  
Others involved  
Notes/comments

Will meet with MG officers for executive board meetings to plan for association leadership and communication needs.

Date task #1231710 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title MG Executive Board Meetings (*Task ID 1231712*)  
(Lead: Allen)

Group (Committee) Name MG Executive Board

Planning Group Type Other

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 7

Others involved

Notes/comments Will meet with MG officers for executive board meetings to plan for association leadership and communication needs.

Date task #1231712 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title MG Executive Board Meetings (*Task ID 1231715*)  
(Lead: Allen)

Group (Committee) Name MG Executive Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 7

Others involved

Notes/comments Will meet with MG officers for executive board meetings to plan for association leadership and communication needs.

Date task #1231715 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Memorials/Honorariums (*Task ID 1231724*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution //

Others involved

Notes/comments

Date task #1231724 was last **09/29/2010**  
modified

Task Type Planning Groups  
 Event Title Garden Tour Committee (*Task ID 1231734*)  
 (Lead: Allen)

Group (Committee) Name Garden Tour Committee  
 Planning Group Type Task Force  
 Nature of Meeting Planning

Event Date //  
 Anticipated no. of attendees 0  
 Others involved  
 Notes/comments  
 Date task #1231734 was last **09/29/2010**  
 modified

Task Type Resource Acquisition/Management  
 Event Title Shutterfly account (*Task ID 1231736*)  
 (Lead: Allen)

Material resource development Not Applicable  
 type

Human Resources: Supervising: - Not Applicable -  
 Supervision area

Human Resources: New Human - Not Applicable -  
 Resources: Task

Date of Production/Distribution //  
 Others involved

Notes/comments Continue to promote shutterfly account to membership to post pictures for  
 awards, website and historian.

Date task #1231736 was last **09/29/2010**  
 modified

Task Type Educational Methods  
 Event Title Intern Meeting (*Task ID 1231738*)  
 (Lead: Allen)

Ed. Method Type Group  
 Group Method Type In Person

Technology used, if selected n/a  
 Event Date //

Anticipated no. of attendees 0  
 Others involved  
 Notes/comments

Date task #1231738 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Fair Booth Committee (*Task ID 1231739*)  
(Lead: Allen)

Group (Committee) Name Fair Booth Committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231739 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Specialist Scholarship (*Task ID 1231746*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution //

Others involved

Notes/comments

Date task #1231746 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Newspaper Committee (*Task ID 1231759*)  
(Lead: Allen)

Group (Committee) Name Newspaper Committee

Planning Group Type Task Force

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 5

Others involved

Notes/comments Planning of Horticulture news articles for 2010.

Date task #1231759 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Weekly Update E-Letter (*Task ID 1231782*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 01/01/2011

Others involved

Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include announcements, upcoming events and activities, committee reports, and needs.

Date task #1231782 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Committee Chairs (*Task ID 1231783*)  
(Lead: Allen)

Group (Committee) Name MG Committee Chairs

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 01/01/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Work with MG project committee chairs and committee members to provide guidance for projects.

Date task #1231783 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title MG Cash Management (*Task ID 1231729*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 01/03/2011

Others involved



Notes/comments Remind all volunteers of Cash Management policy. Train Treasurer on any updates.

Date task #1231729 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Hunt MG Website (*Task ID 1231735*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 01/03/2011

Others involved

Notes/comments

Date task #1231735 was last **11/29/2010**  
modified

Task Type Interpretation

Event Title MG Contact List (*Task ID 1231747*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 01/03/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231747 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title State MG Award Applications (*Task ID 1231752*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 01/03/2011

Anticipated no. of attendees 6

Others involved

Notes/comments Work with first vice president and other MG volunteers to write and submit association awards to state committee.

Date task #1231752 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Committee Chair/Officer Training (*Task ID 1231769*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/11/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231769 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Monthly CEU (*Task ID 1231723*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 01/27/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231723 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title MG Meeting CE Program (*Task ID 1231744*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 01/27/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231744 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title MG Installation (*Task ID 1231745*)  
(Lead: Allen)

Type of Interpretation Event Group Interpretation

Event Date 01/27/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231745 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Association Meetings (*Task ID 1231764*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/27/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Assist with monthly MG association meeting. Officers will run meeting and prepare agenda. Provide monthly update from Extension Office.

Date task #1231764 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Committee Chairs (*Task ID 1231719*)  
(Lead: Allen)

Group (Committee) Name MG Committee Chairs

Planning Group Type Other

Nature of Meeting Implementation

Event Date 02/07/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Work with MG project committee chairs and committee members to provide guidance for projects.

Date task #1231719 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Annual Report (*Task ID 1231727*)

(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 02/07/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Prepare annual report to state MG coordinator and news release regarding prior year accomplishments and hours volunteered.

Date task #1231727 was last **09/29/2010** modified

Task Type Marketing/Promotion

Event Title Weekly Update E-Letter (*Task ID 1231775*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 02/07/2011

Others involved

Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include announcements, upcoming events and activities, committee reports, and needs.

Date task #1231775 was last **09/29/2010** modified

Task Type Interpretation

Event Title Comm Court Interpretation (*Task ID 1231731*)  
(Lead: Allen)

Type of Interpretation Event Group Interpretation

Event Date 02/14/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Volunteers will present commissioners court with a check for the dollar value of volunteer time given in 2009.

Date task #1231731 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Monthly CEU (*Task ID 1231733*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/24/2011

Anticipated no. of attendees 17

Others involved

Notes/comments MG Oakes presented seminar on Shutterly photo sharing and HCMG website.

Date task #1231733 was last 11/29/2010 modified

Task Type Educational Methods

Event Title MG Association Meetings (Task ID 1231765)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/24/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Assist with monthly MG association meeting. Officers will run meeting and prepare agenda. Provide monthly update from Extension Office.

Date task #1231765 was last 09/29/2010 modified

Task Type Marketing/Promotion

Event Title HCMG Website (Task ID 1231721)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 03/01/2011

Others involved

Notes/comments

Date task #1231721 was last 11/29/2010 modified

Task Type Planning Groups

Event Title Committee Chairs (Task ID 1231716)  
(Lead: Allen)

Group (Committee) Name MG Committee Chairs

Planning Group Type Other

Nature of Meeting Implementation

Event Date 03/02/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Work with MG project committee chairs and committee members to provide guidance for projects.

Date task #1231716 was last **09/29/2010** modified

Task Type Marketing/Promotion

Event Title Weekly Update E-Letter (*Task ID 1231779*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 03/09/2011

Others involved

Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include announcements, upcoming events and activities, committee reports, and needs.

Date task #1231779 was last **09/29/2010** modified

Task Type Interpretation

Event Title IRS 990-N Filing (*Task ID 1231693*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 03/10/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231693 was last **09/29/2010** modified

Task Type Educational Methods

Event Title MG Monthly CEU (*Task ID 1231698*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 03/24/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231698 was last **11/29/2010**

modified

Task Type Educational Methods

Event Title MG Association Meetings (*Task ID 1231763*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/24/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Assist with monthly MG association meeting. Officers will run meeting and prepare agenda. Provide monthly update from Extension Office.

Date task #1231763 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Weekly Update E-Letter (*Task ID 1231773*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 04/04/2011

Others involved

Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include announcements, upcoming events and activities, committee reports, and needs.

Date task #1231773 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Committee Chairs (*Task ID 1231717*)  
(Lead: Allen)

Group (Committee) Name MG Committee Chairs

Planning Group Type Other

Nature of Meeting Implementation

Event Date 04/05/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Work with MG project committee chairs and committee members to provide guidance for projects.

Date task #1231717 was last **09/29/2010**

modified

Task Type Individual Development

Event Title State MG Conference (*Task ID 1231703*)  
(Lead: Allen)

Competency Subject Matter Expertise

Type of professional activity Conference

Name of hosting organization Master Gardener

Indiv Dev activity description State Master Gardener Conference. Attended and participated in state agent meeting. Attended seminars and awards banquet. Secured resources and programming ideas through visiting of booths.

Location level at which program will be offered State

City and State Marshall, TX.

Start, End dates 04/09/2011 through 04/09/2011

Credit or certification Not Applicable

Hours, college credit or certification (if applicable) n/a

Est. actual hours of individual development for this program (not including travel, meals, etc) 15

Notes/comments Attend State MG Conference with volunteers to enhance support of the program. Attend State Agent/Coordinator meeting and volunteer management seminars. Attend awards banquet with members submitting awards.

Date task #1231703 was last modified **09/29/2010**

Task Type Educational Methods

Event Title State Award Honors (*Task ID 1231758*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/09/2011

Anticipated no. of attendees 6

Others involved

Notes/comments Agent and Mg's will attend state conference awards ceremony.

Date task #1231758 was last modified **09/29/2010**

Task Type Marketing/Promotion



Event Title Greenville Follies Grant (Task ID 1231754)  
(Lead: Allen)

Type of Marketing/Promotion Group Meetings  
Event

Event Date 04/16/2011

Others involved

Notes/comments

Date task #1231754 was last 11/29/2010  
modified

Task Type Educational Methods

Event Title MG Monthly CEU (Task ID 1353025)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 04/24/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1353025 was last 11/29/2010  
modified

Task Type Educational Methods

Event Title MG Association Meetings (Task ID 1231762)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/28/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Assist with monthly MG association meeting. Officers will run meeting and  
prepare agenda. Provide monthly update from Extension Office.

Date task #1231762 was last 09/29/2010  
modified

Task Type Planning Groups

Event Title Committee Chairs (Task ID 1231702)  
(Lead: Allen)

Group (Committee) Name MG Committee Chairs  
Planning Group Type Program Area Committees  
Nature of Meeting Planning  
Event Date 05/09/2011

Anticipated no. of attendees 8  
Others involved

Notes/comments Work with MG project committee chairs and committee members to provide guidance for projects.

Date task #1231702 was last 09/30/2010  
modified

Task Type Marketing/Promotion  
Event Title Weekly Update E-Letter (Task ID 1231772)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 05/11/2011  
Others involved  
Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include announcements, upcoming events and activities, committee reports, and needs.

Date task #1231772 was last 09/29/2010  
modified

Task Type Educational Methods  
Event Title MG Monthly CEU (Task ID 1353026)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type

Technology used, if selected n/a  
Event Date 05/24/2011

Anticipated no. of attendees 0  
Others involved  
Notes/comments

Date task #1353026 was last 11/29/2010  
modified

Task Type Educational Methods  
Event Title MG Association Meetings (Task ID 1231766)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person  
 Technology used, if selected n/a  
 Event Date 05/26/2011  
 Anticipated no. of attendees 30  
 Others involved  
 Notes/comments Assist with monthly MG association meeting. Officers will run meeting and  
 prepare agenda. Provide monthly update from Extension Office.  
 Date task #1231766 was last **09/29/2010**  
 modified

Task Type Planning Groups  
 Event Title Committee Chairs (*Task ID 1231713*)  
 (Lead: Allen)  
 Group (Committee) Name MG Committee Chairs  
 Planning Group Type Other  
 Nature of Meeting Implementation  
 Event Date 06/06/2011  
 Anticipated no. of attendees 8  
 Others involved  
 Notes/comments Work with MG project committee chairs and committee members to provide  
 guidance for projects.  
 Date task #1231713 was last **09/29/2010**  
 modified

Task Type Marketing/Promotion  
 Event Title Weekly Update E-Letter (*Task ID 1231774*)  
 (Lead: Allen)  
 Type of Marketing/Promotion Letters/Announcements  
 Event  
 Event Date 06/06/2011  
 Others involved  
 Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include  
 announcements, upcoming events and activities, committee reports, and needs.  
 Date task #1231774 was last **09/29/2010**  
 modified

Task Type Educational Methods  
 Event Title MG Association Meetings (*Task ID 1231768*)  
 (Lead: Allen)  
 Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/23/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Assist with monthly MG association meeting. Officers will run meeting and prepare agenda. Provide monthly update from Extension Office.

Date task #1231768 was last 09/29/2010 modified

Task Type Marketing/Promotion

Event Title Weekly Update E-Letter (Task ID 1231780)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 07/01/2011

Others involved

Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include announcements, upcoming events and activities, committee reports, and needs.

Date task #1231780 was last 09/29/2010 modified

Task Type Planning Groups

Event Title Committee Chairs (Task ID 1231701)  
(Lead: Allen)

Group (Committee) Name MG Committee Chairs

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 07/04/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Work with MG project committee chairs and committee members to provide guidance for projects.

Date task #1231701 was last 09/29/2010 modified

Task Type Planning Groups

Event Title Committee Chairs (Task ID 1231700)  
(Lead: Allen)

Group (Committee) Name MG Committee Chairs

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 08/01/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Work with MG project committee chairs and committee members to provide guidance for projects.

Date task #1231700 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Weekly Update E-Letter (*Task ID 1231771*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 08/01/2011

Others involved

Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include announcements, upcoming events and activities, committee reports, and needs.

Date task #1231771 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Committee Interest Survey (*Task ID 1231760*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human Involvement  
Resources: Task

Date of Production/Distribution 09/01/2011

Others involved

Notes/comments Prepare committee and officer interest survey to identify volunteers for each committee and it's leadership.

Date task #1231760 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Committee Chairs (*Task ID 1231711*)  
(Lead: Allen)

Group (Committee) Name MG Committee Chairs  
 Planning Group Type Program Area Committees  
 Nature of Meeting Implementation  
 Event Date 09/05/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Work with MG project committee chairs and committee members to provide guidance for projects.

Date task #1231711 was last **09/30/2010**  
 modified

Task Type Marketing/Promotion

Event Title Weekly Update E-Letter (*Task ID 1231778*)  
 (Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
 Event

Event Date 09/05/2011

Others involved

Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include announcements, upcoming events and activities, committee reports, and needs.

Date task #1231778 was last **09/29/2010**  
 modified

Task Type Educational Methods

Event Title MG Association Meetings (*Task ID 1231781*)  
 (Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/22/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Assist with monthly MG association meeting. Officers will run meeting and prepare agenda. Provide monthly update from Extension Office.

Date task #1231781 was last **09/29/2010**  
 modified

Task Type Educational Methods

Event Title MG Monthly CEU (*Task ID 1353027*)  
 (Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 09/24/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1353027 was last **11/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Order Awards (*Task ID 1231751*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human Recognition  
Resources: Task

Date of Production/Distribution 10/03/2011

Others involved

Notes/comments Order MG awards based on recommendations from Executive Board.

Date task #1231751 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Chamber of Commerce Membership (*Task ID 1231737*)  
(Lead: Allen)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 10/05/2011

Others involved

Notes/comments Association will re-join the Greenville Chamber of Commerce.

Date task #1231737 was last **11/29/2010**  
modified

Task Type Planning Groups

Event Title Committee Chairs (*Task ID 1231709*)  
(Lead: Allen)

Group (Committee) Name MG Committee Chairs

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date 10/06/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Work with MG project committee chairs and committee members to provide guidance for projects.

Date task #1231709 was last **09/30/2010** modified

Task Type Marketing/Promotion

Event Title Weekly Update E-Letter (*Task ID 1231777*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 10/07/2011

Others involved

Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include announcements, upcoming events and activities, committee reports, and needs.

Date task #1231777 was last **09/29/2010** modified

Task Type Educational Methods

Event Title Pre-Garden Tour (*Task ID 1231694*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 10/14/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231694 was last **09/29/2010** modified

Task Type Educational Methods

Event Title MG Monthly CEU (*Task ID 1353028*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type



Technology used, if selected n/a

Event Date 10/24/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1353028 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title MG Association Meetings (*Task ID 1231767*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/27/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Assist with monthly MG association meeting. Officers will run meeting and prepare agenda. Provide monthly update from Extension Office.

Date task #1231767 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Committee Chairs (*Task ID 1231707*)  
(Lead: Allen)

Group (Committee) Name MG Committee Chairs

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 11/01/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Work with MG project committee chairs and committee members to provide guidance for projects.

Date task #1231707 was last **09/30/2010**  
modified

Task Type Interpretation

Event Title County Awards (*Task ID 1231708*)  
(Lead: Allen)

Type of Interpretation Event Mass Media

Event Date 11/03/2011

Anticipated no. of attendees 60

Others involved

Notes/comments Present awards to volunteers for Master Gardener of the Year, Master Gardener Intern of the Year, 5 and 10 year pins. This is done in conjunction with LAB Annual Volunteer Award Dinner and Program.

Date task #1231708 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Weekly Update E-Letter (*Task ID 1231776*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 11/07/2011

Others involved

Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include announcements, upcoming events and activities, committee reports, and needs.

Date task #1231776 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title MG News Article - Recognition (*Task ID 1231699*)  
(Lead: Allen)

Type of Interpretation Event Mass Media

Event Date 11/10/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231699 was last **09/30/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Youth Protection Standards (*Task ID 1231728*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human Hiring  
Resources: Task

Date of Production/Distribution 11/17/2011

Others involved

Notes/comments Update membership who are three years out and need new volunteer background check through Youth Protection Standards criteria.

Date task #1231728 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Committee Chairs (*Task ID 1231704*)  
(Lead: Allen)

Group (Committee) Name MG Committee Chairs

Planning Group Type Task Force

Nature of Meeting Training of Volunteers

Event Date 12/01/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Work with MG project committee chairs and committee members to provide guidance for projects.

Date task #1231704 was last **09/30/2010**  
modified

Task Type Interpretation

Event Title MG Chartering (*Task ID 1231725*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 12/01/2011

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231725 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title Output Report Summary (*Task ID 1231730*)  
(Lead: Allen)

Type of Interpretation Event Summarize Plan

Event Date 12/01/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Prepare summaries for Output Report in MG Volunteer Management.

Date task #1231730 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title Weekly Update E-Letter (*Task ID 1231770*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 12/05/2011

Others involved

Notes/comments Volunteer will prepare monthly update letter for MG volunteers to include  
announcements, upcoming events and activities, committee reports, and needs.

Date task #1231770 was last **09/29/2010**  
modified

**Close Window & Return To Previous Screen**

1/7/2011 4:42 pm

**Plan Summary**Plan Originator **Sara Allen**Plan Title **2011 Hunt County 4-H Ag Day**

Plan Type Outcome

Plan ID 198475

Program Area Category Youth >> Science of Agriculture (2010) >> Science of Agriculture Program  
(Including Pizza Events, Ag Fairs, Egg to Ch

Other Personnel Involved James Swart, Mary Sue Cole

Issue Source TCFF Issue, Base Program, County Committee

Description As today's youth are further removed from farming, they do not understand the importance of agriculture and how it impacts their daily lives. The Ag Day event targets 4th grade students and teachers and provides a field trip, pre and post tests, teacher evaluation, and information about 4-H opportunities for the participants. The Ag Day Task Force plans, implements and evaluates the event.

Target Audience Youth

Start and End Dates 01/01/2011 through 12/31/2011

Program Goal Description 4th grade students and teachers will show increased awareness and knowledge about agriculture and natural resources.

Client Change Knowledge

Objective Indicator Increase awareness and knowledge about agriculture and natural resources. The success of the program will be measured through student pre- and post-tests, teacher evaluations and testimonials.

Percent Time 5

Volunteers Involved Y

Collaborators County Fair Associations, Farm Bureau (Local)

Date Added 09/30/2010

Date Last Modified **10/08/2010****Planned Tasks**

Task Type Marketing/Promotion

Event Title Secure Schools (*Task ID 1235492*)  
(Lead: Cole)Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 03/01/2011

Others involved

Notes/comments Followup to schools determining attendance at Ag Day.

Date task #1235492 was last **09/30/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Speaker/Volunteer Information (*Task ID 1235538*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 03/01/2011

Others involved

Notes/comments Provide event details and responsibilities to speakers and volunteers.

Date task #1235538 was last **09/30/2010**  
modified

Task Type Educational Methods

Event Title Teacher Resources (*Task ID 1352695*)  
(Lead: Allen)

Ed. Method Type Letters/Announcements

Event Date 04/18/2011

Anticipated no. of attendees 60

Others involved

Notes/comments Provide teacher packets to 4th grade educators to enhance ag day programs. Utilize Food and Fiber in the 21st century: Unit 2 to teach more about water uses and conservation, permeability, and runoff. Unit 3 to teach more about grains and cotton, namely the plants we eat, wear and use. Unit 5 to teach more about all areas of livestock meat, milk, swine, goats and sheep. FEC resources to further development of the students for electrical safety. Provide and utilize Texas Parks and Wildlife handouts and Extension handwashing information to teach both before and after the event. These resources will total over 20 classroom hours of additional training and opportunity in addition to the 3 hours of the actual event.

Date task #1352695 was last **11/29/2010**  
modified

Task Type Evaluation

Event Title Ag Day Pre-test (*Task ID 1235450*)  
(Lead: Allen)

Evaluation strategy Pre and Post

Data collection strategy In Person Survey

Sampling methodology Sample (portion of participants)

Event Date 05/02/2011

Will economic data be sought? No

Others involved

Notes/comments Pre-test survey of knowledge for 4th grade students utilizing Ag Awareness pre and post test from od.tamu.edu.

Date task #1235450 was last **11/29/2010** modified

Task Type Resource Acquisition/Management

Event Title AG Day Setup (*Task ID 1235620*)  
(Lead: Swart)

Material resource development Not Applicable type

Human Resources: Supervising: - Not Applicable - Supervision area

Human Resources: New Human - Not Applicable - Resources: Task

Date of Production/Distribution 05/09/2011

Others involved

Notes/comments Prepare fairgrounds for ag day event. Utilize farm bureau volunteers.

Date task #1235620 was last **09/30/2010** modified

Task Type Educational Methods

Event Title 2011 Hunt County Ag Day (*Task ID 1235446*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/10/2011

Anticipated no. of attendees 800

Others involved James Swart, Mary Sue Cole

Notes/comments Conduct Ag Day Event

Date task #1235446 was last **09/30/2010** modified

Task Type Evaluation

Event Title Teacher Evaluation (*Task ID 1235576*)  
(Lead: Allen)

Evaluation strategy Post only

Data collection strategy Web Survey  
Sampling methodology Census (all participants)  
Event Date 05/13/2011

Will economic data be sought? No

Others involved

Notes/comments Obtain feedback from teachers attending event.

Date task #1235576 was last **09/30/2010**  
modified

Task Type Evaluation  
Event Title Post-Test for Ag Day (*Task ID 1235451*)  
(Lead: Allen)

Evaluation strategy Pre and Post

Data collection strategy Individual Measurement

Sampling methodology Sample (portion of participants)

Event Date 05/13/2011

Will economic data be sought? No

Others involved

Notes/comments Followup survey from selected students following event to measure knowledge gained.

Date task #1235451 was last **09/30/2010**  
modified

Task Type Marketing/Promotion  
Event Title Thank you letters (*Task ID 1235447*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 05/16/2011

Others involved

Notes/comments Prepare thank you letters for speakers and volunteers.

Date task #1235447 was last **09/30/2010**  
modified

Task Type Planning Groups  
Event Title Ag Day Task Force (*Task ID 1235452*)  
(Lead: Allen)

Group (Committee) Name Hunt County Youth Board

Planning Group Type Task Force

Nature of Meeting Planning



Event Date 08/03/2011

Anticipated no. of attendees 5

Others involved James Swart, Mary Sue Cole

Notes/comments Plan Ag Day 2012. Review results of 2010 evaluation, and make necessary changes for coming year.

Date task #1235452 was last **09/30/2010**  
modified

Task Type Marketing/Promotion

Event Title Marketing to Schools (*Task ID 1235488*)  
(Lead: Cole)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 09/01/2011

Others involved

Notes/comments Send letters to schools regarding 2012 Ag Day.

Date task #1235488 was last **09/30/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Ag Day Presenters (*Task ID 1235448*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human Identification  
Resources: Task

Date of Production/Distribution 09/01/2011

Others involved

Notes/comments Contact speakers for 2012 Ag Day and secure via personal contacts.

Date task #1235448 was last **09/30/2010**  
modified

Task Type Interpretation

Event Title Outcome Summary (*Task ID 1235445*)  
(Lead: Allen)

Type of Interpretation Event Summarize Plan

Event Date 12/01/2011

Anticipated no. of attendees 0

Others involved Mary Sue Cole

Notes/comments Prepare Outcome Summary Report.

Date task #1235445 was last **09/30/2010**  
modified

Close Window & Return To Previous Screen

1/7/2011 4:42 pm

**Plan Summary**Plan Originator **Sara Allen**Plan Title **2011 Hunt County 4-H Agriculture**

Plan Type Output

Plan ID 199825

Program Area Category Youth &gt;&gt; Animals (2010) &gt;&gt; Youth Livestock Programs (Including Quality Counts)

## Other Personnel Involved

Issue Source Base Program

Description In 2000 there were over 75,000 county livestock show entries for cattle, swine, meat goats and sheep (Coufal, 2006) One half of those entries were 4-H. There have been six major benefits identified as a result of exhibiting livestock: 1. social relations; 2)character; 3) family; 4)competition; 5)learning new cultures and environments; and 6)helping finance the youth's higher education. Parents of youth suggest that life skills are enhanced by raising a 4-H livestock project. The longer youth are engaged in the project they are more likely to develop life skills (Boleman, 2003). Hunt County has youth involved with local and state livestock shows exhibiting horses, steers, heifers, goats, barrows, and lambs.

Target Audience Volunteers and Youth

Start and End Dates 01/01/2011 through 12/31/2011

Program Goal Description Provide opportunities for youth to be in involved in 4-H Livestock related projects and exhibit personal character attributes and acceptable livestock management practices associated with these projects.

Client Change Clientele Feedback

Objective Indicator Youth will learn skills and knowledge related to youth livestock projects.

Percent Time 10

Volunteers Involved Y

Collaborators

Date Added 10/08/2010

Date Last Modified **10/08/2010****Planned Tasks**

Task Type Planning Groups

Event Title Horse Certification/Validation (*Task ID 1280083*)  
(Lead: Allen)

Group (Committee) Name Horse Task Force

Planning Group Type Task Force

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 5

Others involved

Notes/comments Paperwork for horse certification/validation will be processed as needed.

Date task #1280083 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Beef Validation Committee (*Task ID 1280085*)  
(Lead: Allen)

Group (Committee) Name Beef Validation Committee

Planning Group Type Other

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 5

Others involved

Notes/comments Beef validation committee will meet to set dates for county validation. Other responsibilities include ordering tags, publicizing dates for validation and completing the paper work for validation.

Date task #1280085 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Sheep/Goat Validation Committee (*Task ID 1280086*)  
(Lead: Allen)

Group (Committee) Name Sheep/Goat Validation Committee

Planning Group Type Other

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 5

Others involved

Notes/comments Sheep/Goat validation committee will meet to set dates for county validation. Other responsibilities include ordering tags, publicizing dates for validation and completing the paper work for validation.

Date task #1280086 was last **10/08/2010**  
modified

Task Type Resource Acquisition/Management

Event Title 4-H Event Judges/Helpers (*Task ID 1280091*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human Recruitment  
Resources: Task

Date of Production/Distribution //

Others involved

Notes/comments 4-H members, leaders and supporters will be involved as event judges and helpers for various programs and activities such as Roundup, awards selection, community service activity and project work.

Date task #1280091 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Commerce (*Task ID 1283127*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/01/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.

Date task #1283127 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Kava Kids (*Task ID 1283157*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283157 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Livestock Project Visits (*Task ID 1352805*)

(Lead: Allen)

Ed. Method Type One-to-one

Event Date 01/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Make livestock project visits as needed and requested by 4-H members.

Date task #1352805 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title Beef Clinic (*Task ID 1280098*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/07/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Provide educational information to leaders and youth interested in the heifer and steer project. Topics to be covered include: feeding, housing, health, showmanship, quality counts, selection, classification and major show information.

Date task #1280098 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title Lamb and Goat Workshop (*Task ID 1352812*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 01/07/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Provide educational information to leaders and youth interested in the lamb and goat project. Topics to be covered include: feeding, housing, health, showmanship, quality counts, selection, and major show information.

Date task #1352812 was last **11/29/2010**  
modified

Task Type Educational Methods  
Event Title Project Leader Trainings (*Task ID 1280082*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 01/17/2011

Anticipated no. of attendees 20

Others involved

Notes/comments

Date task #1280082 was last **10/08/2010**  
modified

Task Type Educational Methods  
Event Title Fort Worth Stock Show (*Task ID 1280093*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/19/2011

Anticipated no. of attendees 15

Others involved

Notes/comments Assist and supervise 4-H families at the Fort Worth Stock Show. Eligibility for all 4-H members participating will be checked.

Date task #1280093 was last **10/08/2010**  
modified

Task Type Educational Methods  
Event Title JMG - Commerce (*Task ID 1283144*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/01/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.

Date task #1283144 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Kava Kids (*Task ID 1283181*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283181 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title San Antonio Stock Show (*Task ID 1280094*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/08/2011

Anticipated no. of attendees 3

Others involved

Notes/comments Assist and supervise 4-H families at the San Antonio Stock Show. Eligibility for all 4-H members participating will be checked.

Date task #1280094 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Commerce (*Task ID 1283145*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/01/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.

Date task #1283145 was last **10/08/2010**  
modified



Task Type Educational Methods

Event Title JMG - Kava Kids (*Task ID 1283182*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283182 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title ANR Livestock Coaches (*Task ID 1280113*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/01/2011

Anticipated no. of attendees 3

Others involved

Notes/comments Recruit and train volunteers to support apring 4-H Livestock projects and activities.

Date task #1280113 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Star of Texas Stock Show (*Task ID 1280096*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/03/2011

Anticipated no. of attendees 4

Others involved

Notes/comments Assist and supervise 4-H families at the Star of Texas Stock Show. Eligibility for all 4-H members participating will be checked.

Date task #1280096 was last **11/29/2010**  
modified

Task Type Educational Methods  
Event Title San Angelo Stock Show (Task ID 1280097)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a  
Event Date 03/03/2011

Anticipated no. of attendees 4  
Others involved

Notes/comments Assist and supervise 4-H families at the San Angelo Stock Show. Eligibility for all 4-H members participating will be checked.

Date task #1280097 was last **11/29/2010**  
modified

Task Type Educational Methods  
Event Title Houston Stock Show (Task ID 1280095)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a  
Event Date 03/15/2011

Anticipated no. of attendees 15  
Others involved

Notes/comments Assist and supervise 4-H families at the Houston Stock Show. Eligibility for all 4-H members participating will be checked.

Date task #1280095 was last **10/08/2010**  
modified

Task Type Educational Methods  
Event Title JMG - Commerce (Task ID 1283146)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a  
Event Date 04/01/2011

Anticipated no. of attendees 25  
Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.

Date task #1283146 was last **10/08/2010**

modified

Task Type Educational Methods

Event Title Livestock Project Visits (*Task ID 1352808*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 04/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Make livestock project visits as needed and requested by 4-H members.

Date task #1352808 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title JMG - Kava Kids (*Task ID 1283183*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283183 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Livestock Task Force (*Task ID 1280114*)  
(Lead: Allen)

Group (Committee) Name Youth Livestock Task Force

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 04/04/2011

Anticipated no. of attendees 8

Others involved

Notes/comments The Livestock Task Force will meet to discuss project needs, plan educational activities and volunteer trainings.

Date task #1280114 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title District 4-H ANR Judging Contest (*Task ID 1280099*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/23/2011

Anticipated no. of attendees 25

Others involved

Notes/comments County 4-Hers participate in district contest. Adult and teen leaders serve as coaches, judges and helpers, Academic eligibility will be checked on all participants.

Date task #1280099 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Commerce (*Task ID 1283147*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/01/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.

Date task #1283147 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Kava Kids (*Task ID 1283184*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283184 was last **10/08/2010**  
modified

Task Type Educational Methods  
Event Title Mobile Dairy Classroom (*Task ID 1280567*)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a  
Event Date 05/17/2011

Anticipated no. of attendees 525  
Others involved

Notes/comments Bring Mobile Dairy Classroom to county schools. Provide resource/teaching materials to teachers.

Date task #1280567 was last **10/08/2010**  
modified

Task Type Educational Methods  
Event Title Mobile Dairy Classroom Curriculum (*Task ID 1280106*)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a  
Event Date 05/17/2011

Anticipated no. of attendees 500  
Others involved

Notes/comments Mobile Dairy Classroom will go to elementary schools in county.

Date task #1280106 was last **11/29/2010**  
modified

Task Type Educational Methods  
Event Title Mobile Dairy Classroom Curriculum (*Task ID 1352804*)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a  
Event Date 05/18/2011

Anticipated no. of attendees 500  
Others involved

Notes/comments Mobile Dairy Classroom will go to elementary schools in county.

Date task #1352804 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title JMG - Commerce (Task ID 1283148)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/01/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.

Date task #1283148 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Kava Kids (Task ID 1283185)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283185 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Junior Livestock Show (Task ID 1280092)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/10/2011

Anticipated no. of attendees 45

Others involved

Notes/comments Agent will compile entries and club managers/ project leaders will assist 4-H members with projects at County Stock Show.

Date task #1280092 was last **10/08/2010**  
modified

Task Type Educational Methods  
Event Title District 4-H Horse Show (Task ID 1280103)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a

Event Date 06/22/2011

Anticipated no. of attendees 10

Others involved

Notes/comments County 4-Hers participate in district contest. Adult and teen leaders serve as coaches, judges and helpers. Agents will assist 4-Hers with preparing for contest.

Date task #1280103 was last **10/08/2010**  
modified

Task Type Educational Methods  
Event Title Steer Validation (Task ID 1280104)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a

Event Date 06/27/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Validate and evaluate all steers for livestock show.

Date task #1280104 was last **10/08/2010**  
modified

Task Type Educational Methods  
Event Title JMG - Commerce (Task ID 1283149)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a

Event Date 07/01/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.

Date task #1283149 was last **10/08/2010**

modified

Task Type Educational Methods

Event Title JMG - Kava Kids (Task ID 1283186)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 07/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283186 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title State 4-H Horse Show (Task ID 1280105)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 07/11/2011

Anticipated no. of attendees 5

Others involved

Notes/comments County 4-Hers participate in state contest. Adult and teen leaders serve as coaches, judges and helpers. Agents will assist 4-Hers with preparing for contest.

Date task #1280105 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Commerce (Task ID 1283150)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 08/01/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.



Date task #1283150 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Kava Kids (*Task ID 1283187*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 08/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283187 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Livestock Task Force (*Task ID 1280111*)  
(Lead: Allen)

Group (Committee) Name Youth Livestock Task Force

Planning Group Type Task Force

Nature of Meeting Planning

Event Date 08/04/2011

Anticipated no. of attendees 8

Others involved

Notes/comments The Livestock Task Force will meet to discuss project needs, plan educational activities and volunteer trainings.

Date task #1280111 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title Calf Scrambles (*Task ID 1280538*)  
(Lead: Allen)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 08/05/2011

Others involved

Notes/comments Agent will promote and enroll youth in upcoming calf scrambles.

Date task #1280538 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Commerce (Task ID 1283151)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/01/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.

Date task #1283151 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Kava Kids (Task ID 1283188)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283188 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title East Texas State Fair (Task ID 1280573)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/13/2011

Anticipated no. of attendees 6

Others involved

Notes/comments Assist youth attending East Texas Fair. School eligibility will be checked on all entrants.

Date task #1280573 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Commerce (*Task ID 1283152*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/01/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.

Date task #1283152 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Livestock Project Visits (*Task ID 1352809*)  
(Lead: Allen)

Ed. Method Type One-to-one

Event Date 10/01/2011

Anticipated no. of attendees 1

Others involved

Notes/comments Make livestock project visits as needed and requested by 4-H members.

Date task #1352809 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title JMG - Kava Kids (*Task ID 1283189*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283189 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title State Fair of Texas (*Task ID 1280109*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/04/2011

Anticipated no. of attendees 20

Others involved

Notes/comments Assist and supervise 4-H families at the State Fair of Texas. Eligibility for all 4-H members participating will be checked.

Date task #1280109 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Lamb and Goat Validation (*Task ID 1280110*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/24/2011

Anticipated no. of attendees 100

Others involved

Notes/comments Coordinate and conduct major and county lamb and goat validations.

Date task #1280110 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Commerce (*Task ID 1283153*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/01/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.

Date task #1283153 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Kava Kids (*Task ID 1283190*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283190 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Swine Validation Committee (*Task ID 1280087*)  
(Lead: Allen)

Group (Committee) Name Swine Validation Committee

Planning Group Type Other

Nature of Meeting Planning

Event Date 11/29/2011

Anticipated no. of attendees 12

Others involved

Notes/comments Swine validation committee will meet to set dates for county validation. Other responsibilities include ordering tags, publicizing dates for validation and completing the paper work for validation.

Date task #1280087 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Commerce (*Task ID 1283154*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 12/01/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Volunteers will conduct JMG programs at AC Williams in Commerce.

Date task #1283154 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title JMG - Kava Kids (*Task ID 1283191*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 12/01/2011

Anticipated no. of attendees 20

Others involved

Notes/comments MG volunteers will provide JMG program to Kava Kids afterschool group.

Date task #1283191 was last **10/08/2010**  
modified

Close Window & Return To Previous Screen

1/7/2011 4:43 pm

**Plan Summary**

Plan Originator **Sara Allen**

Plan Title **2011 Hunt County 4-H Management Plan**

Plan Type Output

Plan ID 199844

Program Area Category Youth >> Other (2010) >> General Management Plans (Including Volunteerism)

Other Personnel Involved Mary Sue Cole

Issue Source Base Program

Description Oversee 4-H and youth development program including management of 4-H Club Managers, volunteer leaders, clubs/groups, coordination of Youth Board and work with partners to ensure effective functioning of the 4-H and youth development program.

Target Audience Volunteers and Youth

Start and End Dates 01/01/2011 through 12/31/2011

Program Goal Description Managing the 4-H program includes many facets. Not only do members and volunteer leaders participate in educational events and activities, they are also involved with the Extension agent and a variety of groups and committees to plan and facilitate the program.

Client Change Clientele Feedback

Objective Indicator Program participants will verbally keep the Extension office informed of successful programs and those that need improvement.

Percent Time 15

Volunteers Involved Y

Collaborators 4-H Adult Leaders Associations

Date Added 10/08/2010

Date Last Modified **11/29/2010**

**Planned Tasks**

Task Type Planning Groups

Event Title Youth Board (*Task ID 1280767*)  
(Lead: Cole)

Group (Committee) Name Youth Board

Planning Group Type Program Area Committees

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 10

Others involved

Notes/comments Youth Board will meet to finalize plans for educational program.

Date task #1280767 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Enrollment (*Task ID 1280779*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Web

Event Date 01/01/2011

Anticipated no. of attendees 5

Others involved Mary Sue Cole

Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

Date task #1280779 was last **10/08/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1282859*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 01/01/2011

Others involved Sara Allen

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282859 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Volunteer Leaders Association (*Task ID 1283009*)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation



Event Date 01/01/2011

Anticipated no. of attendees 10

Others involved Sara Allen

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283009 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Monthly 4-H club meetings (*Task ID 1280720*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/01/2011

Anticipated no. of attendees 15

Others involved Mary Sue Cole

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1280720 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (*Task ID 1281011*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 01/01/2011

Others involved Mary Sue Cole

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281011 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Newsletter (*Task ID 1283063*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 01/01/2011

Others involved Mary Sue Cole

Notes/comments Prepare and mail 4-H newsletter with upcoming events and activities.

Date task #1283063 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Club Manager training (*Task ID 1280762*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 01/06/2011

Anticipated no. of attendees 8

Others involved

Notes/comments Club managers will be trained on ages and stages to better prepare them to work with youth. Agenda will include youth protection standards, club chartering, cash management procedures, fund raising, community service, National 4-H Week, stock show information and sign up dates, project information and dates up upcoming events and activities.

Date task #1280762 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title 4-H Council (*Task ID 1353049*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 01/24/2011

Anticipated no. of attendees 12

Others involved Sara Allen

Notes/comments 4-H program assistant and 4-H Council adviser C Dale will manage 4-H council.

Date task #1353049 was last **11/29/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (*Task ID 1281037*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 02/01/2011

Others involved

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281037 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Enrollment (*Task ID 1281343*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Web

Event Date 02/01/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

Date task #1281343 was last **10/08/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1282897*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 02/01/2011

Others involved

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282897 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Scholarships (*Task ID 1282722*)  
(Lead: Cole)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 02/01/2011

Others involved Sara Allen

Notes/comments Promote to senior 4-H'ers scholarship application deadlines.

Date task #1282722 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Volunteer Leaders Association (*Task ID 1283035*)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 02/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283035 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Monthly 4-H club meetings (*Task ID 1281259*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 02/01/2011

Anticipated no. of attendees 15

Others involved

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1281259 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Newsletter (*Task ID 1283077*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 03/01/2011

Others involved

Notes/comments Prepare and mail 4-H newsletter with upcoming events and activities.

Date task #1283077 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (*Task ID 1281038*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 03/01/2011

Others involved

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281038 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Photography Contest (*Task ID 1282853*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 03/01/2011

Others involved Mary Sue Cole

Notes/comments Promote and register youth for Photography contest.

Date task #1282853 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Enrollment (*Task ID 1281344*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Web

Event Date 03/01/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

Date task #1281344 was last **10/08/2010**  
modified

Task Type Resource Acquisition/Management  
Event Title Cash Management (*Task ID 1282898*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 03/01/2011  
Others involved

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282898 was last **10/08/2010**  
modified

Task Type Planning Groups  
Event Title Volunteer Leaders Association (*Task ID 1283036*)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 03/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283036 was last **10/08/2010**  
modified

Task Type Educational Methods  
Event Title Monthly 4-H club meetings (*Task ID 1281260*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 03/01/2011

Anticipated no. of attendees 15

Others involved

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1281260 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Council (*Task ID 1353051*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 03/28/2011

Anticipated no. of attendees 12

Others involved

Notes/comments 4-H program assistant and 4-H Council adviser C Dale will manage 4-H council.

Date task #1353051 was last **11/29/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (*Task ID 1281039*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 04/01/2011

Others involved

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281039 was last **10/08/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1282899*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 04/01/2011

Others involved

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282899 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Enrollment (*Task ID 1281373*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Web

Event Date 04/01/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

Date task #1281373 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Volunteer Leaders Association (*Task ID 1283037*)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 04/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283037 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Monthly 4-H club meetings (*Task ID 1281261*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person



Technology used, if selected n/a

Event Date 04/01/2011

Anticipated no. of attendees 15

Others involved

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1281261 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Record Book Training (*Task ID 1282720*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 04/26/2011

Anticipated no. of attendees 10

Others involved Mary Sue Cole

Notes/comments Participate and promote multi-county record book and scholarship training.

Date task #1282720 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Newsletter (*Task ID 1283078*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 05/01/2011

Others involved

Notes/comments Prepare and mail 4-H newsletter with upcoming events and activities.

Date task #1283078 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (*Task ID 1281040*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 05/01/2011

Others involved

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281040 was last **10/08/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1282900*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 05/01/2011

Others involved

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282900 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Enrollment (*Task ID 1281374*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Web

Event Date 05/01/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

Date task #1281374 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Volunteer Leaders Association (*Task ID 1283038*)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 05/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283038 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Monthly 4-H club meetings (*Task ID 1281262*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/01/2011

Anticipated no. of attendees 15

Others involved

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1281262 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title Record Books (*Task ID 1282994*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 05/02/2011

Others involved Mary Sue Cole

Notes/comments Promote completion of 4-H record books.

Date task #1282994 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Council (*Task ID 1353052*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 05/23/2011

Anticipated no. of attendees 12

Others involved

Notes/comments 4-H program assistant and 4-H Council adviser C Dale will manage 4-H council.

Date task #1353052 was last **11/29/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (*Task ID 1281041*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 06/01/2011

Others involved

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281041 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Enrollment (*Task ID 1281347*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Web

Event Date 06/01/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

Date task #1281347 was last **10/08/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1282901*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 06/01/2011

Others involved

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282901 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Volunteer Leaders Association (*Task ID 1283039*)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 06/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283039 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Monthly 4-H club meetings (*Task ID 1281263*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 06/01/2011

Anticipated no. of attendees 15

Others involved

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1281263 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title Multi-Co Camp (Task ID 1283056)  
(Lead: Cole)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 06/22/2011

Others involved Sara Allen

Notes/comments Promote multi-county camp and identify participants and volunteers to attend.

Date task #1283056 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Newsletter (Task ID 1283079)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 07/01/2011

Others involved

Notes/comments Prepare and mail 4-H newsletter with upcoming events and activities.

Date task #1283079 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (Task ID 1281042)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 07/01/2011

Others involved

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281042 was last **10/08/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (Task ID 1282903)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 07/01/2011

Others involved

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282903 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Enrollment (*Task ID 1281376*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Web

Event Date 07/01/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

Date task #1281376 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Volunteer Leaders Association (*Task ID 1283040*)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 07/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283040 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Officer Training (*Task ID 1283047*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 07/01/2011

Anticipated no. of attendees 15

Others involved Mary Sue Cole

Notes/comments Conduct County officer training.

Date task #1283047 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Monthly 4-H club meetings (*Task ID 1281264*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 07/01/2011

Anticipated no. of attendees 15

Others involved

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1281264 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (*Task ID 1281043*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 08/01/2011

Others involved

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281043 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Enrollment (*Task ID 1281349*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted



Technology used, if selected Web

Event Date 08/01/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

Date task #1281349 was last modified 10/08/2010

Task Type Resource Acquisition/Management

Event Title Cash Management (Task ID 1282904)  
(Lead: Cole)

Material resource development type Not Applicable

Human Resources: Supervising: Supervision area Volunteers

Human Resources: New Human Resources: Task - Not Applicable -

Date of Production/Distribution 08/01/2011

Others involved

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282904 was last modified 10/08/2010

Task Type Planning Groups

Event Title Volunteer Leaders Association (Task ID 1283041)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 08/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283041 was last modified 10/08/2010

Task Type Educational Methods

Event Title Monthly 4-H club meetings (Task ID 1281265)

(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 08/01/2011

Anticipated no. of attendees 15

Others involved

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1281265 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Recognition event (*Task ID 1280756*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 08/07/2011

Anticipated no. of attendees 50

Others involved Sara Allen

Notes/comments 4-H members and volunteer leaders will be recognized for work done through the 4-H year.

Date task #1280756 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Newsletter (*Task ID 1283080*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 09/01/2011

Others involved

Notes/comments Prepare and mail 4-H newsletter with upcoming events and activities.

Date task #1283080 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (Task ID 1281044)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 09/01/2011

Others involved

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281044 was last **10/08/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (Task ID 1282905)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 09/01/2011

Others involved

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282905 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Enrollment (Task ID 1281378)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Web

Event Date 09/01/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee  
volunteer screening process including sending necessary forms in for  
background checks, sending letters to screened and cleared volunteers and  
providing an updated list to 4-H club managers.

Date task #1281378 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Volunteer Leaders Association (*Task ID 1283042*)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 09/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283042 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Monthly 4-H club meetings (*Task ID 1281266*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/01/2011

Anticipated no. of attendees 15

Others involved

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1281266 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title School District contacts (*Task ID 1280758*)  
(Lead: Allen)

Ed. Method Type Letters/Announcements

Event Date 09/01/2011

Anticipated no. of attendees 10

Others involved Mary Sue Cole

Notes/comments Letter is prepared and distributed to local school districts for approval as 4-H as an extracurricular activity and adjunct faculty status for staff members. Agents attend school board meetings as needed to provide additional information about the process.

Date task #1280758 was last **10/08/2010**

modified

Task Type Resource Acquisition/Management

Event Title 4-H Club and Group Chartering (Task ID 1280760)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 09/02/2011

Others involved

Notes/comments 4-H club and group charters are distributed, completed and returned for approval. Chartering is done annually and aslo includes the completion of the Annual Review of Support group funds form. Charter certificates are presented to clubs and groups.

Date task #1280760 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Council (Task ID 1353053)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 09/26/2011

Anticipated no. of attendees 12

Others involved

Notes/comments 4-H program assistant and 4-H Council adviser C Dale will manage 4-H council.

Date task #1353053 was last **11/29/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (Task ID 1281045)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 10/01/2011

Others involved

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281045 was last **10/08/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1282906*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 10/01/2011

Others involved

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282906 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Enrollment (*Task ID 1281379*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Web

Event Date 10/01/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

Date task #1281379 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Volunteer Leaders Association (*Task ID 1283043*)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 10/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283043 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Monthly 4-H club meetings (*Task ID 1281267*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/01/2011

Anticipated no. of attendees 15

Others involved

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1281267 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title National 4-H Week (*Task ID 1280761*)  
(Lead: Cole)

Type of Marketing/Promotion Multiple Types  
Event

Event Date 10/03/2011

Others involved Sara Allen

Notes/comments Use media outlets - radio, newspaper, etc. to promote 4-H during National 4-H Week. Have County Judge sign proclamation.

Date task #1280761 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Newsletter (*Task ID 1283081*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 11/01/2011

Others involved

Notes/comments Prepare and mail 4-H newsletter with upcoming events and activities.

Date task #1283081 was last **10/08/2010**  
modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (*Task ID 1281046*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 11/01/2011

Others involved

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281046 was last **10/08/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1282907*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 11/01/2011

Others involved

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282907 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title 4-H Enrollment (*Task ID 1281380*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Web

Event Date 11/01/2011

Anticipated no. of attendees 5

Others involved



Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

Date task #1281380 was last **10/08/2010** modified

Task Type Planning Groups

Event Title Volunteer Leaders Association (*Task ID 1283044*)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 11/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283044 was last **10/08/2010** modified

Task Type Educational Methods

Event Title Monthly 4-H club meetings (*Task ID 1281268*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/01/2011

Anticipated no. of attendees 15

Others involved

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1281268 was last **10/08/2010** modified

Task Type Educational Methods

Event Title 4-H Council (*Task ID 1353054*)  
(Lead: Cole)

Ed. Method Type Group

Group Method Type

Technology used, if selected n/a

Event Date 11/28/2011

Anticipated no. of attendees 12

Others involved

Notes/comments 4-H program assistant and 4-H Council adviser C Dale will manage 4-H council.

Date task #1353054 was last **11/29/2010** modified

Task Type Marketing/Promotion

Event Title 4-H Facebook Page (*Task ID 1281047*)  
(Lead: Allen)

Type of Marketing/Promotion Webpages  
Event

Event Date 12/01/2011

Others involved

Notes/comments Market 4-H opportunities through 4-H Facebook page

Date task #1281047 was last **10/08/2010** modified

Task Type Resource Acquisition/Management

Event Title Cash Management (*Task ID 1282908*)  
(Lead: Cole)

Material resource development Not Applicable  
type

Human Resources: Supervising: Volunteers  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 12/01/2011

Others involved

Notes/comments Supervise 4-H accounts including Council, General Fund and VLA.

Date task #1282908 was last **10/08/2010** modified

Task Type Educational Methods

Event Title 4-H Enrollment (*Task ID 1281381*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type Technology-assisted

Technology used, if selected Web

Event Date 12/01/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Maintain current 4-H member and volunteer enrollment information. Oversee volunteer screening process including sending necessary forms in for background checks, sending letters to screened and cleared volunteers and providing an updated list to 4-H club managers.

Date task #1281381 was last **10/08/2010**  
modified

Task Type Planning Groups

Event Title Volunteer Leaders Association (*Task ID 1283045*)  
(Lead: Cole)

Group (Committee) Name VLA

Planning Group Type Task Force

Nature of Meeting Implementation

Event Date 12/01/2011

Anticipated no. of attendees 10

Others involved

Notes/comments Work with VLA on projects and activities throughout year.

Date task #1283045 was last **10/08/2010**  
modified

Task Type Interpretation

Event Title Plan Summary task (*Task ID 1280755*)  
(Lead: Allen)

Type of Interpretation Event Summarize Plan

Event Date 12/01/2011

Anticipated no. of attendees 0

Others involved

Notes/comments This task is needed if plans are to close the plan at the end of each year.

Date task #1280755 was last **10/08/2010**  
modified

Task Type Educational Methods

Event Title Monthly 4-H club meetings (*Task ID 1281269*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 12/01/2011

Anticipated no. of attendees 15

Others involved

Notes/comments 4-H clubs and groups meet monthly to report on past activities, plan for upcoming programs, participate in a variety of educational programs and conduct community service activities. Agents will answer questions, provide educational programs and training as needed.

Date task #1281269 was last **10/08/2010**  
modified

**Close Window & Return To Previous Screen**

1/7/2011 4:44 pm

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**Plan Summary**
Plan Originator **Sara Allen**Plan Title **2011 NET MG Class (Hunt, Rockwall, Hopkins, Fannin, Kaufman)**

Plan Type Output

Plan ID 190192

Program Area Category Not A Category (Do Not Use)

Other Personnel Involved Karl Steddum, Jayla Fry, Landry Lockett, Steven George, Dorothy Woodson, James McAfee, Michael Merchant, Roger Skipper, Mario Villarino, Ralph Davis, Todd Williams

Issue Source Base Program

Description Agriculture/Natural Resources Extension Agents in Hunt, Rockwall, Hopkins, Fannin, and Kaufman Counties have a need to increase the Master Gardener volunteer base. Volunteers are needed to increase the capacity of information that can be shared with the gardening public. Certified Master Gardeners assist in the planning, implementation, teaching, and evaluation of the volunteer training course, to ensure relevance to the needs of the participants. The targeted audience for this program is 50 trainees in the Master Gardener program. These persons are environmentally conscience homeowners who are interested in obtaining research based knowledge to volunteer and lead the community in expanding horticultural knowledge.

Target Audience Volunteers

Start and End Dates 01/01/2011 through 12/31/2011

Program Goal Description To train persons interested in volunteering in the Master Gardener program from a multi-county area to serve as Master Gardener Interns. Expectations are that interns will volunteer a minimum 50 hours in the first year back to the county Extension program through participating in, planning, implementing, and evaluating horticultural events and activities. Interns will be expected work in county offices assisting clientele with basic areas horticulture related questions.

Client Change Behavior Change/Adoption of Best Practice or Technology

Objective Indicator The ultimate client change will be an intent to adopt and teach others the best management horticulture practices taught in the 10-12 week course. In addition, objective indicators will be an increase in knowledge of horticultural subjects including Soils and Botany, Volunteerism, Herbs, Plant Disease, Plant Materials, Fruits, Nuts, and Berries, Entomology, Water Gardening, History of Extension, Plant Propagation, Turfgrass, Vegetables, Organics, Trees, EarthKind, Evaluation, Water Resources, Landscaping, Bees, Square Foot Gardening, Composting, Rainwater Harvesting, Junior Master Gardener, Digital Diagnostics, and Bluebirds. Trainees will gain knowledge of how to volunteer as a MG intern and interact with Extension clientele.

Percent Time 10

Volunteers Involved Y

Collaborators

Date Added 09/25/2009

Date Last Modified 11/29/2010

**Planned Tasks**

Task Type Marketing/Promotion

Event Title Distribute MG Applications (*Task ID 925449*)  
(Lead: Allen)Type of Marketing/Promotion Multiple Types  
Event

Event Date 05/16/2011

Others involved Roger Skipper, Mario Villarino, Ralph Davis, Todd Williams

Notes/comments Applications will be mailed to those persons requesting class information throughout the year. Applications will also be distributed from Extension Offices. Newspaper articles will advertise upcoming volunteer program. Course fee will be collected for each class participant.

Date task #925449 was last 09/29/2010  
modified

Task Type Marketing/Promotion

Event Title Promotional News Article (*Task ID 925434*)  
(Lead: Allen)Type of Marketing/Promotion Newspaper  
Event

Event Date 05/16/2011

Others involved

Notes/comments

Date task #925434 was last 09/29/2010  
modified

Task Type Educational Methods

Event Title MG Informational Meeting (*Task ID 925435*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 05/16/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Open public meeting will be held to introduce interested clientele in MG program in Hunt County.

Date task #925435 was last 09/29/2010

modified

Task Type Educational Methods  
Event Title MG Interviews (Task ID 925431)  
(Lead: Allen)

Ed. Method Type One-to-one  
Event Date 06/06/2011

Anticipated no. of attendees 10

Others involved Roger Skipper, Mario Villarino, Ralph Davis, Todd Williams  
Notes/comments Agent and current Mg's will interview participants for participation in MG course training.

Date task #925431 was last 09/29/2010  
modified

Task Type Resource Acquisition/Management  
Event Title Schedule 2012 Class Speakers (Task ID 925426)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human Involvement  
Resources: Task

Date of Production/Distribution 08/01/2011

Others involved  
Notes/comments

Date task #925426 was last 09/29/2010  
modified

Task Type Planning Groups  
Event Title Master Gardener Class Planning (Task ID 925429)  
(Lead: Allen)

Group (Committee) Name NET Master Gardener Class  
Planning Group Type Other

Nature of Meeting Implementation  
Event Date 08/01/2011

Anticipated no. of attendees 4

Others involved Roger Skipper, Mario Villarino, Ralph Davis, Todd Williams  
Notes/comments Planning meeting for coordinating MG class responsibilities and details.

Date task #925429 was last 09/29/2010

modified

Task Type Resource Acquisition/Management

Event Title Order MG Manuals (*Task ID 925453*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 08/15/2011

Others involved

Notes/comments Books will be ordered for course participants.

Date task #925453 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title MG Class Speaker Reminders (*Task ID 925458*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 09/01/2011

Others involved

Notes/comments Reminder letters will be sent to all speakers along with a request for evaluation  
questions.

Date task #925458 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title MG Class Resources/Supplies (*Task ID 925462*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 09/01/2011

Others involved Todd Williams

Notes/comments Acquire or create MG nametags and certificates, class supplies, sign in sheets,



and refreshments for weekly class. Book location for class to be held.  
Coordinate weekly refreshments.

Date task #925462 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Class/History of Extension (*Task ID 925440*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/07/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Lamont Cunningham will present History of Extension Program on first day of class.

Date task #925440 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title MG Class/Trees and Evaluation Session (*Task ID 925447*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/07/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Landry Lockett will present Trees Session and Importance of Evaluation Session.

Date task #925447 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title Class Rules/MG Overview (*Task ID 925454*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/07/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Instructions for class and becoming a Master Gardener will be presented by agents in charge of course.

Date task #925454 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title MG Youth Protection Standards (*Task ID 925439*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 09/07/2011

Others involved Roger Skipper

Notes/comments Youth Protection Standards forms will be completed by all class participants and submitted according to Texas AgriLife Extension Service regulations.

Date task #925439 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Lunch and Learn Scheduling (*Task ID 925428*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human Recruitment  
Resources: Task

Date of Production/Distribution 09/08/2011

Others involved

Notes/comments Schedule Lunch and Learn speakers for MG class.

Date task #925428 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title MG Class/Soils/Botany/Water (*Task ID 925443*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/14/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Water Resources Specialist Dotty Woodson will present Soils, Botany and Water Session.

Date task #925443 was last 11/29/2010 modified

Task Type Educational Methods

Event Title MG Class Lunch and Learn (Task ID 925463)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/14/2011

Anticipated no. of attendees 24

Others involved

Notes/comments MG volunteers and agents will present 1 hour lunch and learn sessions to MG class.

Date task #925463 was last 11/29/2010 modified

Task Type Educational Methods

Event Title MG Class/Entomology (Task ID 925450)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/21/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Mike Merchant will present Urban Entomology session.

Date task #925450 was last 11/29/2010 modified

Task Type Educational Methods

Event Title MG Class/Fruits, Nuts and Berries (Task ID 925452)

(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 09/28/2011

Anticipated no. of attendees 30

Others involved

Notes/comments A speaker will present Fruits, Nuts and Berries session.

Date task #925452 was last **11/29/2010**  
modified

Task Type Evaluation

Event Title MG Class Weekly Evaluations (*Task ID 925455*)  
(Lead: Allen)

Evaluation strategy Retrospective Post

Data collection strategy In Person Survey

Sampling methodology Census (all participants)

Event Date 09/30/2011

Will economic data be sought? No

Others involved Ralph Davis

Notes/comments Weekly evaluations will be completed by all participants for each topic covered. Results of evaluations will be shared with agents and presenter. Results will impact future programming needs.

Date task #925455 was last **09/29/2010**  
modified

Task Type Interpretation

Event Title MG Class/Thank you letters (*Task ID 925456*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 09/30/2011

Anticipated no. of attendees 14

Others involved

Notes/comments Thank you letters will be prepared and sent to all speakers along with a copy of their evaluation, number of participants, and other pertinent class information.

Date task #925456 was last **09/29/2010**  
modified

Task Type Marketing/Promotion

Event Title MG Class Speaker Reminders (*Task ID 925459*)

(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 10/03/2011

Others involved

Notes/comments Reminder letters will be sent to all speakers along with a request for evaluation questions.

Date task #925459 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title MG Class Supplies/Handouts (*Task ID 925467*)  
(Lead: Allen)Material resource development Books  
typeHuman Resources: Supervising: - Not Applicable -  
Supervision areaHuman Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 10/03/2011

Others involved

Notes/comments Acquire weekly speaker handouts for weekly class. Coordinate weekly drinks and supplies.

Date task #925467 was last **09/29/2010**  
modified

Task Type Educational Methods

Event Title MG Class/EarthKind/Roses (*Task ID 925451*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/05/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Steve George will discuss the EarthKind practices and method of Gardening at the Texas AgriLife Research and Extension Center in Dallas. A guided tour will be held to EarthKind Rose test trials in Addison.

Date task #925451 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title MG Class Lunch and Learn (*Task ID 925464*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/05/2011

Anticipated no. of attendees 24

Others involved

Notes/comments MG volunteers and agents will present 1 hour lunch and learn sessions to MG class.

Date task #925464 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title MG Class/Turfgrass Session (*Task ID 925444*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/12/2011

Anticipated no. of attendees 30

Others involved

Notes/comments James McAfee will present Turfgrass Session.

Date task #925444 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title MG Class/Herb Program (*Task ID 925441*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/19/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Pat Abramson will present Herb Seminar.

Date task #925441 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title MG Class/Propagation Seminar (*Task ID 925442*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/19/2011

Anticipated no. of attendees 30

Others involved

Notes/comments MG Plant Propagation Specialists from Hunt and Rockwall Counties will present Propagation Session.

Date task #925442 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title MG Class/Vegetables and Organic Practices (*Task ID 925445*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 10/26/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Sara Allen will present Vegetable Gardening and Organic Practices Session.

Date task #925445 was last **11/29/2010**  
modified

Task Type Evaluation

Event Title MG Class Final Exam (*Task ID 925465*)  
(Lead: Allen)

Evaluation strategy Post only

Data collection strategy Individual Measurement

Sampling methodology Census (all participants)

Event Date 10/26/2011

Will economic data be sought? No

Others involved

Notes/comments Course participants will be given a 50 question final exam. Questions will be based on all subjects taught during the 10 week training. Each county will grade their own tests, and scores must be more than 90% accurate.

Date task #925465 was last **09/29/2010**

modified

Task Type Interpretation

Event Title MG Class/Thank you letters (*Task ID 925457*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 10/31/2011

Anticipated no. of attendees 14

Others involved

Notes/comments Thank you letters will be prepared and sent to all speakers along with a copy of their evaluation, number of participants, and other pertinent class information.

Date task #925457 was last **09/29/2010**  
modified

Task Type Evaluation

Event Title MG Class Weekly Evaluations (*Task ID 925432*)  
(Lead: Allen)

Evaluation strategy Retrospective Post

Data collection strategy In Person Survey

Sampling methodology Census (all participants)

Event Date 10/31/2011

Will economic data be sought? No

Others involved

Notes/comments Weekly evaluations will be completed by all participants for each topic covered. Results of evaluations will be shared with agents and presenter. Results will impact future programming needs.

Date task #925432 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title MG Class Supplies/Handouts (*Task ID 925468*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 11/01/2011

Others involved

Notes/comments Acquire weekly speaker handouts for weekly class. Coordinate weekly drinks



and supplies.

Date task #925468 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management  
Event Title MG Class Supplies/Handouts (*Task ID 925425*)  
(Lead: Allen)

Material resource development Presentations (slide sets, power point)  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 11/01/2011  
Others involved

Notes/comments Acquire weekly speaker handouts for class. Coordinate weekly drinks and  
supplies.

Date task #925425 was last **09/29/2010**  
modified

Task Type Marketing/Promotion  
Event Title MG Class Speaker Reminders (*Task ID 925436*)  
(Lead: Allen)

Type of Marketing/Promotion Letters/Announcements  
Event

Event Date 11/01/2011  
Others involved

Notes/comments Reminder letters will be sent to all speakers along with a request for evaluation  
questions.

Date task #925436 was last **09/29/2010**  
modified

Task Type Educational Methods  
Event Title MG Class/Plant Disease (*Task ID 925446*)  
(Lead: Allen)

Ed. Method Type Group  
Group Method Type In Person

Technology used, if selected n/a  
Event Date 11/02/2011

Anticipated no. of attendees 30  
Others involved

Notes/comments Karl Steddom will present Plant Disease Session.

Date task #925446 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title MG Class/Insects of Fruits, Nuts, and Berries (*Task ID 925448*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/02/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Charles Rohla, Horticulturalist with the Noble Foundation will present Insects of Fruits, Nuts and Berries.

Date task #925448 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title State MG and Environmental Landscaping (*Task ID 925461*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/02/2011

Anticipated no. of attendees 30

Others involved

Notes/comments Jayla Fry scheduled to speak on State Master Gardener Program and Environmental Landscaping.

Date task #925461 was last **11/29/2010**  
modified

Task Type Educational Methods

Event Title MG Class Lunch and Learn (*Task ID 925466*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/02/2011

Anticipated no. of attendees 24

Others involved

Notes/comments MG volunteers and agents will present 1 hour lunch and learn sessions to MG class.

Date task #925466 was last **11/29/2010** modified

Task Type Educational Methods

Event Title MG Class/Bees (*Task ID 925427*)  
(Lead: Allen)

Ed. Method Type Group

Group Method Type In Person

Technology used, if selected n/a

Event Date 11/02/2011

Anticipated no. of attendees 25

Others involved

Notes/comments Janet Rowe will present class on Bees.

Date task #925427 was last **11/29/2010** modified

Task Type Interpretation

Event Title MG Class Graduation (*Task ID 925460*)  
(Lead: Allen)

Type of Interpretation Event Group Interpretation

Event Date 11/09/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Photos will be taken of all graduates and along with news article submitted to each counties media for recognition of graduates.

Date task #925460 was last **09/29/2010** modified

Task Type Evaluation

Event Title MG Class Weekly Evaluations (*Task ID 925433*)  
(Lead: Allen)

Evaluation strategy Retrospective Post

Data collection strategy In Person Survey

Sampling methodology Census (all participants)

Event Date 11/16/2011

Will economic data be sought? No

Others involved

Notes/comments Weekly evaluations will be completed by all participants for each topic covered. Results of evaluations will be shared with agents and presenter. Results will impact future programming needs.

Date task #925433 was last **09/29/2010** modified

Task Type Interpretation

Event Title 2011 Outcome Plan Summary (*Task ID 925437*)  
(Lead: Allen)

Type of Interpretation Event Summarize Plan

Event Date 11/21/2011

Anticipated no. of attendees 0

Others involved

Notes/comments Outcome plan summary for MG Class Plan

Date task #925437 was last **09/29/2010** modified

Task Type Interpretation

Event Title MG Class/Thank you letters (*Task ID 925438*)  
(Lead: Allen)

Type of Interpretation Event One-on-One

Event Date 11/21/2011

Anticipated no. of attendees 14

Others involved

Notes/comments Thank you letters will be prepared and sent to all speakers along with a copy of their evaluation, number of participants, and other pertinent class information.

Date task #925438 was last **09/29/2010** modified

Close Window & Return To Previous Screen

1/7/2011 4:45 pm

**Plan Summary**

Plan Originator **Sara Allen**

Plan Title **2011 Sara Allen Individual Development**

Plan Type Individual Development

Plan ID 198365

Job Responsibilities Serve as agriculture and natural resources Extension agent providing educational information to clientele in these areas.

Long-term Goal To advance to a level IV CEA. To continue to make significant differences in the lives of county citizens through increasing their knowledge in the areas of agriculture, natural resources, and horticulture.

Short-term Goal 2006: Advancement to Level III CEA. 2007:Determine areas of programming that can be changed to begin to reach new audiences. Develop ways to keep job interesting while balancing with family. 2008: Determine ways to allow for time to be creative in job and enhance current programming. 2009: Learn to use, and try new technologies for program delivery. 2010: Advancement to Level IV CEA. 2011: To add responsibilities of 4-H Youth Development to an already full Ag/NR program while still balancing family time and personal obligations. Promote to Level IV CEA.

Degree Plans

Degree Major

Hours Completed 0

College or University

Certifications to be obtained or renewed I will renew Non-Commercial Pesticide Applicator License.

Percent Time 10

Date Added 09/29/2010

Date Last Modified 09/29/2010

**Planned Tasks**

Task Type Individual Development

Event Title Dossier Development (*Task ID 1231175*)  
(Lead: Allen)

Competency Action Orientation

Type of professional activity Certification Program

Name of hosting organization

Indiv Dev activity description Development of dossier for advancement to Level IV CEA.

Location level at which program will be offered State

City and State

Start, End dates // through //

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 100  
development for this program  
(not including travel, meals, etc)

Notes/comments Prepare dossier for advancement to level IV CEA.

Date task #1231175 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title Dossier Development (*Task ID 1231177*)  
(Lead: Allen)

Competency Action Orientation

Type of professional activity One-on-One Coaching

Name of hosting organization

Indiv Dev activity description Development of dossier for advancement to Level IV CEA.

Location level at which State  
program will be offered

City and State

Start, End dates // through //

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 100  
development for this program  
(not including travel, meals, etc)

Notes/comments Prepare dossier for advancement to level IV CEA.

Date task #1231177 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title Fall TCCA Meeting (*Task ID 1231187*)  
(Lead: Allen)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization D4 TCAAA

Indiv Dev activity description Fall Meeting

Location level at which District  
program will be offered

City and State Greenville, TX

Start, End dates // through //

Credit or certification Not Applicable

Hours, college credit or n/a certification (if applicable)

Est. actual hours of individual 4 development for this program (not including travel, meals, etc)

Notes/comments Attend Fall TCAAA business meeting.

Date task #1231187 was last 09/29/2010 modified

Task Type Resource Acquisition/Management

Event Title AE4-HA Treasurer (Task ID 1231188) (Lead: Allen)

Material resource development Not Applicable type

Human Resources: Supervising: - Not Applicable - Supervision area

Human Resources: New Human - Not Applicable - Resources: Task

Date of Production/Distribution //

Others involved

Notes/comments Serve as Treasurer of District Association of 4-H Agents. Coordinate membership, dues, fundraisers, and budget.

Date task #1231188 was last 09/29/2010 modified

Task Type Resource Acquisition/Management

Event Title AE4-HA Treasurer (Task ID 1231189) (Lead: Allen)

Material resource development Not Applicable type

Human Resources: Supervising: - Not Applicable - Supervision area

Human Resources: New Human Involvement Resources: Task

Date of Production/Distribution //

Others involved

Notes/comments Compile listing of agents eligible for association shirt. Serve as Treasurer of District Association of 4-H Agents. Coordinate membership, dues, fundraisers, and budget.

Date task #1231189 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title 4-H District Assn. Meeting (*Task ID 1231191*)  
(Lead: Allen)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization D4AE4-HA

Indiv Dev activity description Cookbook workday

Location level at which District  
program will be offered

City and State Sulphur Springs, TX

Start, End dates // through //

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 5  
development for this program  
(not including travel, meals, etc)

Notes/comments Attend District Association meeting

Date task #1231191 was last **09/29/2010**  
modified

Task Type Planning Groups

Event Title Water Resources Meeting (*Task ID 1231194*)  
(Lead: Allen)

Group (Committee) Name District 4 Water Resources Team

Planning Group Type Other

Nature of Meeting Planning

Event Date //

Anticipated no. of attendees 0

Others involved

Notes/comments

Date task #1231194 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title Beef Training (*Task ID 1231196*)  
(Lead: Allen)



Competency Personal Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization

Indiv Dev activity description District Beef Training as part of Market Cow Seminar

Location level at which program will be offered District

City and State

Start, End dates // through //

Credit or certification Not Applicable

Hours, college credit or n/a certification (if applicable)

Est. actual hours of individual development for this program (not including travel, meals, etc) 6

Notes/comments Attend District Beef Training

Date task #1231196 was last modified 09/29/2010

Task Type Individual Development

Event Title Mid Year RPD Conference (Task ID 1231200) (Lead: Allen)

Competency Personal Effectiveness

Type of professional activity One-on-One Coaching

Name of hosting organization Tx Agrilife Extension

Indiv Dev activity description MidYear Conference with RPD Parker

Location level at which program will be offered Regional

City and State Greenville, TX

Start, End dates // through //

Credit or certification Not Applicable

Hours, college credit or n/a certification (if applicable)

Est. actual hours of individual development for this program (not including travel, meals, etc) 1

Notes/comments

Date task #1231200 was last modified 09/29/2010

Task Type Resource Acquisition/Management

Event Title AE4-HA Treasurer (Task ID 1231207)

(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution //  
Others involved

Notes/comments Serve as Treasurer of District Association of 4-H Agents. Coordinate  
membership, dues, fundraisers, and budget.

Date task #1231207 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title Career Ladder Training (*Task ID 1231201*)  
(Lead: Allen)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization Texas AgriLife Extension District 4

Indiv Dev activity description Career Ladder Training

Location level at which District  
program will be offered

City and State Dallas, TX

Start, End dates 00/00/0000 through 00/00/0000

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 3  
development for this program  
(not including travel, meals, etc)

Notes/comments Attend Career Ladder Training

Date task #1231201 was last **11/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cookbook Committee Chair (*Task ID 1231217*)  
(Lead: Allen)

Material resource development Books  
type

Human Resources: Supervising: - Not Applicable -

## Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 01/03/2011

Others involved

Notes/comments Serve as Chair of the District AE4-HA Cookbook Committee.

Date task #1231217 was last **09/29/2010**  
modified

Task Type Resource Acquisition/Management

Event Title Cookbook Workday (*Task ID 1231192*)  
(Lead: Allen)

Material resource development Not Applicable  
type

Human Resources: Supervising: - Not Applicable -  
Supervision area

Human Resources: New Human - Not Applicable -  
Resources: Task

Date of Production/Distribution 02/16/2011

Others involved

Notes/comments

Date task #1231192 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title TCAA Awards Applications (*Task ID 1231186*)  
(Lead: Allen)

Competency Communications

Type of professional activity Publications and Printed Resources

Name of hosting organization NACAA

Indiv Dev activity description Awards applications

Location level at which National  
program will be offered

City and State Greenville, TX

Start, End dates 03/01/2011 through 03/15/2011

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 10  
development for this program  
(not including travel, meals, etc)

Notes/comments

Date task #1231186 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title 4-H District Assn. Meeting (*Task ID 1231190*)  
(Lead: Allen)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization D4AE4-HA

Indiv Dev activity description

Location level at which District  
program will be offered

City and State Canton, TX

Start, End dates 04/28/2011 through 04/28/2011

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 5  
development for this program  
(not including travel, meals, etc)

Notes/comments Attend District Association meeting

Date task #1231190 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title Administrative Training (*Task ID 1231195*)  
(Lead: Allen)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization Texas AgriLife Extension

Indiv Dev activity description Spring Administrative Training - Legislative Interpretation

Location level at which District  
program will be offered

City and State Dallas, TX

Start, End dates 05/24/2011 through 05/24/2011

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 5  
development for this program

(not including travel, meals, etc)

Notes/comments Attend required training

Date task #1231195 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title TCAAA Awards (*Task ID 1231204*)  
(Lead: Allen)

Competency Communications

Type of professional activity Conference

Name of hosting organization TCAAA

Indiv Dev activity description Awards Program

Location level at which State  
program will be offered

City and State

Start, End dates 07/17/2011 through 07/20/2011

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual n/a  
development for this program  
(not including travel, meals, etc)

Notes/comments

Date task #1231204 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title Fall Administrative Training (*Task ID 1231199*)  
(Lead: Allen)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization Texas AgriLife Extension

Indiv Dev activity description Fall Administrative Training

Location level at which District  
program will be offered

City and State Dallas, TX

Start, End dates 08/23/2011 through 08/23/2011

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 5  
development for this program  
(not including travel, meals, etc)

Notes/comments Attend required training.

Date task #1231199 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title 4-H District Assn. Meeting (*Task ID 1231208*)  
(Lead: Allen)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization D4AE4-HA

Indiv Dev activity description District Agent association meeting.

Location level at which District  
program will be offered

City and State Sulphur Springs, TX

Start, End dates 09/09/2011 through 09/09/2011

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 5  
development for this program  
(not including travel, meals, etc)

Notes/comments Attend District Association meeting

Date task #1231208 was last **09/29/2010**  
modified

Task Type Individual Development

Event Title Annual Plan Development (*Task ID 1231197*)  
(Lead: Allen)

Competency Personal Effectiveness

Type of professional activity Publications and Printed Resources

Name of hosting organization Texas AgriLife Extension

Indiv Dev activity description Development of 2012 Program Plans by agent.

Location level at which State  
program will be offered

City and State Greenville, TX

Start, End dates 09/12/2011 through 09/23/2011

Credit or certification Not Applicable

Hours, college credit or n/a

certification (if applicable)

Est. actual hours of individual development for this program (not including travel, meals, etc) 40

Notes/comments Prepare 2012 program plans.

Date task #1231197 was last modified 09/29/2010

Task Type Planning Groups

Event Title Program Planning Conference Week (Task ID 1231193)  
(Lead: Allen)

Group (Committee) Name Program Planning Conference

Planning Group Type Other

Nature of Meeting Planning

Event Date 10/04/2011

Anticipated no. of attendees 5

Others involved

Notes/comments Participate in Program Planning Conference.

Date task #1231193 was last modified 09/29/2010

Task Type Individual Development

Event Title Fall Faculty Conference (Task ID 1231198)  
(Lead: Allen)

Competency Organizational Effectiveness

Type of professional activity Face to Face Workshop or Seminar

Name of hosting organization Texas AgriLife Extension

Indiv Dev activity description Fall Faculty Conference

Location level at which program will be offered District

City and State Dallas, TX

Start, End dates 11/15/2011 through 11/15/2011

Credit or certification Not Applicable

Hours, college credit or certification (if applicable) n/a

Est. actual hours of individual development for this program (not including travel, meals, etc) 5

Notes/comments Attend Required training.

Date task #1231198 was last modified 09/29/2010

Task Type Individual Development

Event Title Pesticide License Renewal (*Task ID 1231202*)  
(Lead: Allen)

Competency Personal Effectiveness

Type of professional activity Certification Program

Name of hosting organization TDA

Indiv Dev activity description Renew Non Commercial Pesticide Applicator License

Location level at which State  
program will be offered

City and State Austin, TX

Start, End dates 02/01/2012 through 02/01/2012

Credit or certification Not Applicable

Hours, college credit or n/a  
certification (if applicable)

Est. actual hours of individual 1  
development for this program  
(not including travel, meals, etc)

Notes/comments Annual renewal of Non-Commercial Pesticide Applicators License.

Date task #1231202 was last **09/29/2010**  
modified

Close Window & Return To Previous Screen



# 11,802  
*A Proclamation*

FILED FOR RECORD  
at 1:15 o'clock  
JAN 10 2011  
By JENNIFER LINDENBERG  
County Clerk, Hunt County, Tex.

**WHEREAS**, heart disease is the number one killer of women and one in four American women dies of heart disease; and

**WHEREAS**, many women do not know that heart disease is a woman's problem and they do not take it seriously; and

**WHEREAS**, the risk factors for heart disease are smoking, high blood pressure, high cholesterol, overweight, obesity, physical inactivity, diabetes, a family history of early heart disease, and age; and

**WHEREAS**, women can promote their own heart health and prevent disease and illness by taking steps to prevent and control the heart disease risk factors; and

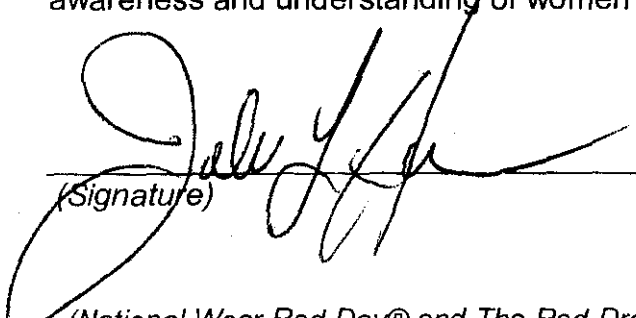
**WHEREAS**, keeping women healthy and promoting awareness of women's health issues, including heart health, is an important responsibility and depends on the actions of many organizations and groups in our community; and

**WHEREAS**, women's health remains a priority for families, communities, and government, and our commitment to keeping women healthy is stronger than ever; and

**WHEREAS**, the *National Wear Red Day*® campaign and *The Red Dress*® symbol are building awareness of women's heart disease risk and empowering them to reduce their risk and prevent heart disease; and

**WHEREAS**, Hunt County women need to take action to make heart health a priority for themselves and their families, become aware of their heart disease risk, and take action to control their risk;

**NOW, THEREFORE, I, John Horn, Hunt County Judge, do hereby proclaim February 4, 2011 as National Wear Red Day® in Hunt County, Texas and encourage all citizens to work together to promote and improve the health of women and increase awareness and understanding of women and heart disease.**

  
(Signature)

1-10-2011  
(Date)

(National Wear Red Day® and The Red Dress® are registered trademarks of HHS and AHA.)

*Kenneth P. Thompson*  
Commissioner Kenneth Thompson

*Larry Middlebrooks*  
Commissioner Larry Middlebrooks

*Jay Atkins*  
Commissioner Jay Atkins

*Jim Latham*  
Commissioner Jim Latham

ATTEST: *Ann Lewis, Deputy*, County Clerk

